



**IVY TECH COMMUNITY COLLEGE
STATE BOARD OF TRUSTEES MEETING
THURSDAY, February 2, 2017
1:00PM – 3:00PM**

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**OFFICIAL NOTICE OF MEETING
IVY TECH COMMUNITY COLLEGE OF INDIANA
STATE BOARD OF TRUSTEES**

Notice is hereby given that the State Board of Trustees of Ivy Tech Community College of Indiana will be holding the following meetings at the Noblesville Campus, 300 N 17th Street, Noblesville, IN 46060

Wednesday, February 1, 2017

1:30 pm

Executive Session of the State Board of Trustees

The State Trustees will meet in Executive Session at the Noblesville Campus, 300 N 17th Street, Noblesville, IN 46060 and are permitted under IC 5-14-1.5-6.1(b), to discuss the subjects listed below. For each subject, a reference to the applicable subdivision of IC 5-14-1.5-6.1 (b) and a description of that subject are included.

- (2) (B) Initiation of litigation that is either pending or has been threatened specifically in writing.
- (2)(D) The purchase or lease of real property by the Governing Body up to the time a contract or option to purchase or lease is executed by the parties.
- (5) To receive information about and interview prospective employees
- (7) For discussion of records classified as confidential by state or federal statute.
- (9) To discuss job performance evaluations of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

Thursday, February 2, 2017

9:00 am- Noon

Board Committee Meetings (*open to the public*)

The State Trustees will hold the regular committee meetings at Noblesville Campus, 300 N 17th Street, Noblesville, IN 46060

9:00 am – 10:00 am	Planning and Education
10:00 am – 10:45 am	Building, Ground, & Capital Committee
10:45 am – 11:00 am	Break
11:00 am – 11:30 am	Workforce Alignment (formally Corporate College)
11:30 am - Noon	Budget and Finance

1:00 pm – 3:00 pm

Regular State Board of Trustees Meeting (*open to the public*)

The State Trustees will hold a regular meeting at the Noblesville Campus, 300 N 17th Street, Noblesville, IN 46060 to consider and take action on such items as may be brought before them.

Secretary
Dated this 20th January 2017



Preliminary Agenda as of January 19, 2017*

Meeting of the State Board of Trustees

February 2, 2017

- I. Roll Call**
- II. Report of Secretary on Notice of Meeting**
- III. Approval of Minutes**
 - Regular Meeting, December 8, 2016
- IV. Reports of Board Committees**
 - a) Executive Committee, Michael Dora, Chair**
 - b) Building, Grounds, and Capital Committee, Steve Schreckengast, Chair**
 - Resolution 2017-1**, Approval to Transfer Ownership of .82 Acres of Real Estate Region 2/South Bend
 - Resolution 2017-2**, Approval of Lease with Parkview Health for Space at 1919 West Cook Road in Fort Wayne, Region 3/Northeast Indiana
 - Resolution 2017-3**, Approval to Lease 5,000 Square Feet to Early Childhood Learning Center in Evansville, Region 12/Southwest Indiana
 - Resolution 2017-4**, Use of Apprentices in Certain Construction or Remodeling Projects
 - c) Budget and Finance Committee, Jesse Brand, Chair**
 - d) Planning and Education Committee, Kaye Whitehead, Chair**
 - e) Audit Committee, Stewart McMillian, Chair**
 - f) Workforce Alignment Committee, Darrel Zeck, Chair**
- V. Treasurer's Report, Chris Ruhl, SVP/Finance and Treasurer**
- VI. State of the College, Sue Ellspermann, PhD President**
- VII. Old Business**

VIII. New Business

Resolution 2017-5, Appointment of Regional Trustee ~ Northeast

Resolution 2017-6, Appointment of Regional Trustee ~ Northwest

IX. Adjournment

**MINUTES OF THE MEETING OF THE STATE
BOARD OF TRUSTEES**

IVY TECH COMMUNITY COLLEGE
December 8, 2016

Chair Michael Dora called the December 8, 2016 regular meeting of the State Board of Trustees to order at 2:00 pm at 2820 N Meridian Street, Indianapolis, Indiana 46208

ROLL CALL

Secretary Sue Livers called the roll and the presence of a quorum was announced.

The following State Trustees were present:

Mr. Michael R. Dora, Chairperson
Ms. Paula Hughes, Vice Chair
Ms. Lillian Sue Livers, Secretary
Mr. Terry Anker
Mr. Jesse Brand
Mr. Larry Garatoni
Mr. Lee J. Marchant
Mr. Stewart McMillan
Mr. Steve Schreckengast
Ms. Kaye H. Whitehead
Mr. Darrel Zeck

The following State Trustees were unable to attend:

Ms. Kimra Schleicher

Student Representatives:

Ms. Trisha Norfleet
Ms. Terri Sanders
Mr. Daniel Blough

A. EXECUTIVE SESSION MEMORANDA:

Following notice under IC5-14-1.5-4, IC 5-14-1.5-5 and IC5-14-1.5-6.1(d)

The State Board of Trustees met in Executive Session on December 7, 2016 at 1:00 p.m. at the 2820 N Meridian Street, Indianapolis, Indiana 46208

Members present were: Ms. Paula Hughes, Mr. Michael Dora, Mr. Jesse Brand, Ms. Lillian Sue Livers, Mr. Larry Garatoni, Mr. Lee J. Marchant, Mr. Stewart McMillan Mr. Steve Schreckengast, Ms. Kaye H. Whitehead and Mr. Darrell Zeck

Members absent were: Ms. Kimra Schleicher

The Trustees considered the following items as permitted under IC 5-14-1.5-6.1(b). For each subject, a reference to the applicable subdivision of IC 5-14-1.5-6.1 (b) and a description of that subject are included.

- (2)(B) Initiation of litigation that is either pending or has been threatened specifically in writing.
- (5) To receive information about and interview prospective employees
- (7) For discussion of records classified as confidential by state or federal statute.
- (9) To discuss job performance evaluations of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

With the Approval of these minutes the Trustees present at the meeting certify that no subject matter was discussed in the executive session other than the subject matter specified in the public notice issued for this meeting.

B. NOTICES OF MEETING MAILED AND POSTED:

Trustee Sue Livers serving as secretary confirmed that notices of the December 8, 2016, regular meeting were properly mailed and posted.

C. APPROVAL OF BOARD MINUTES:

Trustee Larry Garatoni moved for approval of the minutes of the October 6, 2016 regular board meeting. Trustee Steve Schreckengast seconded the motion and the motion carried unanimously.

D. COMMITTEE REPORTS:

Item 1 Chair Michael Dora reported that the Executive Committee met, and were given updates on litigation by Chris Ruhl, Discussed merit pay redesign for Chancellors and reviewed President Ellspermann's job performance over her first 6 months.

Item 2 Chair Michael Dora called upon Trustee Schreckengast, Chair of the Committee, to give the **Building, Grounds and Capital Committee Report**. Trustee Schreckengast reported one action item for approval.

Trustee Schreckengast moved for approval of

Resolution 2016-45, Approval to Purchase 7.11 Acres of Land adjacent to the Lafayette Campus from the Ivy Tech Foundation, Region 4/Lafayette

Trustee Whitehead seconded the motion, and the motion carried unanimously.

The committee received an update on a future capital campaign in South Bend to renovate the library on campus. And received an update on previously shared Fort Wayne Parkview Partnership.

Item 3

Chair Dora called upon Trustee Jesse Brand, Member of the Committee, for a report from the **Budget and Finance Committee**. Trustee Brand reported there were 5 action items to be consider by the Finance committee.

Trustee Brand moved for approval of

Resolution 2016-46, Approval of Accounts Receivable Write-Offs for the Fiscal Year Ending June 30, 2016

Trustee Hughes seconded the motion, and the motion carried unanimously.

Trustee Brand moved for approval of

Resolution 2016-47, Approval of Volume Purchase Agreement with CDWG

Trustee Hughes seconded the motion, and the motion carried unanimously.

Trustee Brand moved for approval of

Resolution 2016-48, Approval of Software Subscription Agreement with ESM Solutions

Trustee Zeck seconded the motion, and the motion carried unanimously.

Trustee Brand moved for approval of

Resolution 2016-49, Approval of a Five-Year Agreement with Instructure to Provide the College with Learning Management System

Trustee Whitehead seconded the motion, and the motion carried unanimously.

Trustee Brand moved for approval of

Resolution 2016-50, Approval to Authorize Match Contributon for U.S. Department of Commerce Grant, Region 7/Wabash Valley

Trustee Hughes seconded the motion, and the motion carried unanimously.

Item 4 Chairperson Hughes called upon Trustee Whitehead, Chair of the Committee, for a report from the **Planning and Education Committee**. Trustee Whitehead reported there is no action items for approval.

Trustee Whitehead report the committee received update on the **Learning Management System**

- In late 2015 the College determined that it was appropriate to issue a formal Request for Proposal (RFP) for Learning Management System (LMS) services. The primary reasons for this review were communicated to faculty and staff during regional visits as well as various curriculum and leadership meetings throughout the early part of 2016.
- In conjunction with the campus visits, the College provided faculty and students with the opportunity to see demonstrations of three of the major LMS providers (Blackboard, Canvas, and Desire2Learn) and provide feedback on features of these systems. The College also conducted a survey of students and faculty with approximately 7500 and 1500 responses to those respectively.
- The College used the information gathered during these data collection efforts to draft a RFP that was released early in the fall semester. The RFP was formally distributed to 26 potential vendors. Four vendors – Blackboard, Canvas, Desire2Learn, and Schoology – submitted formal proposals. Those proposals were reviewed by functional and technical teams and it was determined that all four vendors would be invited to provide live demonstrations of their LMS for faculty, staff, and students.
- On November 14 and 15 a group of faculty, staff, and students were invited to participate in those demonstrations and evaluate the four tools.
- Following the two-day demo presentations, participants were asked to rate the four vendors on a scale of 1-4 with 1 being their top choice. Those surveyed were encouraged to reflect on the information they collected through a rubric used during the demos. The collective response provided a preference for the selected vendor.
- On November 21, College staff invited the faculty, staff and students to a GoToMeeting session. The recommended system was presented along with data from the evaluation process. Participants indicated agreement that the recommended system was the best choice for the College to move forward with as its learning management system provider.
- As a result of this review, the recommendation to commence migrating the College from the Blackboard LMS to the Instructure Canvas LMS was presented to the Board of Trustees on December 8. In a parallel process, the College's HR team was also reviewing LMS products to replace the

Training Portal. Instructure, the parent company of Canvas, also owns Bridge – the product that was selected by the Human Resources team. The College was able to negotiate these two contracts together – resulting in significant additional savings.

- The Canvas LMS includes a number of features and functionality that faculty noted as particularly valuable for improving both the quality and efficiency of teaching and learning activities with this online system. A few of those features include a SpeedGrader app that many institutions who have migrated to Canvas indicate cuts grading time by as much as 50% and allows faculty to provide text, audio, and video feedback on assignments. In addition, there is an enhanced ease of navigation which allows students to easily progress through course materials and track their progress. The organization of the system also allows faculty members the ease and flexibility to change information in one place and have that change flow throughout the course. Also, the system is cloud-based which will eliminate the need for lengthy outages that have to be taken for upgrades.
- The college's contract with Blackboard ends on June 30, 2017. There will be substantial cost savings with the Instructure Canvas contract. The resolution for this recommendation will be presented in the Finance Committee Report. Upon the State Trustees approval of the recommendation, the College's migration from Blackboard to Canvas will be completed during the Spring 2017 semester. This migration will involve both data migration – which will need to be done both at a system level and by individual users in many instances – as well as user training.

Spring Enrollment

We heard from Jeff Fanter regarding spring enrollment. As of Monday revenue generating enrollment is even compared to a comparable time in the enrollment cycle last year. Six regions are currently even or ahead of enrollment numbers compared to last year.

Numbers are showing a positive trend, and the next three weeks will be critical to the College reaching its enrollment goals. We heard how spring enrollment is driven mostly by continuing students and we are seeing positive movement with this group. New first time students are tracking well up 16.5%. And readmit students which are students who have been out for two or more years and are coming back to Ivy Tech are up by nearly 35 percent.

It appears much of the hard work in retaining students and marketing to, recruiting and reaching out to new students is working well for this spring term. And the work will continue over the next month.

Project Early Success

Ivy Tech used machine learning to predict which students may struggle in specific courses just 2-weeks into the term. And then reached out to those students at the start of the semester.

Next Steps

Sharing best practices across regions at a workshop with regional Project Early Success leads on November 30. Improving metrics for Spring 2017

Evaluating tools used for student interventions

Surveyed staff and faculty that participated in project

Online form was easy to follow and understand (88% Agree/Strongly Agree)

Callers had the 'right' student information to facilitate the call (79% Agree/Strongly Agree)

Easy to gauge and record how the student felt about being contacted (77% Agree/Strongly Agree)

Easy to gauge and record how to student felt about their Ivy Tech experiences (68% Agree/Strongly Agree)

Callers felt the listed concerns were sufficient to capture student responses (69% Agree/Strongly Agree)

Item 5 Chair Dora called upon Trustee McMillan, Chair of the Committee, for a report from the **Audit Committee**. Trustee McMillan reported no actions items. There are no action items from the Audit Committee.

We were provided a few updates. Federal Compliance audit results no findings, Ethics point and Audit Schedule. Clifton auditors selected for risk management audit.

Item 6 Chair Dora called upon Trustee Zeck, Chair of the Committee, for a report from the Workforce Alignment Committee. Trustee Zeck reported there were no action items for the board to consider. Trustee Zeck reported the committee heard updates on Workforce Alignment 100-day plan, strategy, organizational update, workforce alignment metrics (draft). We also welcomed and introduced to new Vice President, Operations and Marketing Janet Rummel

E. TREASURER'S REPORT:

Chair Dora called upon Senior Vice President Chris Ruhl for the Treasurer's report

Income

Tuition and fee revenue below budget and prior year due to decline in Fall enrollment

Tuition and fee revenue for Spring semester received in November declining at a slower pace versus prior year than Fall; but December is a critical month

State appropriation on budget

Total revenue -2% vs. prior year and \$6 million below budget

Expenses

Total expenses \$12 million below budget driven primarily by S&E and leases

Salaries and benefits are 1.8% higher than prior year and slightly below budget

S & P Annual Credit Review

Affirmed AA rating and stable outlook

Credit strengths:

Historically strong financial performance

Private fundraising

Solid state support, including debt service

Statewide system

Credit weaknesses:

Enrollment declines

Cohort default rate

Above average debt service burden

Trustee Brand moved for approval of the Treasurer's Report.

Trustee Hughes seconded the motion, and the motion carried unanimously.

F. STATE OF THE COLLEGE

Delivered prior to beginning of the meeting

G. OLD BUSINESS

Chair Dora called for old business, and there was none.

H. NEW BUSINESS

Chair Dora called for new business.

Trustee Brand moved for approval of:

Resolution 2016-51, Appointment Regional Trustees-Southern Indiana

Trustee Schreckengast seconded the motion, and the motion carried unanimously.

ADJOURNMENT

With no further business to come before the Board, Chairman Dora adjourn the meeting.

**STATE TRUSTEES
IVY TECH COMMUNITY COLLEGE**

Michael Dora, Chairperson

Lillian Sue Lives, Secretary

Dated December 9, 2016

Prepared by Gretchen L. Keller, Recording Secretary

**APPROVAL TO TRANSFER OWNERSHIP OF .82 ACRES OF REAL ESTATE
REGION 2/ SOUTH BEND**

RESOLUTION NUMBER 2017-1

WHEREAS, The Trustees of Ivy Tech Community College own .82 acres located at 230 Sample Street in South Bend, Indiana, identified as Parcel No. 71-08-13-126-020.000-026 (“Property”), and

WHEREAS, the Property was acquired by gift from the City of South Bend in September of 2012 and the Region has no immediate need or purpose for the use of the Property, and

WHEREAS, The North Central Region has been in discussion with Green Sense Farms, LLC, to allow them to construct and operate a vertical farming operation on this Property while Ivy Tech would be able to offer agricultural education in growing in controlled indoor environments establishing a partnership with Green Sense Farms to establish additional educational opportunities in vertical farming, and

WHEREAS, North Central Region has negotiated a term sheet with Green Sense Farms detailing the major terms of this partnership including transferring the Property to Green Sense so they may construct the vertical farm on the Property, and

WHEREAS, in exchange for the educational partnership with Green Sense Farms, the College would transfer the Property to Green Sense Farms by deed with the following restrictions:

1. Green Sense Farms shall not encumber the Real Estate by a mortgage or any other security interest.
2. The Real Estate shall be used exclusively by Green Sense Farms for the construction of the agreed upon improvements with Grantor on the Real Estate.
3. Green Sense Farms shall operate a vertical farm on and within the improvements on the Real Estate.
4. Green Sense Farms shall not lease, sublease, assign, or convey any of its interest in the Real Estate. And

WHEREAS, Should any of these restrictions be violated then ownership of the property would revert to the Trustees of Ivy Tech Community College.

NOW THEREFORE BE IT RESOLVED, that the State Trustees do hereby authorize the transfer its ownership interest in the Property to Green Sense Farms, subject to the restrictions stated above, in furtherance of the educational partnership between Ivy Tech and Green Sense Farms, and

FURTHER BE IT RESOLVED, that the State Trustees do hereby authorize and direct the President and any other appropriate, designated College employee to negotiate and execute all necessary documents for the transfer of the property after the documents have been approved by the College General Counsel.

**State Trustees
Ivy Tech Community College of Indiana**

Michael Dora, Chairman

Lillian Sue Livers, Secretary

Dated February 2, 2017

**APPROVAL OF LEASE WITH PARKVIEW HEALTH FOR SPACE AT 1919 WEST
COOK ROAD IN FORT WAYNE, REGION 3/NORTHEAST INDIANA**

RESOLUTION NUMBER 2017-2

WHEREAS, the Ft. Wayne Region has discussed forming an educational partnership with Parkview Health and Ft. Wayne Community Schools that would have the College enter into a seven (7) year lease with Parkview Health, Inc. for space at 1919 West Cook Rd, and

WHEREAS, the space is approximately 23,420 square feet, with no base rent, and

WHEREAS, the College would pay a pro rata share of operating expenses currently estimated at \$8.50 per square foot, and

WHEREAS, the initial term of the lease will be seven (7) years and the College will have an option to renew the lease agreement for two (2) additional five (5) year terms, and

WHEREAS, Parkview will pay the costs of constructing the space at a rate of \$75.00 per square foot which the College will pay back in future years of the lease, and

WHEREAS, beginning in year four (4) of the initial lease term the cost of construction will be amortized continuing for a total of twelve (12) years and repaid by the College to Parkview at a rate of six percent (6%) per annum beginning in year (6) of the initial lease term, resulting in an additional year of no interest, and

WHEREAS, should the College not renew the lease the construction loan becomes due and payable in full, and

WHEREAS, the Region 3/Northeast Indiana Board of Trustees has reviewed the project and requests the State Trustees approval for entering into the lease.

NOW THEREFORE BE IT RESOLVED that the State Trustees of Ivy Tech Community College do hereby authorize and direct the President and any other appropriate, designated College employee to negotiate and execute all necessary documents for the above stated lease after the documents have been approved by the College General Counsel.

**State Trustees
Ivy Tech Community College of Indiana**

Michael Dora, Chairman

Lillian Sue Livers, Secretary

Dated February 2, 2017

APPROVAL TO LEASE 5,000 SQUARE FEET TO EARLY CHILDHOOD LEARNING CENTER IN EVANSVILLE, REGION 12/SOUTHWEST INDIANA

RESOLUTION NUMBER 2017-3

WHEREAS, the Southwest Region has formed an educational partnership with Community Action Program of Evansville (CAPE) and the Head Start Program that would have the College lease the Fairway Building on the Evansville Campus, and

WHEREAS, the space is approximately 5,000 square feet, and

WHEREAS, there will be no rent charged because Ivy Tech students will receive preferential placement in the child care program, and

WHEREAS, the College would maintain space at no charge to the tenant, and

WHEREAS, the initial term of the lease will be two (2) years with renewal options of five (5) year terms, and

WHEREAS, CAPE will pay for all costs associated with renovations and alterations to space needed for their intended which be paid by grants and donations, and

WHEREAS, the Region 12/Southwest Indiana Board of Trustees has reviewed the project and requests the State Trustees approval for entering into the lease.

NOW THEREFORE BE IT RESOLVED that the State Trustees of Ivy Tech Community College do hereby authorize and direct the President and any other appropriate, designated College employee to negotiate and execute all necessary documents for the above stated lease after the documents have been approved by the College General Counsel.

**State Trustees
Ivy Tech Community College of Indiana**

Michael Dora, Chairman

Lillian Sue Livers, Secretary

Dated February 2, 2017

**USE OF APPRENTICES IN CERTAIN CONSTRUCTION
OR REMODELING PROJECTS**

RESOLUTION NUMBER 2017-4

WHEREAS, Ivy Tech Community College was originally created to provide occupational and technical education for students race, color, ethnicity, national origin, marital status, religion, sex, gender, sexual orientation, gender identity, disability, age, or veteran status, and

WHEREAS, the College shall cooperate and strive for coordination among all providers of occupationally oriented training in all educational sectors, and

WHEREAS, much occupational training by the College can best be provided through on-the-job training practices, and

WHEREAS, the College recognizes the responsibility it has to provide opportunities to every qualified person to be properly trained and employed to master the skills in the construction field;

NOW THEREFORE BE IT RESOLVED by the trustees of the Ivy Tech Community College that the specifications for any construction or remodeling project exceeding \$50,000 (Fifty Thousand Dollars) shall provide that the contractor and subcontractors shall employ apprentices from each building trades craft involved. Such apprentices shall be properly indentured into a Joint Apprenticeship Training Program, Associated Builders and Contractors, Inc., or other comparable bona fide apprenticeship training program, which has been actively functioning for at least three consecutive years, and which is registered and certified with the U. S. Department of Labor, Bureau of Apprenticeship and Training, and

BE IT FURTHER RESOLVED that the contractor will operate in accordance with the apprenticeship standards and requirements establishing ratios of apprentices for all trades in each respective jurisdictional area, and

BE IT FURTHER RESOLVED that if none of the bidders can meet the requirements of this resolution, the College reserves the right to contract with the lowest and best bidder not meeting the requirements of this resolution, and

BE IT FURTHER RESOLVED that this resolution rescinds and replaces Resolution Number 2004-32, Resolution Number 75-69 and Resolution Number 94-42.

**State Trustees
Ivy Tech Community College of Indiana**

Michael Dora, Chairman

Lillian Sue Livers, Secretary

Dated February 2, 2017

**APPOINTMENT OF REGIONAL TRUSTEE
NORTHEAST**

RESOLUTION NUMBER 2017-5

WHEREAS, the Northeast Regional Board would like to appoint one member to the Northeast Regional Trustees, and

WHEREAS, the Northeast Regional Board Nominating Committee has agreed to recommend the individual listed below to serve a three year term on the Northeast Regional Board of Trustees;

NAME	CONSTITUENCY
Darryl Esterline	Labor

AND WHEREAS, the recommended candidate meets all of the attributes and expectations delineated in Resolution Number 2008-53;

NOW THEREFORE BE IT RESOLVED, that Darryl Esterline is hereby appointed as regional trustee for Ivy Tech Community College of Indiana – Northwest, effective immediately,

AND FURTHER BE IT RESOLVED, Darryl Esterline will serve through June 30, 2020, or the date, on which successors are duly appointed, whichever is later.

**State Trustees
Ivy Tech Community College of Indiana**

Michael Dora, Chairman

Lillian Sue Livers, Secretary

Dated February 2, 2017

**APPOINTMENT OF REGIONAL TRUSTEES
Northwest**

RESOLUTION NUMBER 2017-6

WHEREAS, the Northwest Regional Board would like to appoint two members to the Northwest Regional Trustees, and

WHEREAS, the Northwest Regional Board Nominating Committee has agreed to recommend the individuals listed below to each serve a three year term on the Northwest Regional Board of Trustees;

NAME	CONSTUTUENCY
Diane Thalmann	Commerce
Barbara Eason-Watkins	Education

AND WHEREAS, the recommended candidates meet all of the attributes and expectations delineated in Resolution Number 2008-53;

NOW THEREFORE BE IT RESOLVED, that Diane Thalmann and Barbara Eason-Watkins are hereby appointed as regional trustees for Ivy Tech Community College of Indiana – Northwest, effective immediately,

AND FURTHER BE IT RESOLVED, Diane Thalmann and Barbara Eason-Watkins will each serve through June 30, 2020, or the date, on which successors are duly appointed, whichever is later.

**State Trustees
Ivy Tech Community College of Indiana**

Michael Dora, Chairman

Lillian Sue Livers, Secretary

Dated February 2, 2017

Building, Grounds and Capital Committee

February 2, 2017



**CHANGING LIVES
MAKING INDIANA GREAT**

Buildings Grounds and Capital Discussions

Construction and Land Acquisition Topics (Resolutions)

- A. Region 2; Green Sense Land Transfer
- B. Region 3; Parkview Lease Agreement
- C. Region 12; Early Childhood Learning Center
- D. All College; Apprenticeship Resolution Updates

Discussion or Information Items

Terre Haute; Precision Ag Planning
Capital Preparation



A. Region 2/South Bend – Request Approval to Transfer .82 Acres of Land to Green Sense Farms

- Land gifted to Ivy Tech from City of South Bend in 2012
- Green Sense will operate vertical farm and Ivy Tech will use indoor growing environment for agricultural education
- Agreement restricts;
 - No debt on property by Green Sense
 - Space must be used by Green Sense only for vertical farming
 - Land will revert to Ivy Tech
- Recommended for approval by Regional Board of Trustees and the Facilities and Design Council



REQUEST: Approval to transfer .82 acres of land located near ITOSS Building in South Bend to Green Sense Farms



B. Region 3/Fort Wayne – Request Approval to Lease Space from Parkview Health



- Revised terms to previously approved Resolution 2015-82
 - Location: 1919 West Cook Rd, Fort Wayne
 - Duration: Initial term changed from 5 to 7 years
 - Services: Additional operational services such as janitorial included
 - Finances: Base Rent removed, interest on construction cost starts in year 6
- Recommended for approval by Regional Board of Trustees and the Facilities and Design Council

REQUEST: Approval to lease space from Parkview Health in Fort Wayne off Cook Road

C. Region 12/Evansville – Request Approval to Lease 5,000 Square Feet to Early Childhood Learning Center

- Lease 5,000 square feet located on Evansville Campus to Early Childhood Learning Center
- Terms of Agreement;
 - Initial term through 2018, and 5 year renewals
 - Ivy Tech will maintain space at no charge
 - Ivy Tech students will receive preferential treatment for 23 of 50 spots in Community Action Program of Evansville (CAPE) Head Start Program
 - Renovation cost will be covered by CAPE grant funding and local donors
 - Ivy Tech Early Childhood students will have access to clinical hours
 - Ivy Tech Culinary students will gain experience in dietary learning



REQUEST: Approval to lease space on Evansville Campus to Early Childhood Learning Center



C. All College/ Updates to Apprenticeship Resolution 2004-32

- **WHEREAS**, Ivy Tech Community College was originally created to provide occupational and technical education for students race, color, ethnicity, national origin, marital status, religion, sex, gender, sexual orientation, gender identity, disability, age, or veteran status, and
- **NOW THEREFORE BE IT RESOLVED** by the trustees of the Ivy Tech Community College that the specifications for any construction or remodeling project exceeding \$50,000 (Fifty Thousand Dollars) shall provide that the contractor and subcontractors shall employ apprentices from each building trades craft involved. Such apprentices shall be properly indentured into a Joint Apprenticeship Training Program, Associated Builders and Contractors, Inc., or other comparable bona fide apprenticeship training program, which has been actively functioning for at least three consecutive years, and which is registered and certified with the U. S. Department of Labor, Bureau of Apprenticeship and Training, and
- **BE IT FURTHER RESOLVED** that the contractor will operate in accordance with the apprenticeship standards and requirements establishing ratios of apprentices for all trades in each respective jurisdictional area, and

REQUEST: Approval to apply updated resolution requirements to Ivy Tech construction and renovation projects



Informational Items

Terre Haute; Precision Ag Planning



Capital Preparation



Questions?



Budget and Finance Committee

- I. Information Items:**
 - A. Investment Update**
 - B. Foundation Update**



IVY TECH
FOUNDATION

State Board of Trustees Meeting

February 2, 2017

John M. Murphy

President

Ivy Tech Foundation

FY 2016-17 GOALS

GOALS	STATUS
Average 5% growth in contributions with goal of \$22.6M in FY16-17	On target. Focused Pipeline (i.e. Major Gifts): Over \$25M
Develop Statewide Fundraising Plan Based on Long-Term Needs Analysis	Feasibility study in progress. Long Term Needs Analysis updated with over \$1B in needs.
Enhanced Training Initiatives	Conducted training programs/session on Planned Giving and Prospect Management.
Implementation of Improved Sustainment Tools	Annual Fund and Circle of Ivy implemented.
Leverage Foundation Board Members	Lobbying legislature initiative launched.

Foundation/ROI Contribution Revenue – Status Update FY2016-17

Pathway to Achieving Annual Budget Goal

(in \$million)

Actuals thru 12/31/16

Expected Large Gifts

Expected Smaller Gifts (<\$.5M)

Forecast

Annual Budget Goal

	Foundation Only	ROI / All - In
Actuals thru 12/31/16	\$ 6.7	\$ 26.0
Expected Large Gifts	11.1	12.4
Expected Smaller Gifts (<\$.5M)	4.8	6.0
Forecast	\$ 22.6	\$ 44.4
Annual Budget Goal	\$ 22.6	\$ 41.3

REGIONAL FUNDRAISING SUMMARY PIPELINE

Pipeline Focus As of 1/10/17**

REGION	# GIFTS	TOTAL
Region 01 - Northwest	4	\$ 495,000
Region 02 - North Central	5	\$ 1,523,600
Region 03 - Northeast	6	\$ 3,158,000
Region 04 - Lafayette	5	\$ 1,575,000
Region 05 - Kokomo	4	\$ 1,500,000
Region 06 - Muncie	7	\$ 3,310,000
Region 07 - Wabash Valley	2	\$ 1,260,000
Region 08 - Central Indiana	15	\$ 4,500,500
Region 09 - Richmond	1	\$ 250,000
Region 10 - Columbus	8	\$ 527,000
Region 11 -Madison	6	\$ 584,000
Region 12 - Evansville	5	\$ 855,000
Region 13 - Sellersburg	5	\$ 153,000
Region 14 - Bloomington	4	\$ 2,155,000
TOTALS	77	\$ 21,846,100

** Represents large gifts with reasonably ³⁰high probability of success.



CIRCLE OF IVY

2nd ANNUAL LUNCHEON, OCTOBER 28, 2016

- **140** attendees
- Granted funds to **33** Regional projects totaling **\$69,000!**
- Increase from 2015 of \$32,000 and 139 members

To Date Statistics:

- Raised a total of **\$96,889,**
- Currently **284** Members
 - Surpassed goal of **276!**



Lobbying Legislators

- Brochure implemented
- Approved by Ivy Tech senior leadership
- Legislators assigned to Board members
- Initiative launched and legislator meetings in progress
- Board members will report meeting results

Annual Fund

FY 17 Annual Fund Results

Appeal	No. Donors	Average Gift	No. Solicitations	% Donated	Total Received
Year End Mailing - President's List	4	\$175.00	3,440	0.12%	\$700.00
Year End Mailing - Renewal & Lapsed Donors	64	\$422.97	6,593	0.97%	\$27,070.00
Year End Email	11	\$361.25	98,197	0.01%	\$4,335.00
	79	\$406.39	108,230	0.07%	\$32,105.00
Fall Chancellor's Mailing	170	\$312.21	13,882	1.22%	\$53,075.00
Totals	249	\$342.09	122,112	0.20%	\$85,180.00

77% increase in dollars raised and 39% increase in number of donors from FY16 to FY17

2016 Annual Fund & Planned Giving Initiatives

EVENT	MEMBERS / DONORS	DONATIONS
Circle of Ivy	284	\$ 87,000
Fall Chancellor Mailing	170	\$ 53,000
Year-End President's Appeal	79	\$ 32,000
Planned Giving Mailing	2	\$850,000
TOTAL	535	\$1,022,000

Employee Giving Report

Regions	# Employees Giving	Total Employees	% Giving
Region 10 - Columbus Region	108	125	86.40%
Region 09 - Richmond Region	83	104	79.81%
Region 11 - Southeast Region	65	114	57.02%
Region 13 - Southern Indiana Region	82	148	55.41%
Region 05 - Kokomo Region	77	142	54.23%
Region 07 - Wabash Valley Region	102	189	53.97%
Region 14 - Bloomington Region	118	220	53.64%
Region 06 - East Central Region	137	264	51.89%
Region 03 - Northeast Region	145	295	49.15%
Region 12 - Southwest Region	78	184	42.39%
Region 02 - North Central Region	77	238	32.35%
Region 04 - Lafayette Region	72	231	31.17%
Region 08 - Central Indiana Region	166	546	30.40%
Region 01 - Northwest Region	84	305	27.54%
Region 00 - Central Office	67	251	26.69%
TOTALS	1461	3356	43.53%

2017 Key Projects

- **Statewide Feasibility Study**
- **Legislative Lobbying**
- **Circle of Ivy**
- **Annual Fund**
- **Research/Wealth Analytics**
- **Stewardship**
- **Planned Giving Enhancements**

Concerns, Opportunities and Updates

OPPORTUNITY/ISSUE	ACTION	DATE
Lack of Funding by State	Assisting College with Legislature	2/1/2017
Lack of \$1M+ and Planned Gifts	Sandy/John actively work Pipeline Report	Immediate
Lack of New Donors	<ul style="list-style-type: none"> • Work with EDDs on new research • Transform Circle of Ivy to an initiative • Ensure 3-4 Annual Fund mailings 	Immediate
Accountability	<ul style="list-style-type: none"> • Institute group monthly pipeline meeting • Institute group grants pipeline meeting • Continue Chancellor pipeline meetings 	12/15/2016 1/15/2017 Immediate
Increased Focus	<ul style="list-style-type: none"> • Statewide campaign • Call to action to collaborate • Increased focus on statewide needs • Initiate “Best in Front” prospecting 	4/1/2017



IVY TECH
FOUNDATION

THANK YOU
FOR ALL YOU DO
FOR IVY TECH!



Planning and Education Committee

February
2nd Meeting





Agenda:

1. Academic Initiatives
2. Enrollment Update

Responses from the 2016 Regional Visits

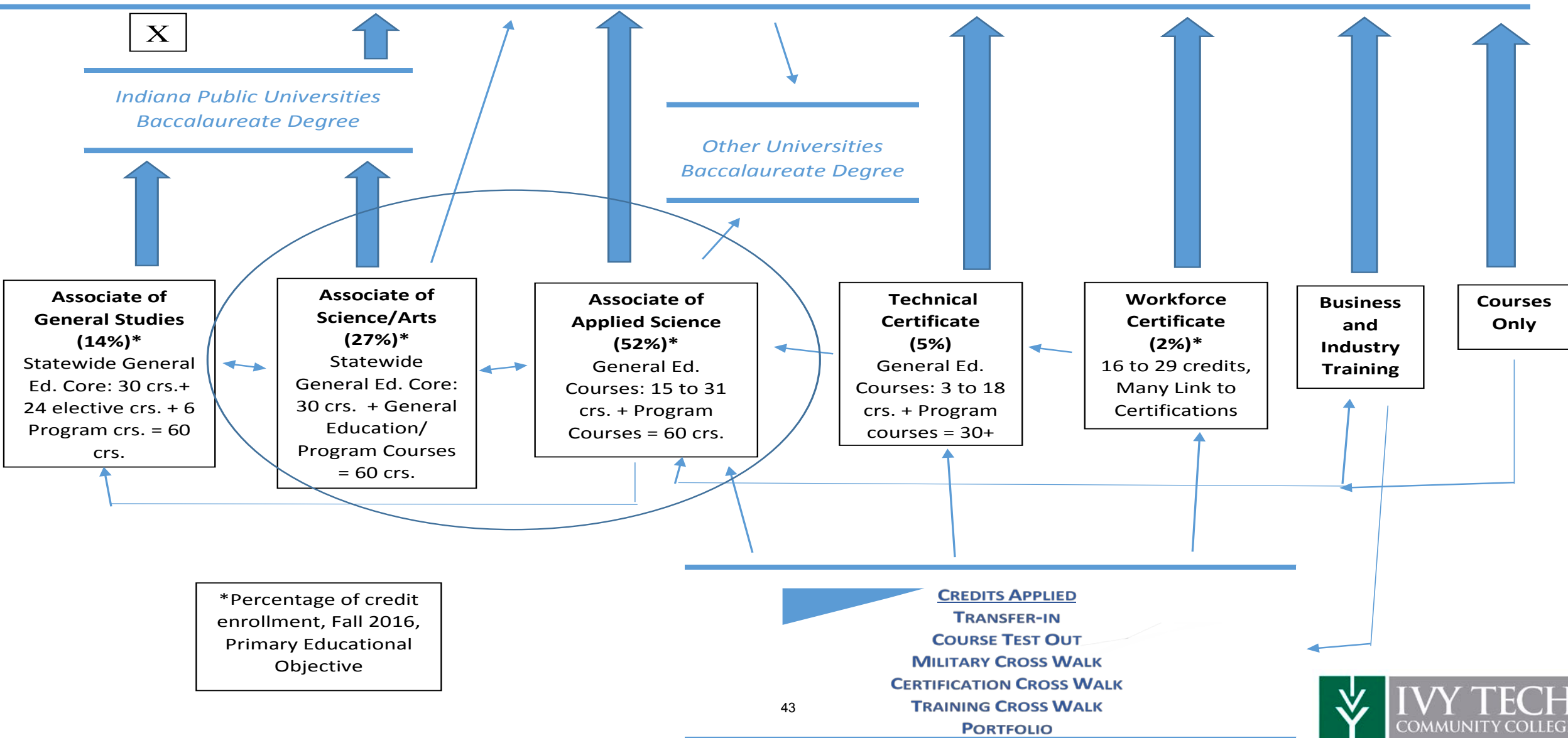
1. Faculty Task Force I developed evaluation rubric, revised evaluation form and ASOM 7.2 Revised
2. Adjunct Faculty Task Force Established
3. Advising Model Continues to be Reviewed
4. Course textbook availability was incorporated into Follett Contract

Academic Initiatives

- ▶ Program Review
- ▶ On Schedule for March 1 Completion, Process Updated for Workforce Alignment
- ▶ Faculty Task Force II
- ▶ Adjunct Faculty Task Force
- ▶ Coaching
- ▶ Advising Model
- ▶ LMS Implementation
- ▶ Dual Credit Teacher Credential Plans
- ▶ ENGL 111 Re-invent
- ▶ HLC Re-accreditation
- ▶ Predictive Analytics from Learning Data
- ▶ Academic Decision Process Re-invent
- ▶ Competency Based Education (CBE)
- ▶ Reverse Transfer

To prepare Indiana residents to learn, live and work in a diverse and globally competitive environment by delivering professional, technical, transfer and lifelong education. Through its affordable, open access education and training programs, the College enhances the development of Indiana's citizens and communities and strengthens its economy.

Workforce



Student Success

“Success was most often defined as completion. Some clung to... students meeting individual goals. Labor market outcomes were defined as employment and transfer outcomes translated into students’ entry to senior institutions with a secondary focus on their graduation.” (Ivy Tech Community College: Voices from the Regions, Achieving the Dream, December 2016)

Aspen Recommendation

Establish and communicate a vision of student success at Ivy Tech focused on completion with strong labor and transfer outcomes

HLC Reaccreditation Update

The reaccreditation visit date is April 22 and 23, 2019
(Arguments due March 25, 2019)

Anticipate multiple visits by a not-yet-identified team, to not-yet-identified sites

Encourage folks to ask questions and to work using the “how would I discuss this with the accreditors?” philosophy

What are we doing to prepare?

- ▶ Convene CO and regional committees
- ▶ Draft Assurance and Compliance arguments
- ▶ Troubleshoot shortcomings from 2008 visit (faculty governance, assessment of student learning, diversity, allocation of resources, transition to comprehensive community college)
- ▶ Visited regions fall 2016 to brief on progress
- ▶ Address easy wins – Student Right to Know website, posting faculty credentialing

Remaining Work

- ▶ Revise draft Assurance and Compliance arguments and circulate; gather and attach evidence; engage third party readers
- ▶ Continue troubleshooting: build faculty governance structures, enhance and apply assessment of student learning, continue to aggressively pursue diversity development initiatives, carefully document rationale for restructuring and resource allocation, appropriately prioritize workforce preparation and transfer functions
- ▶ Continue regular communication to regions, including annual visits
- ▶ Convene regional committee and CO committee review and enhancing of Arguments
- ▶ As sites for visit and visit team members are identified, focus preparations

Multi-Location Visits (separate from reaccreditation)

- ▶ For institutions with 3 or more sites, occurs every five years
- ▶ Peer reviewer visits for purposes of assuring effective oversight by institution
- ▶ Currently underway for Ivy Tech, visiting 36 sites, mostly dual credit
- ▶ Ivy Tech submitted a site report in October
- ▶ Visits started in late Jan; visits extend through April
- ▶ Peer reviewer meets with faculty, staff, and students at each site and takes tour of site

2017 February SBOT Presentation

Enrollment Update

Jeff Fanter

Sr. Vice President of Student Experience & Customer
Service in Communications & Marketing

AUDIT COMMITTEE

Report will be given at the State Board of Trustees Meeting February 2, 2017



State Board of Trustees Workforce Alignment Update

February 2017



Key Projects and Progress

- Enrollment (Recruitment) - HS pathways plans by sector and demand
 - Manufacturing - Batesville, Greensburg, Madison Models (Industrial Technology, Automation & Robotics, Design Technology)
 - Healthcare - Pre-Nursing Studies CT
 - IT - Cisco Certified Network Administrator
- Enrollment (Retention) – Targeted effort by sector and demand (cohort, structured scheduling, internship/co-op model)
 - Manufacturing - AART and NIMS Certifications; Praxaix (and DWD) CT Work and Learn Model (scholarships for 50 people)
 - Healthcare - CNA Didactic Content via App with Interapt, Trilogy, and Indiana State Department of Health
 - IT – Tech Hire Grant for CompTIA A+ certification in 16 weeks
- Partnerships – Innovation plans by sector and demand
 - Manufacturing - IMA Career Enhancement concept (SIA, BT&D, etc. collaboration)
 - Healthcare - TC for Paramedic Sciences
 - IT = TBD with TechPoint

Concerns, Opportunities and Updates

- Concerns

- Making sure Workforce Alignment continues to move quickly, but collaboratively with other parts of the organization in the College
- Discussions at the statehouse regarding workforce programs

- Opportunities

- Administration of Indiana Career Explorer (ICE) before students register at Ivy Tech; Potential for ICE to be required for all HS students
- English 111 changes
- Streamlining approval of and changes to programs to meet needs of employers
- Leveraging the idea with K-12 that seniors should graduate with either the TGEC and/or a highly valued, demand-driven certification, CT, or TC
- Workforce ready grant and adult promise

Concerns, Opportunities and Updates

- Updates

- Economic Sectors Summit occurred January 23; robust agenda
- Workforce Consultant training (2.5 days) coming week of February 6
- VP of Business, Logistics, Supply Chain acceptance of offer rescinded; reviewing other finalists and considering reposting
- Christina Kelly, Executive Director of Consulting, first day January 30
- Map Visualization project phase 1 finalized with DWD; Improvements continuing to be made


Sectors Summit Agenda and Speakers

- Steve Braun
Commissioner, Indiana Department of Workforce Development
- Gerry Dick
Host, Inside Indiana Business
- Mike Langellier
President & CEO, TechPoint
- John McDonald
CEO, CloudOne
- Chris Price
Executive Director, Indiana Construction Roundtable
- Bethany Gremel
Director of Human Resources, Beck's Hybrids
- Zachary Scott
Immediate Past President, UPS Midwest
- Nancy Foster
Vice President Human Resources, Community Health Network
- Zachary Cattell
President, Indiana Health Care Association
- Stephanie Wells
Director of Workforce Development and Policy Administration, Indiana Manufacturers Association
- Harold Wilson
SIPS Learning and Development Leader, Cummins Inc.
- David Holt
Vice President, Conexus Indiana

Sectors Summit Agenda and Speakers

- Panel Presentation & Discussion
 - Steve Braun, Commissioner of the Indiana Department of Workforce Development delivers opening remarks and remains to participate in the panel and Q & A
 - Panel is facilitated by Gerry Dick, Host, Inside Indiana Business
 - Panelists briefly describe their sector (no formal PowerPoint presentation); Audience is Ivy Tech Community College Workforce Development Consultants, Program Managers, Academic Deans and Program Chairs within these economic sectors
 - Descriptions, Discussion, and Q & A Topics:
 - General characteristics of each economic sector
 - Types of jobs within the sector (current and future)
 - Demand for jobs in each sector and projected openings due to growth and/or replacement
 - Salary ranges and opportunities for growth in a career
 - Specific skills needed for success in these occupations and a discussion of any current skill gaps the employers are encountering
 - Current strategic plan to attract and develop the workforce in each sector
 - The role of Ivy Tech Community College in meeting the needs of industry employers
- Strategic Workforce Alignment Discussion
- Regional Action Planning (Breakout Sessions)
- Regional Presentations

Creation of a Comprehensive, Geographical Map



[About](#)
[Data and Definitions](#)
[Overview](#)
[Interactive Map](#)

Ivy Tech Workforce Alignment Tool

Detailed, actionable data about supply and demand in the job market

Priority Now Economic Sector:

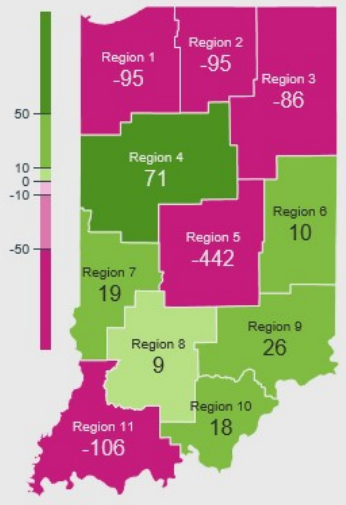
Select occupation cluster:

Registered Nurses

For jobs requiring more than a high school diploma but less than a bachelor's degree*

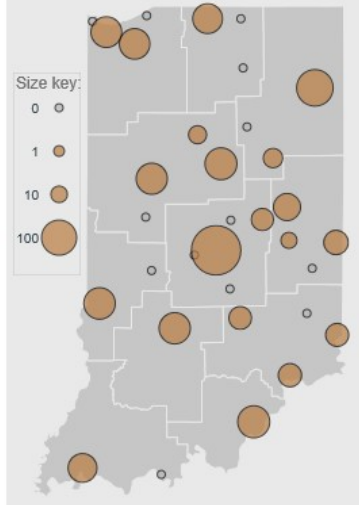
Show on map:

Difference between openings* and credentials:




Ivy Tech Credentials by Campus

Credentials awarded by Ivy Tech in 2014-2015: (Click a campus for a list of majors)



Ivy Tech Credentials and Openings

Statewide
Total Openings (all education, all sectors): 2486



Ivy Tech Credentials by Campus

Statewide
Credentials awarded in 2014-2015:

Campus	Certificates	Associate Degrees
Indianapolis	0	234
Fort Wayne	0	111
Sellersburg	0	79
Kokomo	0	78
Terre Haute	0	75
Bloomington	0	74
Lafayette	0	73
Gary	0	71

Cluster Definition for Registered Nurses

Fields of Study (CIP Codes):
• 51.3801 Registered Nursing/Registered Nurse.

Occupations (SOC Codes):
• 29-1141 Registered Nurses

Ivy Tech Credentials by Major

Statewide
Credentials awarded in 2014-2015:

Major	Certificates	Associate Degrees
Nursing	0	1238

- Occupational Demand Report data
- Capabilities and resources of Ivy Tech and other relevant training and education providers
- All at multiple levels, including statewide, regional, county, and campus

<http://in.gov/dwd/viz.htm>



Additional Legislative Requirements



Submitted academic program review to Indiana Commission for Higher Education (CHE) in compliance with House Enrolled Act 1001-2015



Submitted report to CHE on student support programs



In March 2017, will submit year two program review report to CHE



INDIANA COMMISSION
for
HIGHER EDUCATION



TREASURER'S REPORT
IVY TECH COMMUNITY COLLEGE
SPONSORED PROGRAM FUNDS
November 1, 2016 THROUGH November 30, 2016

Region	Title or Description	Source	Amount	Effective Date	Expiration Date
Southeast	211 ICC Building Thematic Learning Community	Indiana Campus Compact	\$ 14,000	10/1/2016	5/31/2019
Columbus	201 IAC APS Visual Communications	Indiana Arts Commission	4,925	7/1/2016	6/30/2017
Central Indiana	181 SUB NSF EIDEW aka STEM LSAMP (IU)	Indiana University	498,377	9/15/2016	8/31/2021
Northeast	131 Student Support Services TRIO	US Department of Education	238,036	9/1/2016	8/31/2020
Central Indiana	181 Perkins FY 2016-2017	IN Dept of Workforce Development	421,049	7/1/2016	6/30/2017
Sellersburg	231 Perkins FY 2016-2017	IN Dept of Workforce Development	64,279	7/1/2016	6/30/2017
Bloomington	241 IDOE Perkins Competitive 16-17	IN Dept of Education	84,411	10/17/2016	9/30/2017
Southeast	211 AHEC Nursing Service Project	East Indiana Area Health Ed Cente	1,373	11/21/2016	5/5/2017
Southeast	211 IDOE Competitive 2016-2017	Indiana Dept of Education	42,378	10/1/2016	9/30/2017
Columbus	01 AHEC Columbus Nursing-Interpersonal Disaster Managemen	East Indiana Area Health Ed Cente	1,500	11/29/2016	5/5/2017
Columbus	201 IDOE Perkins Competitive 2016-2017	Indiana Dept of Education	74,692	10/1/2016	9/30/2017
TOTAL			<u>\$ 1,445,020</u>		

**IVY TECH COMMUNITY COLLEGE
SPONSORED PROGRAM FUNDS
December 1, 2016 THROUGH December 31, 2016**

Region	Title or Description	Source	Amount	Effective Date	Expiration Date
Northeast	131 IDOE Perkins Competitive 16-17	Indiana Dept of Education	\$ 99,334	10/17/2016	9/30/2017
Office of President	901 Apprenticeship/Emplymnt/Traing FY17	Dept of Workforce Development	4,250,000	7/1/2016	6/30/2017
North Central	121 Hunger Relief & Healthy Eating Project	Walmart Foundation	1,000	12/9/2016	12/31/2017
Office of President	901 SUB DOE SGMI-Stanford (Increase)	Stanford University	41,084	9/1/2015	8/31/2017
	211 AHEC Automatic Delivery Module Upgrade Kit for				
Southeast	SimMom	East IN Area Health Education Ctr.	1,500	12/16/2016	5/5/2017
Bloomington	141 SUB NSF KCTC Tech Education for Incumbent Worke	Kentucky Cmnty & Tech College Systems	175,728	10/1/2016	6/30/2018
Southwest	221 Perkins 2016-2017 Southwest	Dept of Workforce Development	99,325	7/1/2016	6/30/2017
Southeast	211 FastPass Summer Camps-Madison	Community Foundation Madison & Jefferson County	8,400	12/1/2016	12/31/2017
Kokomo	151 Doing the Dream 2017	Community Foundation of Howard Cty, Inc.	5,000	12/1/2016	2/28/2017
		TOTAL	<u>\$ 4,681,371</u>		

**IVY TECH COMMUNITY COLLEGE
SPONSORED PROGRAM FUNDS
July 1, 2016 THROUGH June 30, 2017**

**Grants &
Contracts**

Total this Report	\$ 1,445,020
2016-2017 YTD-Total to Date	10,820,853
2015-2016 Fiscal Year-End Total	18,906,875
2014-2015 Fiscal Year-End Total	20,718,246
2013-2014 Fiscal Year-End Total	27,105,576
2012-2013 Fiscal Year-End Total	23,049,587
2011-2012 Fiscal Year-End Total	26,290,960
2010-2011 Fiscal Year-End Total	24,631,272
2009-2010 Fiscal Year-End Total	40,659,468
2008-2009 Fiscal Year-End Total	22,864,309
2007-2008 Fiscal Year-End Total	15,516,944
2006-2007 Fiscal Year-End Total	\$ 17,679,145

IVY TECH COMMUNITY COLLEGE
SPONSORED PROGRAM FUNDS
July 1, 2016 THROUGH June 30, 2017

	<u>Grants & Contracts</u>
Total this Report	\$ 4,681,371
2016-2017 YTD-Total to Date	15,502,224
2015-2016 Fiscal Year-End Total	18,906,875
2014-2015 Fiscal Year-End Total	20,718,246
2013-2014 Fiscal Year-End Total	27,105,576
2012-2013 Fiscal Year-End Total	23,049,587
2011-2012 Fiscal Year-End Total	26,290,960
2010-2011 Fiscal Year-End Total	24,631,272
2009-2010 Fiscal Year-End Total	40,659,468
2008-2009 Fiscal Year-End Total	22,864,309
2007-2008 Fiscal Year-End Total	15,516,944
2006-2007 Fiscal Year-End Total	\$17,679,145

DISBURSEMENTS OF \$100,000.00 AND OVER
FOR THE MONTH OF NOVEMBER 2016

<u>Authorization for Disbursement</u>	<u>Purpose of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Check Date</u>	<u>Reference Number</u>
I. Article VIII Contracts and Other Documents Approval and author- ization of the Board.	A County and State Taxes	877,482.92	PNC Bank	11/01/16	J0183511
	B Life & LTD Insurance	129,838.92	The Standard	11/01/16	J0183512
	C FICA/MQFE/Federal Taxes	720,606.04	PNC	11/07/16	J0183769
	D Retirement	103,019.90	PERF	11/07/16	J0183770
	E Reimbursement for Health Ins. Claims	495,177.61	Anthem Blue Cross Blue Shield	11/07/16	J0183775
	F Rx Payment	193,341.56	Express Scripts	11/07/16	J0183776
	G FICA/MQFE/Federal Taxes	1,820,293.61	PNC	11/09/16	J0183905
	H Health Savings Account	191,900.18	Chard-Snyder	11/09/16	J0183910
	I Retirement	1,118,679.02	Transamerica	11/10/16	J0183962
	J Rx Payment	232,475.72	Express Scripts	11/14/16	J0184086
	K Reimbursement for Health Ins. Claims	508,502.19	Anthem Blue Cross Blue Shield	11/16/16	J0184239
	L Health Savings Account	166,705.80	Chard-Snyder	11/16/16	J0184240
	M FICA/MQFE/Federal Taxes	701,905.23	PNC	11/18/16	J0184360
	N Retirement	102,115.31	PERF	11/18/16	J0184361
	O FICA/MQFE/Federal Taxes	1,909,230.34	PNC	11/23/16	J0184531
	P Retirement	1,203,029.84	Transamerica	11/23/16	J0184545

DISBURSEMENTS OF \$100,000.00 AND OVER
FOR THE MONTH OF NOVEMBER 2016
Page 2

<u>Authorization for Disbursement</u>	<u>Purpose of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Check Date</u>	<u>Reference Number</u>
II. Article IV. Officers of the Board. Section 5. Treasurer. Article VIII. Execution of Contracts and other Documents. Section A. Approval and authorization of the Board.	A Money Market	16,583,000.00	Lake City Bank	11/18/16	J0184398
	B Money Market	888,000.00	Lake City Bank	11/22/16	J0184556
	C Money Market	1,454,000.00	Lake City Bank	11/28/16	J0184665
III. Reported to the Board of Trustees under \$500,000	A RR Buildings Infrastructure Improvements	105,533.00	Walsh & Kelly Inc.	11/01/16	50-!0116965
	B RR Buildings and Improvements, Kokomo	177,123.51	Monroe Construction Corp	11/03/16	50-!0117200
	C Utilities	132,657.59	Telamon	11/03/16	J0183624
	D Lease IT Hosting Agreements	325,000.00	Hobsons Inc.	11/08/16	50-!0117633
	E Professional Services and Fees	327,754.70	Quad Learning	11/09/16	50-!0117847
	F Utilities	271,510.96	Telamon	11/10/16	J0183958
	G Software Maint/Upgade/Support	186,585.57	Communications Products Inc.	11/11/16	50-!0118061
	H RR Buildings and Improvements, FT. Way	117,923.94	Shawnee Construction & Eng. Inc.	11/14/16	50-!0118262
	I RR General Construction, Indianapolis	131,220.00	Henry C Smither Roofing Compan	11/16/16	50-!0118509
	J Professional Services and Fees	155,000.00	United States Aid Funds Inc.	11/16/16	50-!0118557
	K Utilities	123,445.07	Telamon	11/16/16	J0184241
	L Financial Aid Reimbursement	454,344.02	Follett Bookstore	11/17/16	J0184289
	M RR General Construction, Indianapolis	160,036.43	Blackmore & Buckner Roofing LLC	11/21/16	50-!0118934
	N Utilities	101,034.42	Telamon	11/22/16	J0184495
	O Purchasing Card	180,875.81	PNC Bank	11/28/16	J0184621
P Instructional Equipment	115,350.00	Aidex Corporation	11/29/16	50-!0119402	
Q RR General Construction, Bloomington	163,620.25	The Skillman Corp	11/29/16	50-!0119314	

DISBURSEMENTS OF \$100,000.00 AND OVER
FOR THE MONTH OF NOVEMBER 2016
Page 3

<u>Authorization for Disbursement</u>	<u>Purpose of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Check Date</u>	<u>Reference Number</u>
IV. Approved by the	A Services and Fees	560,034.83	Blackboard Inc.	10/26/16	50-10116380

DISBURSEMENTS OF \$100,000.00 AND OVER
FOR THE MONTH OF DECEMBER 2016

<u>Authorization for Disbursement</u>	<u>Purpose of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Check Date</u>	<u>Reference Number</u>
I. Article VIII Contracts and Other Documents Approval and author- ization of the Board.	A Retirement	101,969.34	PERF	12/05/16	J0184993
	B FICA/MQFE/Federal Taxes	673,015.70	PNC	12/05/16	J0184994
	C Rx Payment	149,192.42	Express Scripts	12/06/16	J0185024
	D Reimbursement for Health Ins. Claims	494,961.22	Anthem Blue Cross Blue Shield	12/06/16	J0185025
	E Life & LTD Insurance	132,265.18	The Standard	12/09/16	J0185066
	F County and State Taxes	885,225.46	PNC Bank	12/07/16	J0185132
	G FICA/MQFE/Federal Taxes	1,860,116.82	PNC	12/12/16	J0185337
	H Rx Payment	207,002.76	Express Scripts	12/15/16	J0185514
	I Reimbursement for Health Ins. Claims	585,573.88	Anthem Blue Cross Blue Shield	12/15/16	J0185515
	J Retirement	1,125,060.19	Transamerica	12/16/16	J0185516
	K Retirement	101,755.32	PERF	12/16/16	J0185565
	L FICA/MQFE/Federal Taxes	714,458.73	PNC	12/16/16	J0185566
	M Reimbursement for Health Ins. Claims	465,922.04	Anthem Blue Cross Blue Shield	12/20/16	J0185711
	N Rx Payment	176,035.17	Express Scripts	12/20/16	J0185714
	O Health Savings Account	166,197.81	Chard-Snyder	12/20/16	J0185721
P Retirement	1,106,646.46	Transamerica	12/22/16	J0185886	
Q FICA/MQFE/Federal Taxes	1,894,400.26	PNC	12/23/16	J0185951	
II. Article IV. Officers of the Board. Section 5. Treasurer. Article VIII. Execution of Contracts and other Documents. Section A. Approval and authori- zation of the Board.	A Money Market	432,000.00	Lake City Bank	12/06/16	J0185114
	B Money Market	17,430,000.00	Lake City Bank	12/20/16	J0185769
	C Money Market	1,602,000.00	Lake City Bank	12/30/16	J0186063

DISBURSEMENTS OF \$100,000.00 AND OVER
FOR THE MONTH OF DECEMBER 2016
Page 2

<u>Authorization for Disbursement</u>	<u>Purpose of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Check Date</u>	<u>Reference Number</u>
III. Reported to the Board of Trustees under \$500,000	A Utilities	139,715.19	Telamon	12/07/16	J0185148
	B Utilities	146,521.72	Telamon	12/07/16	J0185133
	C RR Buildings and Improvements, Koko	222,866.15	Monroe Construction Corp	12/08/16	50-I0120432
	D Utilities	174,993.34	Telamon	12/12/16	J0185311
	E Utilities	185,764.01	Telamon	12/15/16	J0185506
	F RR General Construction, Indianapolis	121,387.50	Huston Electric Inc.	12/16/16	50-I0121335
	G Media Advertising	175,850.00	Miller Brooks, Inc	12/16/16	50-I0121355
	H Apprenticeship Contract Expense	179,344.05	Plumbers & Steamfitters Local 440 A.E.1	12/16/16	50-I0121374
	I RR General Construction, Indianapolis	135,983.26	Quality Plumbing & Heating of Bunker Hi	12/16/16	50-I0121382
	J Apprenticeship Contract Expense	206,025.50	Indiana/Kentucky Council of Carpenters	12/16/16	50-01934330
	K Apprenticeship Contract Expense	196,438.95	Indianapolis Electrical JATC	12/16/16	50-01934332
	L Utilities	144,306.65	Telamon	12/19/16	J0185655
	M Apprenticeship Contract Expense	107,450.25	Plumbers & Steamfitters Local 157	12/20/16	50-01934788
	N Apprenticeship Contract Expense	200,397.65	Bricklayers Local 4 IN/KY	12/21/16	50-01934881
O Utilities	147,380.07	Telamon	12/22/16	J0185890	
P Instructional Equipment	223,581.20	Aidex Corporation	12/23/16	50-I0122072	
IV. Approved by the Board of Trustees over \$500,000.	A Services and Fees	566,972.33	Blackboard Inc.	12/23/16	50-I0122088

PRESIDENTS REPORT

Report will be given at the State Board of Trustees Meeting February 2, 2017

GRANTS REPORT

Total Currently Active Grants:

(124) Competitive Grants: \$47,180,378

(15) Non-Competitive Grants: \$11,506,118

(139) Total Active Ivy Tech Grants: \$58,686,496

Ivy Tech currently has 41 pending grant submissions totaling \$7,203,071. Of the total, \$747,087 is budgeted as indirect costs.

Note: Due to space limitations, only an illustrative sample of awards and submissions are described below.

Grants Awarded During Period (7 - \$53,377)

- **North Central** was awarded \$2,500 from the Walmart Foundation to develop a program to provide meals for low-income students.
- **Northeast** received \$40,000 from the Lincoln Financial Foundation to continue a successful job placement program for students graduating with associate degrees, technical certificates, and certificates in a variety of programs, including HVAC, Construction Technology, and Health Care Support.
- **Kokomo** was awarded \$5,000 from the Community Foundation of Howard County to support *Doing the Dream 2017*, a local cultural event celebrating the legacy of Dr. Martin Luther King, Jr.
- **Southeast** was awarded \$3,877 through the East Indiana Area Health Education Center to support upgrades to its Simulation equipment and a service learning project for Nursing students to help build a community garden at a local homeless shelter.

Grants Submitted During Period (18 - \$3,014,417)

- **East Central** submitted a \$221,109 proposal to the Department of Education to support the implementation of an Upward Bound program at Muncie Central High School.
- **Central Indiana** requested \$1,051,554 from USA Funds to expand a co-op program with local companies involved in primary economic sectors for the region, such as manufacturing and construction technology.
- **Southern Indiana** submitted a \$4,500 request to the Community Foundation of Southern Indiana to support its Early Childhood Education Workforce Development project.
- **Bloomington** requested \$99,923 from the National Endowment for Humanities to better connect humanities content to STEM curriculum.
- **Office of the President** submitted a \$129,503 proposal to the Indiana Department of Workforce Development to support an Apprenticeship Expansion project.

Proposals Declined During Period (10 - \$2,598,004)