

**MINUTES OF THE MEETING OF THE STATE
BOARD OF TRUSTEES
IVY TECH COMMUNITY COLLEGE
February 7, 2019**

Chair Paula Hughes-Schuh called the February 7, 2019 regular meeting of the State Board of Trustees to order at 1:00 pm at the Culinary and Conference Center, 2820 N Meridian Street, Indianapolis, Indiana

ROLL CALL

Trustee Paula Hughes-Schuh called the roll and the presence of a quorum was announced.

The following State Trustees were present:

**Ms. Paula Hughes-Schuh, Chairperson
Mr. Terry Anker, Vice Chair
Ms. Marianne Glick, Secretary – via phone
Mr. Jesse Brand
Mr. Michael R. Dora
Ms. Kim Emmert O'Dell
Mr. Larry Garatoni
Ms. Gretchen Gutman
Mr. Harold Hunt
Mr. Steve Schreckengast
Mr. Kerry Stemler
Ms. Stephanie Wade
Mr. Andrew W. Wilson**

The following Trustees were absent:

**Mr. Bradley Clark
Mr. Stewart McMillan**

Student Representatives:

**Ms. Wendy Ndichu
Ms. Megan Sellers**

A. NOTICES OF MEETING MAILED AND POSTED:

Trustee Marianne Glick Secretary, confirmed that notices of the February 7, 2019, regular meeting were properly mailed and posted.

B. APPROVAL OF BOARD MINUTES:

Trustee Andrew Wilson moved for approval of the minutes of the December 6, 2018, regular board meeting. Trustee Stephanie Wade seconded the motion and the motion carried unanimously.

C. COMMITTEE REPORTS:

Item 1 Chairperson Hughes-Schuh called upon Trustee Schreckengast, Chair of the Committee, to give the **Building, Grounds and Capital Committee Report**. Trustee Schreckengast reported four action items for approval.

Trustee Schreckengast moved for approval of

Resolution 2019-1, Approval to Accept Offer on a Residential Property in Elkhart, Elkhart Campus

Trustee Garatoni seconded the motion, and the motion carried unanimously.

Trustee Schreckengast moved for approval of

Resolution 2019-2, Approval to Sell Former Gary Campus to GEO Foundation, Gary Campus

Trustee Wilson seconded the motion, and the motion carried unanimously.

Trustee Schreckengast moved for approval of

Resolution 2019-3, Approval to Grant a utility Easement to AEP Indiana Michigan Power for Construction at the North Cowan Road Building, Muncie Campus

Trustee Garatoni seconded the motion, and the motion carried unanimously.

Item 2 Chairperson Hughes-Schuh called upon Trustee Jesse Brand, Chair of the Committee, for a report from the **Budget and Finance Committee**. Trustee Brand reported there is one action item for approval. We did receive an update on fall adjustments, the fiscal year 2019 budget, and the state budget recommendation.

Trustee Brand moved for approval of

Resolution 2019-6, Approval of Contract for Custodial Services, Terre Haute Campus

Trustee Dora seconded the motion, and the motion carried unanimously.

Item 3

Chairperson Hughes-Schuh called upon Trustee Michael Dora, member, for a report from the **Planning and Education Committee**. Trustee Dora reported there are no action items for approval. Trustee Dora called upon Provost, Dr. Kara Monroe for Committee update.

Dr. Monroe indicated that the final update on the Higher Learning Commission visit will be given at the April 2019 meeting just before the visit. President Ellspermann will continue to keep the Board updated on logistics as these are solidified.

The Board then heard a report by Mr. Matthew Pittman on the college's new Online Academic Unit. This is a major initiative that began nearly two years ago and is focused on closing the significant student success gap that currently exists between online courses and other delivery methods as well as developing a more efficient delivery system at Ivy Tech so that savings can be reinvested in faculty development and student support. As a part of that update, Dr. Monroe shared a draft Vision, Mission and Objectives for this work that is currently being circulated within the College for input from the College community.

Dr. Cory Clasemann-Ryan presented on benchmarking data from IPEDS and the NCCBP. Ivy Tech's course success rates remain below the national median. Conversely, recent increases in our 150% graduation rate places Ivy Tech above its peer institutions.

Dr. Stacy Atkinson joined Dr. Clasemann-Ryan to provide an update on 8-week courses. All 19 campuses created project plans for the 8-week course implementation. These plans will be updated each semester throughout the implementation process and are available on MyIvy for review between campuses. The data from this fall was positive, with passing rates in 8-week courses overall exceeding the rates for 16-week courses, while withdrawal rates were lower.

Ben Burton, Chief Student Financial Resources Officer discussed the College's Cohort Default Rate and the steps Ivy Tech is taking to help

reduce that rate. Although there has been a great deal of improvement, it is the College's goal to be at the national average.

Item 4 Chairperson Hughes-Schuh called upon Gretchen Gutman, member of the Committee, for a report from the **Audit Committee**. Trustee Gutman reported there are no action items from the Audit Committee. The Audit Committee discussed the following issues:

We met with representatives from the State Board of Accounts and discussed the financial and federal compliance audits.

We discussed the reports to the confidential hotline and an update on pending litigation.

We reviewed the audit schedule for 2018-19 and the three-year audit plan.

We reviewed internal audit reports that had been issued since our last meeting.

Item 5 Chairperson Hughes-Schuh called upon Trustee Andrew Wilson, member, for a report from the **Workforce Alignment Committee**. Trustee Wilson reported there were no action items for the board to consider. Chris Lowery, Sr. Vice President for Workforce Alignment, presented an overview of the strategic plan future state of Career Development at Ivy Tech, along with Jason Kloth, President and CEO of Ascend Indiana, the consultant group partnering on the initiative.

- The transformation of Career Development into the Office of Career Coaching and Employer Connections would align resources and strategies to support all students in making informed career path decisions throughout their time at Ivy Tech and obtaining relevant work and learn experiences –and ultimately job placement--with employer partners.
- The presentation highlighted timelines toward implementation, with a goal of 4-6 campuses starting with an initial rollout by the end of 2019.
- Recommended infrastructure focuses on building staffing capacity at the campus level, as well as a robust use of existing and additional technology tools to help scale an integrated, iterative “career action plan” design for students.

- Funding strategies include some reallocation of internal funds, use of public funds, and philanthropic dollars, for a significant ask in the 8-figures range over a four-year implementation timeline.

Lowery also referenced a standard workforce report that was provided to state trustees, but not reviewed during the committee meeting. He encouraged trustees to reach out with questions.

D. TREASURER'S REPORT:

Chairperson Hughes-Schuh called upon Matt Hawkins to provide the Treasurer's Report.

Matt Hawkins noted Total revenue is up 4.17% (\$15.4M) vs. prior year \$7.9M (Debt and Ops); \$4.4M student fees tuition increase; Investment Income \$1M; Other Income & Transfers \$1.4M (Non Bud R&R \$690K to Foundation Debt, \$326K bookstore to Foundation Debt, OIT Domain Names \$1M).

Total expenses are \$.6 million below prior year (\$13M below adjusted budget) Salaries/Fringe down \$7.5M (however spend \$3.5M one-time and Payroll Lag worth \$10.8M), S&E up \$2M, Trans up \$3.7M, Facility Leases up \$1.5M (Foundation Debt).

Trustee Dora moved for approval of the Treasurer's Report. Trustee Garatoni seconded the motion.

E. STATE OF THE COLLEGE

Chairperson Hughes-Schuh called upon President Ellspermann to give the State of the College during the morning committee meetings. Darrel Zeck, Executive Director, Office of Work-Based Learning and Apprenticeship for the Indiana Department of Workforce Development presented on Work-Based Learning.

F. OLD BUSINESS

Chairperson Hughes-Schuh called for old business.

G. NEW BUSINESS

Chairperson Hughes-Schuh called for new business.

Trustee Wade moved for approval of

Resolution 2019-4, Amendments to Article VI of the Board's By Laws Committees of the Board

Trustee Dora seconded the motion, and the motion carried unanimously.

Trustee Emmert-O'Dell moved for approval of

Resolution 2019-5, Appointment of Campus Trustees

Trustee Garatoni seconded the motion, and the motion carried unanimously.

ADJOURNMENT

With no further business to come before the Board, Chairperson Hughes-Schuh adjourned the meeting.

**STATE TRUSTEES
IVY TECH COMMUNITY COLLEGE**



Paula Hughes-Schuh, Chairperson



Marianne Glick, Secretary

Dated February 8, 2019

Prepared by Gretchen L. Keller, Recording Secretary