

**MINUTES OF THE MEETING OF THE STATE
BOARD OF TRUSTEES**

IVY TECH COMMUNITY COLLEGE
December 3, 2020

Chairman Terry Anker called the State Board of Trustees' meeting to order at 1:00 pm via Zoom Webinar.

ROLL CALL

Chairman Terry Anker called the roll, and the presence of a quorum was announced.

The following State Trustees were present (via Zoom Webinar):

Mr. Terry Anker, Chairman
Ms. Stephanie Bibbs, Vice Chair
Mr. Andrew W. Wilson, Secretary
Mr. Jesse Brand
Mr. Michael R. Dora
Mr. Larry Garatoni
Ms. Kim Emmert O'Dell
Ms. Tanya Foutch
Ms. Marianne Glick
Ms. Paula Hughes-Schuh
Mr. Stewart McMillan
Mr. Steve Schreckengast
Mr. Kerry Stemler

The following Trustees were absent:

Ms. Gretchen Gutman
Mr. Harold Hunt

A. NOTICES OF MEETING MAILED AND POSTED:

Trustee Andrew Wilson, Secretary, confirmed that notice of December 3, 2020, regular meetings were properly mailed and posted. This meeting is being held in compliance with IC 5-14-1.5 *et seq* and the Governor's Executive Orders 20-04 and 20-09. No members of the governing body attended in person and instead participated remotely. The public was invited to attend the meetings open to the public by remote access by which a link was shared in that public notice.

B. APPROVAL OF BOARD MINUTES:

Trustee Glick moved for approval of the minutes of the October 8, 2020 board meeting. Trustee Bibbs seconded the motion, and the motion carried unanimously.

Secretary Andrew Wilson called roll

| | |
|-----------------------------|-------------|
| Terry Anker, Chair | "Aye" |
| Stephanie Bibbs, Vice Chair | "Aye" |
| Andrew Wilson, Secretary | "Aye" |
| Jesse Brand | "Aye" |
| Michael Dora | "Aye" |
| Kim Emmert O'Dell | "Aye" |
| Tanya Foutch | "Aye" |
| Larry Garatoni | "Aye" |
| Marianne Glick | "Aye" |
| Gretchen Gutman | not present |
| Paula Hughes-Schuh | "Aye" |
| Harold Hunt | not present |
| Stewart McMillan | "Aye" |
| Steve Schreckengast | "Aye" |
| Kerry Stemler | "Aye" |

C. COMMITTEE REPORTS:

Item 1 Chairman Anker called upon Trustee Michael Dora for a report from the **Academics & Student Experience Committee**. Trustee Dora reported there was one action item for approval.

Trustee Dora moved for approval of

Resolution 2020-43, Ivy Tech Community College of Indiana and Martin University Partnership

Trustee Brand seconded the motion, and the motion carried unanimously

The Board heard from Russ Baker, Vice President for Academic Affairs, on Guaranteed Admission. The biggest 'gap' of TSAP legislation, from our perspective, is that students still had considerable doubt as to whether they would be admitted to the four-year institution of their choice. Guaranteed admission closes that uncertainty gap as long as the student chooses a program included within the initiative and then meets the GPA requirements upon graduating from Ivy Tech.

Marcus Kolb, Assistant Vice President for College Accreditation, Learning Assessment, and Academic Quality, provided a Higher Learning Commission update.

Item 2 Chairman Anker called upon Trustee Gutman for a report from the **Audit Committee**. Trustee Gutman reported there were no action items for approval. Trustee Gutman reported the committee discussed many items. We discussed the reports to the confidential hotline, received an update on pending litigation and a cybersecurity report. We discussed the entrance conference related to the financial and federal compliance audits in August and the exit conference for the financial statement audit in November. The College received an unmodified opinion on the financial audit. We reviewed the audit schedule for 2020-21 and the three-year audit plan. We reviewed internal audit reports that had been issued since our last meeting.

Item 3 Chairman Anker called upon Trustee Jesse Brand for a report from the **Budget & Finance committee**. Trustee Brand reported there are three action items for approval. The Trustees received updates on the annual financial report & audit, accounts receivable write-offs, performance funding metrics, CHE budget recommendations, bond refunding – Series X, and fiscal year 2021 Budget Update.

Trustee Brand moved for approval

Resolution 2020-45, Approval of Accounts Receivable Write-Offs for the Fiscal Year Ending June 30, 2020

Trustee Hughes-Schuh seconded the motion

Secretary Andrew Wilson called roll

| | |
|------------------------------------|--------------------|
| <i>Terry Anker, Chair</i> | <i>"Aye"</i> |
| <i>Stephanie Bibbs, Vice Chair</i> | <i>"Aye"</i> |
| <i>Andrew Wilson, Secretary</i> | <i>"Aye"</i> |
| <i>Jesse Brand</i> | <i>"Aye"</i> |
| <i>Michael Dora</i> | <i>"Aye"</i> |
| <i>Kim Emmert O'Dell</i> | <i>"Aye"</i> |
| <i>Tanya Foutch</i> | <i>"Aye"</i> |
| <i>Larry Garatoni</i> | <i>not present</i> |
| <i>Marianne Glick</i> | <i>"Aye"</i> |
| <i>Gretchen Gutman</i> | <i>not present</i> |
| <i>Paula Hughes-Schuh</i> | <i>"Aye"</i> |
| <i>Harold Hunt</i> | <i>not present</i> |
| <i>Stewart McMillan</i> | <i>"Aye"</i> |

Steve Schreckengast "Aye"
Kerry Stemler "Aye"

The motion carried unanimously.

Trustee Brand moved for approval of

Resolution 2020-46, Approval of Contract for Custodial Services Fort Wayne Campus and Warsaw Site

Trustee Hughes-Schuh seconded the motion

Secretary Andrew Wilson called roll

Terry Anker, Chair "Aye"
Stephanie Bibbs, Vice Chair "Aye"
Andrew Wilson, Secretary "Aye"
Jesse Brand "Aye"
Michael Dora "Aye"
Kim Emmert O'Dell "Aye"
Tanya Foutch "Aye"
Larry Garatoni not present
Marianne Glick "Aye"
Gretchen Gutman not present
Paula Hughes-Schuh "Aye"
Harold Hunt not present
Stewart McMillan "Aye"
Steve Schreckengast "Aye"
Kerry Stemler "Aye"

The motion carried unanimously.

Trustee Brand moved for approval of

Resolution 2020-47, Resolution of the State Board of Trustees of the Trustees of Ivy Tech Community College of Indiana Authorizing the Issuance and Sale of One or More Series of Ivy Tech Community College Student Fee Bonds, for the Purpose of Refunding Certain Prior Debt and Certain Related Actions

Trustee Hughes-Schuh seconded the motion

Secretary Andrew Wilson called roll

Terry Anker, Chair "Aye"
Stephanie Bibbs, Vice Chair "Aye"
Andrew Wilson, Secretary "Aye"
Jesse Brand "Aye"

| | |
|----------------------------|--------------------|
| <i>Michael Dora</i> | <i>"Aye"</i> |
| <i>Kim Emmert O'Dell</i> | <i>"Aye"</i> |
| <i>Tanya Foutch</i> | <i>"Aye"</i> |
| <i>Larry Garatoni</i> | <i>not present</i> |
| <i>Marianne Glick</i> | <i>"Aye"</i> |
| <i>Gretchen Gutman</i> | <i>not present</i> |
| <i>Paula Hughes-Schuh</i> | <i>"Aye"</i> |
| <i>Harold Hunt</i> | <i>not present</i> |
| <i>Stewart McMillan</i> | <i>"Aye"</i> |
| <i>Steve Schreckengast</i> | <i>"Aye"</i> |
| <i>Kerry Stemler</i> | <i>"Aye"</i> |

Item 4

Chairman Anker called upon Trustee Steve Schreckengast for a report from the **Building and Grounds Committee**. Trustee Schreckengast reported there are three action items for consideration and approval. The committee received an update on the status of XBE contract spend and an update on the electrical outage at the Muncie Campus

Trustee Schreckengast read a summary of the discussion by Chair Anker

The Committee will move forward with marketing of the building to sell, which may include engaging a broker, getting valuation, and/or public signage. No sale can be complete of this or any property without further action of the Trustees. While it may seem redundant to move into marketing of the building while still considering alternatives, value, use, and viability of the property will be, in part, best determined by this process. The Building and Grounds review will provide clarity as property utilization is further considered for this region.

The Committee will move forward with a review of alternatives in the region which may include this building or other space. The initial report will occur in February and will be complete no later than the April Trustee's meeting.

The Building and Grounds Committee will invite the perspective of the Chancellor, other staff, and the Campus Board (and, if appropriate, its special committees) to inform its review.

Other than customary maintenance expenses, no capital investments (other than those already approved) will be considered until the completion of the review.

Trustee Schreckengast moved for approval.

Resolution 2020-44, Approval of Request to Sell Property in Michigan City

Trustee Dora seconded the motion

Secretary Andrew Wilson called roll

Terry Anker, Chair "Aye"

Stephanie Bibbs, Vice Chair "Aye"

Andrew Wilson, Secretary "Aye"

Jesse Brand "Aye"

Michael Dora "Aye"

Kim Emmert O'Dell "Aye"

Tanya Foutch "Aye"

Larry Garatoni not present

Marianne Glick "Aye"

Gretchen Gutman not present

Paula Hughes-Schuh "Aye"

Harold Hunt not present

Stewart McMillan "Aye"

Steve Schreckengast "Aye"

Kerry Stemler "Aye"

Item 5 Chairman Anker calls upon Trustee Kerry Stemler for the Human Resources & Operations Committee report. Trustee Stemler reported there is nothing to report at this time.

Item 6 Chairman Anker called upon Trustee Wilson for a report from the **Workforce Alignment Committee**. Trustee Wilson reported there are no action items for approval. Sr. Vice President for Workforce and Careers Chris Lowery and members of his team, AVP for Workforce and Careers Dr. Stacy Townsley, VP for Business, Logistics, and Supply Chain Management Aaron Baute, and Mary Anne Sloan, VP for Healthcare and Statewide Nursing, along with Dr. Nichole Stitt, AVP of Curriculum, presented updates.

The month-long Taking Hoosiers to the Next Level (THNL) campaign before the second 8-week fall session resulted in over 2,700 enrollments in short-term certificates (CTs) in high demand fields within advanced manufacturing, business, healthcare, IT, transportation and logistics, and building and construction. The College partnered with the Department of Workforce Development in a first-ever direct "Ivy Tech push" to communicate to over 600,000 DWD clients the opportunity to receive 100% free training using CARES Act funding. Of those enrolled, we saw strong

representation by women (66%) and people of color (40%), with the highest enrollments in business (38%), IT (24%), and healthcare (20%).

The College has launched the design phase of a new Skills Academy concept closely aligning non-credit and credit offerings through skills mapping, employer partnerships, and student supports. In partnership with Education Design Lab (EDL) and community stakeholders, this initiative will develop by mid-2021 micro-credentialing pathways for IT, advanced manufacturing, and supply chain/logistics. Ivy Tech is one of six institutions nationwide selected to participate in EDL's Community College Growth Engine Fund.

Through CARES Act funding from the Governor's Workforce Cabinet, Ivy Tech is working with the Council for Adult and Experiential Learning (CAEL) to expand and standardize Prior Learning Assessment (PLA) opportunities for adult learners, starting with the School of Business.

The College also continues to develop a deeper engagement strategy with the community- and faith-based organizations and employers by creating a Bridges of Hope model that will connect and coordinate relief, educational opportunities, and employment transformation for adult students' cohorts neighborhood level.

The College's Insurance Industry Partnership includes over 30 industry members and has helped streamline and align credential offerings to industry needs. Enrollment increased from 3 students to over 120 in one semester.

As part of a recently refined program review process, the Library Technical Assistant Program was identified as a statewide candidate for closure; this program's resources can be deployed to support other programs.

The CDL Plus CT was approved by the Department of Education and will start in spring 2021 in partnership with the Indiana Motor Truck Association, Conexus, and Venture Logistics. This Supply Chain Management program has significantly benefited from the partnership with the Department of Workforce Development, and enrollment has almost doubled in the program over the past five years.

The Nursing and Health Sciences Limited Enrollment Program On-Line Application was provided, part of Release 2 of Ivy Connect. The new application system will "go-live" on March 15. The new application system will provide students a more efficient way to apply to the nursing and health sciences limited enrollment programs. They will allow students to select more than one program to apply to and up to three campus locations. The system will "auto-select" students based on predetermined criteria and will

allow program chairs and deans to select students if seats remain manually. Application data will be sharable across the State. It is believed that the new system will allow Ivy Tech to retain more students related.

D. TREASURER'S REPORT:

Chairman Anker called upon Matt Hawkins, Sr. Vice President/Chief Financial Officer, to provide the Treasurer's Report.

The College received an unmodified audit opinion, best possible outcome, discussed in-depth our account receivable write-off. The College's performance funding first state-level budget from CHE's next recommendation will come from the Governor and provide a report at the February Board meeting. Revenue is down \$7.4M to date. Tuition down \$11.9M, Investment Income up to \$4.9 monitoring spring revenue pattern closely. The Operating expenses are down \$8M to budget.

Trustee Glick moved for approval of the Treasurer's Report. Trustee Brand seconded the motion.

Trustee Brand seconded the motion

Secretary Andrew Wilson called roll

| | |
|-----------------------------|-------------|
| Terry Anker, Chair | "Aye" |
| Stephanie Bibbs, Vice Chair | "Aye" |
| Andrew Wilson, Secretary | "Aye" |
| Jesse Brand | "Aye" |
| Michael Dora | "Aye" |
| Kim Emmert O'Dell | "Aye" |
| Tanya Foutch | "Aye" |
| Larry Garatoni | not present |
| Marianne Glick | "Aye" |
| Gretchen Gutman | "Aye" |
| Paula Hughes-Schuh | "Aye" |
| Harold Hunt | not present |
| Stewart McMillan | "Aye" |
| Steve Schreckengast | "Aye" |
| Kerry Stemler | "Aye" |

The motion carried unanimously

E. STATE OF THE COLLEGE

Chairman Anker called upon President Ellspermann to provide her State of the College report. President Ellspermann welcomed President of Martin University Dr. Sean

Huddleston, Mattie Jones and Marcus Kolb to provide update on the Ivy Tech and Martin University partnership. President Ellspermann welcomed the College Jo Carlin, Vice President Recruitment and Enrollment Management, and the newly promoted Mia Johnson as Chancellor of our Anderson Campus.

President Ellspermann provided the COVID-19 Operational update, Strategic Plan metrics updates, and Capital project prioritization.

F. OLD BUSINESS

Chairman Anker called for old business, but there was none.

G. NEW BUSINESS

Chairman Anker called for new business.

Trustee Glick moved for approval of

Resolution 2020-48, Appointment of Campus Board of Trustees

Trustee Foutch seconded the motion

Secretary Andrew Wilson called roll

| | |
|-----------------------------|-------------|
| Terry Anker, Chair | "Aye" |
| Stephanie Bibbs, Vice Chair | "Aye" |
| Andrew Wilson, Secretary | "Aye" |
| Jesse Brand | "Aye" |
| Michael Dora | "Aye" |
| Kim Emmert O'Dell | "Aye" |
| Tanya Foutch | "Aye" |
| Larry Garatoni | Not Present |
| Marianne Glick | "Aye" |
| Gretchen Gutman | "Aye" |
| Paula Hughes-Schuh | "Aye" |
| Harold Hunt | Not Present |
| Stewart McMillan | "Aye" |
| Steve Schreckengast | "Aye" |
| Kerry Stemler | "Aye" |

Trustee Hughes-Schuh moved for approval of

Resolution 2020-49, Resolution on Performance and Compensation Metrics

Trustee Foutch seconded the motion

Secretary Andrew Wilson called roll

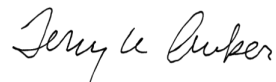
| | |
|-----------------------------|-------------|
| Terry Anker, Chair | "Aye" |
| Stephanie Bibbs, Vice Chair | "Aye" |
| Andrew Wilson, Secretary | "Aye" |
| Jesse Brand | "Aye" |
| Michael Dora | "Aye" |
| Kim Emmert O'Dell | "Aye" |
| Tanya Foutch | "Aye" |
| Larry Garatoni | Not Present |
| Marianne Glick | "Aye" |
| Gretchen Gutman | "Aye" |
| Paula Hughes-Schuh | "Aye" |
| Harold Hunt | Not Present |
| Stewart McMillan | "Aye" |
| Steve Schreckengast | "Aye" |
| Kerry Stemler | "Aye" |

The motion carried unanimously


ADJOURNMENT

With no further business to come before the Board, Chairman Anker called for a motion to adjourn the meeting. Trustee Dora seconded the motion.

STATE TRUSTEES IVY TECH COMMUNITY COLLEGE



Terry Anker 02/04/2021 16:30 EST



Andrew Wilson 02/04/2021 14:35 EST

Dated December 3, 2020, Prepared by Gretchen L. Keller, Recording Secretary