

**MINUTES OF THE MEETING OF THE STATE
BOARD OF TRUSTEES**

IVY TECH COMMUNITY COLLEGE
October 8, 2020

Chairman Terry Anker called the State Board of Trustees' meeting to order at 1:30 pm via Zoom Webinar.

ROLL CALL

Chairman Terry Anker called the roll, and the presence of a quorum was announced.

The following State Trustees were present (via Zoom Webinar):

Mr. Terry Anker, Chairman
Ms. Stephanie Bibbs, Vice Chair
Mr. Andrew W. Wilson, Secretary
Mr. Jesse Brand
Mr. Michael R. Dora
Mr. Larry Garatoni
Ms. Kim Emmert O'Dell
Ms. Tanya Foutch
Ms. Marianne Glick
Ms. Gretchen Gutman
Ms. Paula Hughes-Schuh
Mr. Harold Hunt
Mr. Stewart McMillan
Mr. Kerry Stemler

The following Trustees were absent:

Mr. Steve Schreckengast

A. NOTICES OF MEETING MAILED AND POSTED:

Secretary Andrew Wilson confirmed that the notice of October 8, 2020, regular meeting was properly mailed and posted. This meeting is being held in compliance with IC 5-14-1.5 *et seq* and the Governor's Executive Orders 20-04 and 20-09. No members of the governing body attended in person and instead participated remotely. The public was invited to attend the meetings open to the public by remote access by which a link was shared in that public notice.

B. APPROVAL OF BOARD MINUTES:

Trustee Garatoni moved for approval of the minutes of the August 6, 2020 board meeting. Trustee Glick seconded the motion, and the motion carried unanimously.

Secretary Andrew Wilson called roll

Terry Anker, Chair	"Aye"
Stephanie Bibbs, Vice-Chair	"Aye"
Andrew Wilson, Secretary	"Aye"
Jesse Brand	"Aye"
Michael Dora	"Aye"
Kim Emmert O'Dell	"Aye"
Tanya Foutch	"Aye"
Larry Garatoni	"Aye"
Marianne Glick	"Aye"
Gretchen Gutman	"Aye"
Paula Hughes-Schuh	"Aye"
Harold Hunt	"Aye"
Stewart McMillan	"Aye"
Steve Schreckengast	Absent
Kerry Stemler	"Aye"

C. COMMITTEE REPORTS:

Item 1 Chairman Anker called upon Trustee Michael Dora for a report from the **Academics & Student Experience Committee**. Trustee Dora reported there were no action items for approval. The Committee received an update from Cory Clasmann provided an update on the College's 8-week course initiative. We continue to see greater student success rates and lower withdrawal rates in 8-week courses, with nearly two-thirds of our courses this fall now being offered in an 8-week format. This fall will also mark the beginning of a new phase of the 8-week course initiative. Each curriculum committee identifies a key course they will analyze for ways in which they can further increase student success.

Rebecca Rahschulte shared data on the projected impact of the HLC faculty credentialing changes on dual credit teacher staffing and the equity gap implications to both dual credit programming and college-going rates for Indiana school districts with the highest number of underrepresented minority (URM) students. Information was shared on the College's Governor's Emergency Education Relief (GEER) grant and the use of funding to provide K-12 Professional Development needed to successfully execute virtual instruction and Curricular Resources to support student remediation and provide virtual access to post-secondary academic content. Through the Lilly Endowment, proposal initiatives include IvyFLEX,

expanded faculty and student supports, dual credit teacher scholarships, and completion incentives.

Item 2 Chairman Anker called upon Trustee Gutman for a report from the **Audit Committee**. Trustee Gutman reported the Audit committee did not meet, therefore nothing to report at this time.

Item 3 Chairman Anker called upon Trustee Jesse Brand for a report from the **Budget & Finance committee**. Trustee Brand reported were no action items for approval. The Committee received an update from Matt Hawkins, Sr. Vice President/Chief Financial Officer.

FY 2020 Year-End Financial Position (Jul1, 2019 – June 30, 2020)

- The College's Total Net Position was \$869M, an increase of \$78.4 million or 9.9%
 - Unrestricted assets grew to \$507M, an increase of \$61.8 million or 13.9%
- The College continues to plan for State appropriation and enrollment fluctuations through FY 2023
- Operating Margin for FY 2020 was nearly flat from FY 2019
- The College's debt continues to decline, leaving room for additional capital projects if approved by the General Assembly

FY 2021 Budget Update (July 1, 2020 – September 30, 2020)

- Operating revenue is down \$10.5M from the plan.
 - Driven by tuition but partially offset by Investment Income
- Operating Expenses are down \$2M to plan
 - Driven by S&E spending
 - However, once adjusted for tuition, it would be \$2.2M over the plan.

Item 4 Chairman Anker called upon Trustee Andrew Wilson for a report from the **Building and Grounds Committee**. Trustee Wilson reported there are four action items for consideration and approval. The Committee received an update on the status of the XBE contract spend.

Trustee Wilson moved for approval. **Resolution 2020-35, Approval to Sell Property to INDOT for Road Project Muncie Campus**. Trustee Garatoni seconded the motion. The motion carried unanimously.

Secretary Andrew Wilson called roll

Terry Anker, Chair	"Aye"
Stephanie Bibbs, Vice-Chair	"Aye"
Andrew Wilson, Secretary	"Aye"

Jesse Brand	"Aye"
Michael Dora	"Aye"
Kim Emmert O'Dell	"Aye"
Tanya Foutch	"Aye"
Larry Garatoni	"Aye"
Marianne Glick	"Aye"
Gretchen Gutman	"Aye"
Paula Hughes-Schuh	"Aye"
Harold Hunt	"Aye"
Stewart McMillan	"Aye"
Steve Schreckengast	Absent
Kerry Stemler	"Aye"

Trustee Wilson moved for approval. **Resolution 2020-36, Approval to Sell Property to INDOT for Road Project South Bend Campus.** Trustee Bibbs seconded the motion. The motion carried unanimously.

Secretary Andrew Wilson called roll

Terry Anker, Chair	"Aye"
Stephanie Bibbs, Vice-Chair	"Aye"
Andrew Wilson, Secretary	"Aye"
Jesse Brand	"Aye"
Michael Dora	"Aye"
Kim Emmert O'Dell	"Aye"
Tanya Foutch	"Aye"
Larry Garatoni	"Aye"
Marianne Glick	"Aye"
Gretchen Gutman	"Aye"
Paula Hughes-Schuh	"Aye"
Harold Hunt	"Aye"
Stewart McMillan	"Aye"
Steve Schreckengast	Absent
Kerry Stemler	"Aye"

Trustee Wilson moved for approval. **Resolution 2020-37, Approval of Guaranteed Maximum Price Contract Amendment with Pepper Construction Columbus Campus.** Trustee Brand seconded the motion. The motion carried unanimously.

Secretary Andrew Wilson called roll

Terry Anker, Chair	"Aye"
Stephanie Bibbs, Vice-Chair	"Aye"
Andrew Wilson, Secretary	"Aye"
Jesse Brand	"Aye"
Michael Dora	"Aye"
Kim Emmert O'Dell	"Aye"
Tanya Foutch	"Aye"

Larry Garatoni	"Aye"
Marianne Glick	"Aye"
Gretchen Gutman	"Aye"
Paula Hughes-Schuh	"Aye"
Harold Hunt	"Aye"
Stewart McMillan	"Aye"
Steve Schreckengast	Absent
Kerry Stemler	"Aye"

Trustee Wilson moved for approval. **Resolution 2020-38, Approval of Contract with Wabash Valley Asphalt Company, LLC to Repair Replace Parking Lots on the Terre Haute Campus.** Trustee Emmert O'Dell seconded the motion. The motion carried unanimously.

Secretary Andrew Wilson called roll

Terry Anker, Chair	"Aye"
Stephanie Bibbs, Vice-Chair	"Aye"
Andrew Wilson, Secretary	"Aye"
Jesse Brand	"Aye"
Michael Dora	"Aye"
Kim Emmert O'Dell	"Aye"
Tanya Foutch	"Aye"
Larry Garatoni	"Aye"
Marianne Glick	"Aye"
Gretchen Gutman	"Aye"
Paula Hughes-Schuh	"Aye"
Harold Hunt	"Aye"
Stewart McMillan	"Aye"
Steve Schreckengast	Absent
Kerry Stemler	"Aye"

Item 5

Chairman Anker calls upon Trustee Kerry Stemler for the Human Resources & Operations Committee report. Trustee Stemler reported there are three action items for approval.

Jen Fisher, Assistant Vice President for Employee Benefits, presented her annual employee benefits update and review, including current state, outcomes, COVID-19 impact, and Plan Year 2021. Our health plan is still running well with overall claims down 14.4%, and pharmacy costs up 5.5%. Of note, the College extended the EAP program and Your Money Line benefits to part-time staff and adjunct faculty through June 2021. As part of Goal 7 of the Strategic Plan, a new policy was approved for Volunteer &

Community Engagement. Beginning January 1, the College will provide 8 hours of paid time off for our full-time employees annually for community engagement.

Jen also reviewed the RFP process and recommendation for the College's employee benefits brokerage services effective January 1, 2021. The RFP produced 16 respondents and four finalists, including the current broker Gregory & Appel. Through finalist presentations conducted by a team of systems office and campus representatives, LHD Benefit Advisors has been selected to provide brokerage services for three years at the cost of \$653,580.

Trustee Stemler moved for approval of **Resolution 2020-39, Approval of Contract for College Employee Benefits Brokerage Services**. Trustee Dora seconded the motion. The motion carried unanimously.

Secretary Andrew Wilson called roll

Terry Anker, Chair	"Aye"
Stephanie Bibbs, Vice-Chair	"Aye"
Andrew Wilson, Secretary	"Aye"
Jesse Brand	"Aye"
Michael Dora	"Aye"
Kim Emmert O'Dell	"Aye"
Tanya Foutch	"Aye"
Larry Garatoni	"Aye"
Marianne Glick	"Aye"
Gretchen Gutman	"Aye"
Paula Hughes-Schuh	"Aye"
Harold Hunt	"Aye"
Stewart McMillan	"Aye"
Steve Schreckengast	Absent
Kerry Stemler	"Aye"

Laurie Kiser, Executive Director of Risk Management and Insurances, presented an update on our Risk Management & Insurances program. The College saw an uptick of year over year renewal increases that reflect industry trends. Good claims management and history held them lower than expected. Laurie also reviewed the RFP process and recommendation for Risk Management Broker Services effective January 1, 2021. The RFP produced five respondents, including the current broker, Arthur J. Gallaher. Through finalist presentations, Willis-Towers-Watson has been selected to provide brokerage services for the College for five years at the cost of \$961,000.

Trustee Stemler moved for approval of **Resolution 2020-40, Approval of Contract for Risk Management, and Insurance Brokerage Services.** Trustee Glick seconded the motion. The motion carried unanimously.

Secretary Andrew Wilson called roll

Terry Anker, Chair	"Aye"
Stephanie Bibbs, Vice-Chair	"Aye"
Andrew Wilson, Secretary	"Aye"
Jesse Brand	"Aye"
Michael Dora	"Aye"
Kim Emmert O'Dell	"Aye"
Tanya Foutch	"Aye"
Larry Garatoni	"Aye"
Marianne Glick	"Aye"
Gretchen Gutman	"Aye"
Paula Hughes-Schuh	"Aye"
Harold Hunt	"Aye"
Stewart McMillan	"Aye"
Steve Schreckengast	Absent
Kerry Stemler	"Aye"

Matt Etchison, Sr. Vice President, and CIO presented the College's recommendation to renew its existing ERP contract with Ellucian necessary to maintain the College's current ERP system. Simultaneously, Student, HR, and Finance ERP modules are updated to a cloud-based platform. This is a "3 years by three-year" contract for Banner and Chrome River at a total contract value not to exceed \$6,488,778.

Trustee Stemler moved for approval of **Resolution 2020-41, Approval of Contract with Ellucian for Enterprise Resource Planning Modules, and Travel/Expense Software.** Trustee Garatoni seconded the motion. The motion carried unanimously.

Secretary Andrew Wilson called roll

Terry Anker, Chair	"Aye"
Stephanie Bibbs, Vice-Chair	"Aye"
Andrew Wilson, Secretary	"Aye"
Jesse Brand	"Aye"
Michael Dora	"Aye"
Kim Emmert O'Dell	"Aye"
Tanya Foutch	"Aye"
Larry Garatoni	"Aye"
Marianne Glick	"Aye"
Gretchen Gutman	"Aye"
Paula Hughes-Schuh	"Aye"
Harold Hunt	"Aye"

Stewart McMillan	"Aye"
Steve Schreckengast	Absent
Kerry Stemler	"Aye"

Jon Barefoot, Vice President Public Safety & Emergency Preparedness, provided a review of a new policy for COVID-19 positivity self-reporting for students, faculty, and staff. A team of case investigators conduct supplemental case investigation to determine if the infected person has been on campus and where. Of the 157 reported cases, 118 had not been on campus in the 48 hours before showing symptoms. Notifications are sent to anyone who was in a shared space without violating social distancing or considered a close contact for awareness. To date, we have not had a case of transmission on our campuses. This can be attributed to the great work our campus teams are doing to ensure adherence to policies and procedures and all students, faculty, and staff to look out for each other during this time.

Item 6 Chairman Anker called upon Foundation President John Murphy for a report on the State of the Foundation. Ahead of goal and optimistic, we will have a good year. The campaign also ahead of schedule. Blackbaud incident, all affected have been notified. Overall the Foundation is in good standing.

Item 7 Chairman Anker called upon Trustee Wilson for a report from the **Workforce Alignment Committee**. Trustee Wilson reported there are no action items for approval. Sr. Vice President for Workforce and Careers Chris Lowery and members of his team, Sue Smith, Vice President of the Advanced Manufacturing sector – covering an update on apprenticeships, Aaron Baute, Vice President of the Business, Logistics, and Supply Chain sector – covering an update on program closures and Stacy Townsley, Assistant Vice President of Workforce and Careers – covering an update on the Taking Hoosiers to the Next Level campaign presented updates:

Apprenticeship continues to be in the spotlight, recognized as a tried and true training model providing employers with a highly skilled workforce. Those who complete are internationally recognized for mastery of skills, a trade, or an occupation. We have received three grants in the past few years to expand our apprenticeship programs. Some recent audit findings have allowed us to reimagine and improve our current apprenticeship programs. By expanding, we will increase participation, thus increasing the pool of skilled workers in the state.

Program Review Process: With a continued focus on high-demand/high-wage programs, the College recently completed a series of campus-level reviews of programs that were not performing well, using internal (40%) and external (60%) factors. Root causes for poor performance were discussed, uncovering solutions not previously considered. There was a focus on each community's needs and inter-campus cooperation and coordination to make the best use of our resources to serve each community and the state as a whole. Major elements coming out of the process were the IT School restructure, Insurance industry partnership, and changes needed to address Industry 4.0.

Rapid Recovery Update – Taking Hoosiers to the Next Level

Campaign: As part of the College's ongoing partnership with the state to assist Hoosiers who are unemployed or impacted by COVID-19, we have joined forces with the Department of Workforce Development in a first-ever direct "Ivy Tech push" to communicate to over 600,000 DWD clients the opportunity to receive free training in one of 22 Next Level Jobs certificate programs in advanced manufacturing, business, healthcare, IT, transportation and logistics, and building and construction. In order to remove as many barriers to enrollment as possible, the initiative is 100% free to participants through a "first dollar" funding model that also includes books and materials. Prospective students do not need to file a FAFSA and are assisted in enrolling in all of their courses upfront, starting in the second 8-week fall session (October 26) through spring 2021.

- The campaign, which started on September 28, has garnered significant interest, with over 8,000 applications in the pipeline as of October 7.
- Campuses are building upon existing practices and quickly developing flexible new models to accommodate the influx of applications and to scale student supports such as advising and career coaching.

D. TREASURER'S REPORT:

Chairman Anker called upon Matt Hawkins, Sr. Vice President/Chief Financial Officer, to provide the Treasurer's Report.

Ivy Tech's Total Net Position on June 30, 2020, was \$869M. This is an increase of 9.9% or \$78M. Ivy Tech's Unrestricted Net Position was \$507M on June 30, 2020. We expect revenue fluctuations over the next three fiscal years.

As of quarter 1 of FY2021, Ivy Tech's revenue is \$10M under budget. This is due to tuition being down \$13M and investment income being up to \$3M.

As of quarter 1 of FY2021, Ivy Tech's expenses are about \$2M under budget. If the fall enrollment adjustment were to occur now, we would be trending \$2.2M over budget.

This overspend is expected as the institution planned to absorb the state cut for the campuses. Ivy Tech's financial position is strong.

Trustee Garatoni moved for approval of the Treasurer's Report. Trustee Glick seconded the motion. The motion carried unanimously.

Secretary Andrew Wilson called roll

Terry Anker, Chair	"Aye"
Stephanie Bibbs, Vice-Chair	"Aye"
Andrew Wilson, Secretary	"Aye"
Jesse Brand	"Aye"
Michael Dora	"Aye"
Kim Emmert O'Dell	"Aye"
Tanya Foutch	"Aye"
Larry Garatoni	"Aye"
Marianne Glick	"Aye"
Gretchen Gutman	"Aye"
Paula Hughes-Schuh	"Aye"
Harold Hunt	"Aye"
Stewart McMillan	"Aye"
Steve Schreckengast	Absent
Kerry Stemler	"Aye"

E. STATE OF THE COLLEGE

Chairman Anker called upon President Ellspermann to provide her state of the College report.

President Ellspermann introduced interim Chancellor, Anderson Campus Mia Johnson. Shared exciting news about Ivy Tech serving as host for the inaugural World Food Championship in September. Operational update regarding COVID-19 student relief efforts and the Glick/Woods match raising more than \$1.2M. It was noted Ivy Tech is the only College in the nation using CARES Act funding to purchase Cengage Unlimited for the entire student body. This is a direct benefit to students to continue to help them during the pandemic as more than a quarter of students don't purchase their books during normal times. This college-wide subscription provides access to Cengage's entire library. President Ellspermann provides other college updates around metrics, Central Indiana Restructure, and being awarded a \$5M grant through 2020 to create IVY Achieves; a program created focusing on equity.

Doneisha Posey, Vice President of Diversity, Equity, and Belonging, provided an annual report and announced the creation of the William R. Goins Spirit of Diversity Award recognizing Ivy Tech faculty and staff whose service contributes to the development of a

diverse, equitable campus community with a sense of belonging for all. Honorees will receive a \$2,500 grant to further the College's diversity initiatives and will be announced during the February 2021 State Board of Trustees meeting.

F. OLD BUSINESS

Chairman Anker called for old business, but there was none.

G. NEW BUSINESS

Chairman Anker called for new business.

Trustee Glick moved for approval of Resolution **2020-42**, Appointment of Campus Board of Trustees. Trustee Garatoni seconded the motion. The motion carried unanimously.

Secretary Andrew Wilson called roll

Terry Anker, Chair	"Aye"
Stephanie Bibbs, Vice-Chair	"Aye"
Andrew Wilson, Secretary	"Aye"
Jesse Brand	"Aye"
Michael Dora	"Aye"
Kim Emmert O'Dell	"Aye"
Tanya Foutch	"Aye"
Larry Garatoni	"Aye"
Marianne Glick	"Aye"
Gretchen Gutman	"Aye"
Paula Hughes-Schuh	"Aye"
Harold Hunt	"Aye"
Stewart McMillan	"Aye"
Steve Schreckengast	Absent
Kerry Stemler	"Aye"

ADJOURNMENT

With no further business to come before the Board, Chairman Anker adjourned the meeting.

**STATE TRUSTEES
IVY TECH COMMUNITY COLLEGE**



Terry Anker December 4, 2020 08:04 EST



Dated October 8, 2020, Prepared by Gretchen L. Kelly, Secretary, December 3, 2020 14:58 EST