



# Preliminary Agenda as of November 25, 2020\*

Meeting of the State Board of Trustees  
December 3, 2020

- I. Roll Call
- II. Report of Secretary on Notice of Meeting
- III. Approval of Minutes – October 8, 2020
- IV. Resolutions

## Academics & Student Experience

Resolution 2020-43, Ivy Tech Community College of Indiana and Martin University Partnership

## Building & Grounds

Resolution 2020-44, Approval of Request to Sell Property in Michigan City

## Budget & Finance

Resolution 2020-45, Approval of Accounts Receivable Write-Offs for the Fiscal Year Ending June 30, 2020

Resolution 2020-46, Approval of Contract for Custodial Services Fort Wayne Campus and Warsaw Site

Resolution 2020-47, Resolution of the State Board of Trustees of the Trustees of Ivy Tech Community College of Indiana Authorizing the Issuance and Sale of One or More Series of Ivy Tech Community College Student Fee Bonds, for the Purpose of Refunding Certain Prior Debt and Certain Related Actions

- V. Committee Reports
  - a) Academics & Student Experience
  - b) Audit
  - c) Budget & Finance
  - d) Building & Grounds
  - e) Human Resources and Operations
  - f) Marketing & Public Relations
  - g) Workforce Alignment

VI. Treasurer's Report, Matt Hawkins, Senior VP CFO, and Treasurer

VII. State of the College, Sue Ellspermann, PhD President

VIII. Old Business

IX. New Business

Resolution 2020-48, Appointment of Campus Board of Trustees

X. Adjournment

**OFFICIAL NOTICE OF MEETING  
IVY TECH COMMUNITY COLLEGE OF INDIANA  
STATE BOARD OF TRUSTEES**

Notice is hereby given that the State Board of Trustees of Ivy Tech Community College of Indiana will be holding the following meetings virtually on December 2-3, 2020. These meetings are being held in compliance with IC 5-14-1.5 *et seq* and the Governor's Executive Orders 20-04 and 20-09. No members of the governing body will attend in person but will instead participate remotely.

**Wednesday, December 2, 2020**

The public is invited to attend the meetings by remote access using this link:

<https://ivytech.zoom.us/j/92663267600>

**1:30 pm**

**Education Session of the State Board of Trustees (*open to the public*)**

The State Trustees will hold a meeting virtually to consider and take action on such items as may be brought before them.

**3:45 pm**

**Executive Session of the State Board of Trustees**

The State Trustees will meet in Executive Session at and are permitted under IC 5-14-1.5-6.1(b), to discuss the subjects listed below. For each subject, a reference to the applicable subdivision of IC 5-14-1.5-6.1 (b) and a description of that subject are included.

- (2) (B) Initiation of litigation that is either pending or has been threatened specifically in writing.
- (2)(C) The implementation of security systems.
- (2) (D) A real property transaction, including:
  - (i) a purchase; (ii) a lease as lessor; (iii) a lease as lessee; (iv) a transfer; (v) an exchange; or (vi) a sale;
- (5) To receive information about and interview prospective employees
- (7) For discussion of records classified as confidential by state or federal statute.
- (9) To discuss job performance evaluations of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

**4:30 pm**

**Audit Committee**

**Thursday, December 3, 2020**

The public is invited to attend the Committee and Board meetings open to the public by remote access using this link: <https://ivytech.zoom.us/j/93293180889?pwd=bk9KZjVBSFpaT0RaSUkzSEpPRzJydz09>

**9:00 am**

**Board Committee Meetings (*open to the public*)**

The State Trustees will hold the regular committee meetings virtually

9:00 am – 9:30 am	Academics & Student Experience
9:30 am – 10:30 am	Budget & Finance
10:30 am – 10:45 am	Break
10:45 am – 11:00 am	Building & Grounds
11:00 am – Noon	Workforce Alignment

Noon – 1:00 pm	Lunch
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**1:00 pm**

**Regular State Board of Trustees Meeting (*open to the public*)**

The State Trustees will hold a regular meeting virtually to consider and take action on such items as may be brought before them.

Secretary

Dated this November 25, 2020

**MINUTES OF THE MEETING OF THE STATE  
BOARD OF TRUSTEES**

IVY TECH COMMUNITY COLLEGE

**October 8, 2020**

Chairman Terry Anker called the State Board of Trustees' meeting to order at 1:30 pm via Zoom Webinar.

**ROLL CALL**

Chairman Terry Anker called the roll, and the presence of a quorum was announced.

The following State Trustees were present (via Zoom Webinar):

**Mr. Terry Anker, Chairman**  
**Ms. Stephanie Bibbs, Vice Chair**  
**Mr. Andrew W. Wilson, Secretary**  
**Mr. Jesse Brand**  
**Mr. Michael R. Dora**  
**Mr. Larry Garatoni**  
**Ms. Kim Emmert O'Dell**  
**Ms. Tanya Foutch**  
**Ms. Marianne Glick**  
**Ms. Gretchen Gutman**  
**Ms. Paula Hughes-Schuh**  
**Mr. Harold Hunt**  
**Mr. Stewart McMillan**  
**Mr. Kerry Stemler**

The following Trustees were absent:

**Mr. Steve Schreckengast**

**A. NOTICES OF MEETING MAILED AND POSTED:**

Secretary Andrew Wilson confirmed that the notice of October 8, 2020, regular meeting was properly mailed and posted. This meeting is being held in compliance with IC 5-14-1.5 *et seq* and the Governor's Executive Orders 20-04 and 20-09. No members of the governing body attended in person and instead participated remotely. The public was invited to attend the meetings open to the public by remote access by which a link was shared in that public notice.

**B. APPROVAL OF BOARD MINUTES:**

Trustee Garatoni moved for approval of the minutes of the August 6, 2020 board meeting. Trustee Glick seconded the motion, and the motion carried unanimously.

**Secretary Andrew Wilson called roll**

Terry Anker, Chair	"Aye"
Stephanie Bibbs, Vice-Chair	"Aye"
Andrew Wilson, Secretary	"Aye"
Jesse Brand	"Aye"
Michael Dora	"Aye"
Kim Emmert O'Dell	"Aye"
Tanya Foutch	"Aye"
Larry Garatoni	"Aye"
Marianne Glick	"Aye"
Gretchen Gutman	"Aye"
Paula Hughes-Schuh	"Aye"
Harold Hunt	"Aye"
Stewart McMillan	"Aye"
Steve Schreckengast	Absent
Kerry Stemler	"Aye"

**C. COMMITTEE REPORTS:**

**Item 1** Chairman Anker called upon Trustee Michael Dora for a report from the **Academics & Student Experience Committee**. Trustee Dora reported there were no action items for approval. The Committee received an update from Cory Clasmann provided an update on the College's 8-week course initiative. We continue to see greater student success rates and lower withdrawal rates in 8-week courses, with nearly two-thirds of our courses this fall now being offered in an 8-week format. This fall will also mark the beginning of a new phase of the 8-week course initiative. Each curriculum committee identifies a key course they will analyze for ways in which they can further increase student success.

Rebecca Rahschulte shared data on the projected impact of the HLC faculty credentialing changes on dual credit teacher staffing and the equity gap implications to both dual credit programming and college-going rates for Indiana school districts with the highest number of underrepresented minority (URM) students. Information was shared on the College's Governor's Emergency Education Relief (GEER) grant and the use of funding to provide K-12 Professional Development needed to successfully execute virtual instruction and Curricular Resources to support student remediation and provide virtual access to post-secondary academic content. Through the Lilly Endowment, proposal initiatives include IvyFLEX,

expanded faculty and student supports, dual credit teacher scholarships, and completion incentives.

**Item 2** Chairman Anker called upon Trustee Gutman for a report from the **Audit Committee**. Trustee Gutman reported the Audit committee did not meet, therefore nothing to report at this time.

**Item 3** Chairman Anker called upon Trustee Jesse Brand for a report from the **Budget & Finance committee**. Trustee Brand reported were no action items for approval. The Committee received an update from Matt Hawkins, Sr. Vice President/Chief Financial Officer.

FY 2020 Year-End Financial Position (Jul1, 2019 – June 30, 2020)

- The College's Total Net Position was \$869M, an increase of \$78.4 million or 9.9%
  - Unrestricted assets grew to \$507M, an increase of \$61.8 million or 13.9%
- The College continues to plan for State appropriation and enrollment fluctuations through FY 2023
- Operating Margin for FY 2020 was nearly flat from FY 2019
- The College's debt continues to decline, leaving room for additional capital projects if approved by the General Assembly

FY 2021 Budget Update (July 1, 2020 – September 30, 2020)

- Operating revenue is down \$10.5M from the plan.
  - Driven by tuition but partially offset by Investment Income
- Operating Expenses are down \$2M to plan
  - Driven by S&E spending
  - However, once adjusted for tuition, it would be \$2.2M over the plan.

**Item 4** Chairman Anker called upon Trustee Andrew Wilson for a report from the **Building and Grounds Committee**. Trustee Wilson reported there are four action items for consideration and approval. The Committee received an update on the status of the XBE contract spend.

Trustee Wilson moved for approval. **Resolution 2020-35, Approval to Sell Property to INDOT for Road Project Muncie Campus**. Trustee Garatoni seconded the motion. The motion carried unanimously.

*Secretary Andrew Wilson called roll*

Terry Anker, Chair	"Aye"
Stephanie Bibbs, Vice-Chair	"Aye"
Andrew Wilson, Secretary	"Aye"

Jesse Brand	"Aye"
Michael Dora	"Aye"
Kim Emmert O'Dell	"Aye"
Tanya Foutch	"Aye"
Larry Garatoni	"Aye"
Marianne Glick	"Aye"
Gretchen Gutman	"Aye"
Paula Hughes-Schuh	"Aye"
Harold Hunt	"Aye"
Stewart McMillan	"Aye"
Steve Schreckengast	Absent
Kerry Stemler	"Aye"

Trustee Wilson moved for approval. **Resolution 2020-36, Approval to Sell Property to INDOT for Road Project South Bend Campus.** Trustee Bibbs seconded the motion. The motion carried unanimously.

***Secretary Andrew Wilson called roll***

Terry Anker, Chair	"Aye"
Stephanie Bibbs, Vice-Chair	"Aye"
Andrew Wilson, Secretary	"Aye"
Jesse Brand	"Aye"
Michael Dora	"Aye"
Kim Emmert O'Dell	"Aye"
Tanya Foutch	"Aye"
Larry Garatoni	"Aye"
Marianne Glick	"Aye"
Gretchen Gutman	"Aye"
Paula Hughes-Schuh	"Aye"
Harold Hunt	"Aye"
Stewart McMillan	"Aye"
Steve Schreckengast	Absent
Kerry Stemler	"Aye"

Trustee Wilson moved for approval. **Resolution 2020-37, Approval of Guaranteed Maximum Price Contract Amendment with Pepper Construction Columbus Campus.** Trustee Brand seconded the motion. The motion carried unanimously.

***Secretary Andrew Wilson called roll***

Terry Anker, Chair	"Aye"
Stephanie Bibbs, Vice-Chair	"Aye"
Andrew Wilson, Secretary	"Aye"
Jesse Brand	"Aye"
Michael Dora	"Aye"
Kim Emmert O'Dell	"Aye"
Tanya Foutch	"Aye"

Larry Garatoni	"Aye"
Marianne Glick	"Aye"
Gretchen Gutman	"Aye"
Paula Hughes-Schuh	"Aye"
Harold Hunt	"Aye"
Stewart McMillan	"Aye"
Steve Schreckengast	Absent
Kerry Stemler	"Aye"

Trustee Wilson moved for approval. **Resolution 2020-38, Approval of Contract with Wabash Valley Asphalt Company, LLC to Repair Replace Parking Lots on the Terre Haute Campus.** Trustee Emmert O'Dell seconded the motion. The motion carried unanimously.

***Secretary Andrew Wilson called roll***

Terry Anker, Chair	"Aye"
Stephanie Bibbs, Vice-Chair	"Aye"
Andrew Wilson, Secretary	"Aye"
Jesse Brand	"Aye"
Michael Dora	"Aye"
Kim Emmert O'Dell	"Aye"
Tanya Foutch	"Aye"
Larry Garatoni	"Aye"
Marianne Glick	"Aye"
Gretchen Gutman	"Aye"
Paula Hughes-Schuh	"Aye"
Harold Hunt	"Aye"
Stewart McMillan	"Aye"
Steve Schreckengast	Absent
Kerry Stemler	"Aye"

**Item 5**

Chairman Anker calls upon Trustee Kerry Stemler for the Human Resources & Operations Committee report. Trustee Stemler reported there are three action items for approval.

Jen Fisher, Assistant Vice President for Employee Benefits, presented her annual employee benefits update and review, including current state, outcomes, COVID-19 impact, and Plan Year 2021. Our health plan is still running well with overall claims down 14.4%, and pharmacy costs up 5.5%. Of note, the College extended the EAP program and Your Money Line benefits to part-time staff and adjunct faculty through June 2021. As part of Goal 7 of the Strategic Plan, a new policy was approved for Volunteer &

Community Engagement. Beginning January 1, the College will provide 8 hours of paid time off for our full-time employees annually for community engagement.

Jen also reviewed the RFP process and recommendation for the College's employee benefits brokerage services effective January 1, 2021. The RFP produced 16 respondents and four finalists, including the current broker Gregory & Appel. Through finalist presentations conducted by a team of systems office and campus representatives, LHD Benefit Advisors has been selected to provide brokerage services for three years at the cost of \$653,580.

Trustee Stemler moved for approval of **Resolution 2020-39, Approval of Contract for College Employee Benefits Brokerage Services**. Trustee Dora seconded the motion. The motion carried unanimously.

***Secretary Andrew Wilson called roll***

Terry Anker, Chair	"Aye"
Stephanie Bibbs, Vice-Chair	"Aye"
Andrew Wilson, Secretary	"Aye"
Jesse Brand	"Aye"
Michael Dora	"Aye"
Kim Emmert O'Dell	"Aye"
Tanya Foutch	"Aye"
Larry Garatoni	"Aye"
Marianne Glick	"Aye"
Gretchen Gutman	"Aye"
Paula Hughes-Schuh	"Aye"
Harold Hunt	"Aye"
Stewart McMillan	"Aye"
Steve Schreckengast	Absent
Kerry Stemler	"Aye"

Laurie Kiser, Executive Director of Risk Management and Insurances, presented an update on our Risk Management & Insurances program. The College saw an uptick of year over year renewal increases that reflect industry trends. Good claims management and history held them lower than expected. Laurie also reviewed the RFP process and recommendation for Risk Management Broker Services effective January 1, 2021. The RFP produced five respondents, including the current broker, Arthur J. Gallaher. Through finalist presentations, Willis-Towers-Watson has been selected to provide brokerage services for the College for five years at the cost of \$961,000.



Trustee Stemler moved for approval of **Resolution 2020-40, Approval of Contract for Risk Management, and Insurance Brokerage Services.** Trustee Glick seconded the motion. The motion carried unanimously.

***Secretary Andrew Wilson called roll***

Terry Anker, Chair	"Aye"
Stephanie Bibbs, Vice-Chair	"Aye"
Andrew Wilson, Secretary	"Aye"
Jesse Brand	"Aye"
Michael Dora	"Aye"
Kim Emmert O'Dell	"Aye"
Tanya Foutch	"Aye"
Larry Garatoni	"Aye"
Marianne Glick	"Aye"
Gretchen Gutman	"Aye"
Paula Hughes-Schuh	"Aye"
Harold Hunt	"Aye"
Stewart McMillan	"Aye"
Steve Schreckengast	Absent
Kerry Stemler	"Aye"

Matt Etchison, Sr. Vice President, and CIO presented the College's recommendation to renew its existing ERP contract with Ellucian necessary to maintain the College's current ERP system. Simultaneously, Student, HR, and Finance ERP modules are updated to a cloud-based platform. This is a "3 years by three-year" contract for Banner and Chrome River at a total contract value not to exceed \$6,488,778.

Trustee Stemler moved for approval of **Resolution 2020-41, Approval of Contract with Ellucian for Enterprise Resource Planning Modules, and Travel/Expense Software.** Trustee Garatoni seconded the motion. The motion carried unanimously.

***Secretary Andrew Wilson called roll***

Terry Anker, Chair	"Aye"
Stephanie Bibbs, Vice-Chair	"Aye"
Andrew Wilson, Secretary	"Aye"
Jesse Brand	"Aye"
Michael Dora	"Aye"
Kim Emmert O'Dell	"Aye"
Tanya Foutch	"Aye"
Larry Garatoni	"Aye"
Marianne Glick	"Aye"
Gretchen Gutman	"Aye"
Paula Hughes-Schuh	"Aye"
Harold Hunt	"Aye"

Stewart McMillan	"Aye"
Steve Schreckengast	Absent
Kerry Stemler	"Aye"

Jon Barefoot, Vice President Public Safety & Emergency Preparedness, provided a review of a new policy for COVID-19 positivity self-reporting for students, faculty, and staff. A team of case investigators conduct supplemental case investigation to determine if the infected person has been on campus and where. Of the 157 reported cases, 118 had not been on campus in the 48 hours before showing symptoms. Notifications are sent to anyone who was in a shared space without violating social distancing or considered a close contact for awareness. To date, we have not had a case of transmission on our campuses. This can be attributed to the great work our campus teams are doing to ensure adherence to policies and procedures and all students, faculty, and staff to look out for each other during this time.

**Item 6** Chairman Anker called upon Foundation President John Murphy for a report on the State of the Foundation. Ahead of goal and optimistic, we will have a good year. The campaign also ahead of schedule. Blackbaud incident, all affected have been notified. Overall the Foundation is in good standing.

**Item 7** Chairman Anker called upon Trustee Wilson for a report from the **Workforce Alignment Committee**. Trustee Wilson reported there are no action items for approval. Sr. Vice President for Workforce and Careers Chris Lowery and members of his team, Sue Smith, Vice President of the Advanced Manufacturing sector – covering an update on apprenticeships, Aaron Baute, Vice President of the Business, Logistics, and Supply Chain sector – covering an update on program closures and Stacy Townsley, Assistant Vice President of Workforce and Careers – covering an update on the Taking Hoosiers to the Next Level campaign presented updates:

**Apprenticeship** continues to be in the spotlight, recognized as a tried and true training model providing employers with a highly skilled workforce. Those who complete are internationally recognized for mastery of skills, a trade, or an occupation. We have received three grants in the past few years to expand our apprenticeship programs. Some recent audit findings have allowed us to reimagine and improve our current apprenticeship programs. By expanding, we will increase participation, thus increasing the pool of skilled workers in the state.

**Program Review Process:** With a continued focus on high-demand/high-wage programs, the College recently completed a series of campus-level reviews of programs that were not performing well, using internal (40%) and external (60%) factors. Root causes for poor performance were discussed, uncovering solutions not previously considered. There was a focus on each community's needs and inter-campus cooperation and coordination to make the best use of our resources to serve each community and the state as a whole. Major elements coming out of the process were the IT School restructure, Insurance industry partnership, and changes needed to address Industry 4.0.

**Rapid Recovery Update – Taking Hoosiers to the Next Level**

**Campaign:** As part of the College's ongoing partnership with the state to assist Hoosiers who are unemployed or impacted by COVID-19, we have joined forces with the Department of Workforce Development in a first-ever direct "Ivy Tech push" to communicate to over 600,000 DWD clients the opportunity to receive free training in one of 22 Next Level Jobs certificate programs in advanced manufacturing, business, healthcare, IT, transportation and logistics, and building and construction. In order to remove as many barriers to enrollment as possible, the initiative is 100% free to participants through a "first dollar" funding model that also includes books and materials. Prospective students do not need to file a FAFSA and are assisted in enrolling in all of their courses upfront, starting in the second 8-week fall session (October 26) through spring 2021.

- The campaign, which started on September 28, has garnered significant interest, with over 8,000 applications in the pipeline as of October 7.
- Campuses are building upon existing practices and quickly developing flexible new models to accommodate the influx of applications and to scale student supports such as advising and career coaching.

**D. TREASURER'S REPORT:**

Chairman Anker called upon Matt Hawkins, Sr. Vice President/Chief Financial Officer, to provide the Treasurer's Report.

Ivy Tech's Total Net Position on June 30, 2020, was \$869M. This is an increase of 9.9% or \$78M. Ivy Tech's Unrestricted Net Position was \$507M on June 30, 2020. We expect revenue fluctuations over the next three fiscal years.

As of quarter 1 of FY2021, Ivy Tech's revenue is \$10M under budget. This is due to tuition being down \$13M and investment income being up to \$3M.

As of quarter 1 of FY2021, Ivy Tech's expenses are about \$2M under budget. If the fall enrollment adjustment were to occur now, we would be trending \$2.2M over budget.

This overspend is expected as the institution planned to absorb the state cut for the campuses.

Ivy Tech's financial position is strong.

Trustee Garatoni moved for approval of the Treasurer's Report. Trustee Glick seconded the motion. The motion carried unanimously.

***Secretary Andrew Wilson called roll***

Terry Anker, Chair	"Aye"
Stephanie Bibbs, Vice-Chair	"Aye"
Andrew Wilson, Secretary	"Aye"
Jesse Brand	"Aye"
Michael Dora	"Aye"
Kim Emmert O'Dell	"Aye"
Tanya Foutch	"Aye"
Larry Garatoni	"Aye"
Marianne Glick	"Aye"
Gretchen Gutman	"Aye"
Paula Hughes-Schuh	"Aye"
Harold Hunt	"Aye"
Stewart McMillan	"Aye"
Steve Schreckengast	Absent
Kerry Stemler	"Aye"

**E. STATE OF THE COLLEGE**

Chairman Anker called upon President Ellspermann to provide her state of the College report.

President Ellspermann introduced interim Chancellor, Anderson Campus Mia Johnson. Shared exciting news about Ivy Tech serving as host for the inaugural World Food Championship in September. Operational update regarding COVID-19 student relief efforts and the Glick/Woods match raising more than \$1.2M. It was noted Ivy Tech is the only College in the nation using CARES Act funding to purchase Cengage Unlimited for the entire student body. This is a direct benefit to students to continue to help them during the pandemic as more than a quarter of students don't purchase their books during normal times. This college-wide subscription provides access to Cengage's entire library. President Ellspermann provides other college updates around metrics, Central Indiana Restructure, and being awarded a \$5M grant through 2020 to create IVY Achieves; a program created focusing on equity.

Doneisha Posey, Vice President of Diversity, Equity, and Belonging, provided an annual report and announced the creation of the William R. Goins Spirit of Diversity Award recognizing Ivy Tech faculty and staff whose service contributes to the development of a

diverse, equitable campus community with a sense of belonging for all. Honorees will receive a \$2,500 grant to further the College's diversity initiatives and will be announced during the February 2021 State Board of Trustees meeting.

**F. OLD BUSINESS**

Chairman Anker called for old business, but there was none.

**G. NEW BUSINESS**

Chairman Anker called for new business.

Trustee Glick moved for approval of Resolution **2020-42**, Appointment of Campus Board of Trustees. Trustee Garatoni seconded the motion. The motion carried unanimously.

*Secretary Andrew Wilson called roll*

Terry Anker, Chair	"Aye"
Stephanie Bibbs, Vice-Chair	"Aye"
Andrew Wilson, Secretary	"Aye"
Jesse Brand	"Aye"
Michael Dora	"Aye"
Kim Emmert O'Dell	"Aye"
Tanya Foutch	"Aye"
Larry Garatoni	"Aye"
Marianne Glick	"Aye"
Gretchen Gutman	"Aye"
Paula Hughes-Schuh	"Aye"
Harold Hunt	"Aye"
Stewart McMillan	"Aye"
Steve Schreckengast	Absent
Kerry Stemler	"Aye"

**ADJOURNMENT**

With no further business to come before the Board, Chairman Anker adjourned the meeting.

**STATE TRUSTEES  
IVY TECH COMMUNITY COLLEGE**

**Dated October 8, 2020, Prepared by Gretchen L. Keller, Recording Secretary**

**IVY TECH COMMUNITY COLLEGE OF INDIANA AND  
MARTIN UNIVERSITY PARTNERSHIP**

**RESOLUTION 2020-43**

**WHEREAS**, Ivy Tech Community College (“Ivy Tech”) is Indiana’s largest public postsecondary institution and the nation's largest singly accredited statewide community college system, and

**WHEREAS**, Ivy Tech was founded in 1963 as Indiana Vocational Technical College focused primarily on vocational and technical programs, and

**WHEREAS**, in 2005 Ivy Tech became the State of Indiana’s community college system and now serves as the state's engine of workforce development, offering affordable degree programs and training that are aligned with the needs of its communities along with over 100 programs that transfer to both in state and out of state colleges and universities, and

**WHEREAS**, Ivy Tech is accredited by the Higher Learning Commission and a member of the North Central Association, and

**WHEREAS**, Martin University was founded in 1977 to primarily serve low income, minority, and adult learners in Indianapolis, and

**WHEREAS**, Martin University is federally designated as a Primarily Black Institution and currently offers nine (9) undergraduate and two (2) graduate programs, and

**WHEREAS**, Ivy Tech and Martin University share a commitment of serving the higher education needs of the diverse communities of Indianapolis and the State of Indiana, and

**WHEREAS**, President Ellspermann recommends forming a partnership between Martin University and Ivy Tech Community College to the benefit of the students, employers, and communities served by both institutions.

**NOW THEREFORE BE IT RESOLVED**, that it will serve the best interests of Ivy Tech Community College to form a partnership with Martin University, and

**FURTHER BE IT RESOLVED**, the State Trustees do hereby authorize and direct the President and any other appropriate, designated College employee to execute the necessary documents to formalize the partnership with Martin University.

**STATE BOARD OF TRUSTEES  
IVY TECH COMMUNITY COLLEGE OF  
INDIANA**

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**Terry W. Anker, Chairman**

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**Andrew Wilson, Secretary**

**Dated: December 3, 2020**

**APPROVAL OF REQUEST TO SELL PROPERTY IN MICHIGAN CITY**

**RESOLUTION NUMBER 2020-44**

**WHEREAS**, the Trustees of Ivy Tech Community College own the Michigan City Campus consisting of a 65,949 gross square feet building on 5.61 acres located at 3714 Franklin Street, (“Property”), and

**WHEREAS**, the building was purchased by the Ivy Tech Foundation, Inc. (“Foundation”) in December 2010 in a sale from Rade Pejic, and

**WHEREAS**, beginning in January 2011 the College leased the building from the Foundation until June 2017 when ownership was transferred to the Trustees of the College, and

**WHEREAS**, the Campus administration has determined that the Property does not meet the current or long term needs for space, the College seeks to sell the Property and use the proceeds for a more appropriate space in LaPorte County, and

**WHEREAS**, as a state educational institution, the College is required to follow Indiana Code § 21-36-3 to sell real estate that is in the name of the Board of Trustees, and

**WHEREAS**, the Valparaiso Campus Trustees have reviewed the request of the Campus administration to dispose of the Property and recommend that the State Trustees approve selling the Property.

**NOW THEREFORE BE IT RESOLVED**, that it will serve the best interests of Ivy Tech Community College to dispose, sell and convey the Property in accordance with the law of the State of Indiana, and

**FURTHER BE IT RESOLVED**, the State Trustees do hereby authorize and direct the President and any other appropriate, designated College employee to execute the necessary documents for the sale of the Property after the documents have been approved by the College General Counsel.

**STATE BOARD OF TRUSTEES  
IVY TECH COMMUNITY COLLEGE  
OF INDIANA**

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**Terry W. Anker, Chairman**

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**Andrew Wilson, Secretary**

**Dated December 3, 2020**

**APPROVAL OF ACCOUNTS RECEIVABLE WRITE-OFFS  
FOR THE FISCAL YEAR ENDING JUNE 30, 2020**

**RESOLUTION NUMBER 2020-45**

**WHEREAS**, certain outstanding student accounts receivable amounts have been deemed uncollectible by the campus administration responsible for their collection, and

**WHEREAS**, it is in accordance with the College procedure and good business practices to write-off accounts receivable after all reasonable collection procedures have been exhausted and there is not a reasonable expectation that amounts will be collected, and

**WHEREAS**, even though the College may consider these accounts as being written off for accounting purposes, the debt shall remain due and owing by the student.

**NOW THEREFORE BE IT RESOLVED**, that the accounts receivable totaling \$4,369,237 of student fees and charges owed, which is approximately 1.99% of the total of \$219,143,406 operations fund gross student fees for 2019-20, and \$890,300 of bookstore charges are hereby declared uncollectible for accounting purposes and are to be written off by the Senior Vice President of Business Affairs, Chief Financial Officer, and

**FURTHER BE IT RESOLVED**, that all records of any student whose debts are written off shall be encumbered and no grades or other information for said students shall be released until their obligations are paid in full and the College may continue all other efforts to collect the debt.

**STATE BOARD OF TRUSTEES  
IVY TECH COMMUNITY COLLEGE  
OF INDIANA**

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**Terry W. Anker, Chairman**

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**Andrew Wilson, Secretary**

**Dated: December 3, 2020**



**APPROVAL OF CONTRACT FOR CUSTODIAL  
SERVICES FORT WAYNE CAMPUS AND WARSAW SITE**

**RESOLUTION NUMBER 2020-46**

**WHEREAS**, the current custodial services contracts for the Fort Wayne campus and the Warsaw site are being provided under contracts with Nishida Services, Inc. and Team MJV will end on December 31, 2020, and

**WHEREAS**, a Request for Proposal (RFP) for custodial services was sent to a total of eight (8) custodial services companies, and

**WHEREAS**, Nishida Services, Inc. was determined by the Campus Administration to be the lowest and best bid for \$494,154 per year with a total contract obligation for two years of \$988,308 and an option to renew for a third year at a rate of \$508,011, and

**WHEREAS**, the Campus Board of Trustees for Fort Wayne requests approval of a two-year contract with a one-year option to renew the contract, and

**WHEREAS**, the State Board of Trustees must approve any contract entered into by the College imposing a financial obligation in excess of \$500,000.

**NOW THEREFORE BE IT RESOLVED**, that the State Board of Trustees do hereby authorize and direct the President of the College, or any other officer of the College designated by the President, to sign the proposed contract with Nishida Services, Inc. to provide the Fort Wayne Campus and the Warsaw site with custodial services with the terms described above after the agreement has been approved by the College General Counsel.

**STATE BOARD OF TRUSTEES  
IVY TECH COMMUNITY COLLEGE  
OF INDIANA**

---

**Terry W. Anker, Chairman**

---

**Andrew Wilson, Secretary**

**Dated: December 3, 2020**

**RESOLUTIONS OF THE  
STATE BOARD OF TRUSTEES OF  
THE TRUSTEES OF IVY TECH COMMUNITY COLLEGE OF INDIANA  
AUTHORIZING THE ISSUANCE AND SALE OF ONE OR MORE SERIES OF  
IVY TECH COMMUNITY COLLEGE STUDENT FEE BONDS,  
FOR THE PURPOSE OF REFUNDING CERTAIN PRIOR DEBT  
AND CERTAIN RELATED ACTIONS**

**RESOLUTION NUMBER 2020-47**

**WHEREAS**, The Trustees of Ivy Tech Community College of Indiana (the “College”) has full power and authority under and by virtue of the laws of the State of Indiana (the “State”), including Indiana Code 21-34-6 through 10 and Indiana Code 5-1-5 (collectively, the “Act”), to issue bonds secured by student fees, for the purpose of financing and refinancing educational facilities authorized under the Act; and

**WHEREAS**, the College has heretofore executed and delivered to U.S. Bank National Association, as trustee (the “Trustee”), a Trust Indenture dated as of November 1, 1985, which has previously been supplemented and amended (the “Indenture”), for the purpose of securing its student fee bonds issued from time to time thereunder; and

**WHEREAS**, the Indenture authorizes the issuance of additional student fee bonds by the College to provide funds for any lawful purpose under the Act, including the refunding of all or a portion of its outstanding student fee bonds; and

**WHEREAS**, the College now desires to: (i) authorize the refunding, in whole or in part, of certain outstanding student fee bonds set forth in Exhibit A hereto (the “Refunded Bonds”) in order to generate debt service savings and (ii) pay any costs of issuance and other costs incidental to the issuance of such student fee bonds; and

**WHEREAS**, the purpose stated in clause (i) of the preceding paragraph is referred to herein collectively as the “Refundings”; and

**WHEREAS**, the Treasurer of the College (the “Treasurer”) has obtained or will obtain all necessary approvals from the Indiana General Assembly, the Commission for Higher Education, the State Budget Agency and the Governor of the State of Indiana, as applicable, along with any other approval necessary to implement the Refundings; and

**WHEREAS**, there has now been submitted to this State Board of Trustees (the “State Board”) forms of Supplemental Indentures (collectively, the “Supplemental Indentures”) and forms of Bond Placement Agreements (collectively, the “Bond Placement Agreements”), all in connection with the issuance of one or more series of the Ivy Tech Community College Student Fee Bonds (the “Bonds”);

**NOW, THEREFORE, BE IT RESOLVED BY THE STATE BOARD THAT:**

Section 1. The issuance of the Bonds by the College on the terms and conditions set forth in the respective Supplemental Indentures are hereby authorized. The Bonds shall be

designated “Ivy Tech Community College Student Fee Bonds, Series X” (to be completed by the Treasurer with any such appropriate series or sub-series designation), with such additions thereto or deletions therefrom as the officer executing the same shall approve. The Bonds shall be issued in one or more series or sub-series, in an aggregate combined principal amount that does not exceed the amount necessary to defease the Refunded Bonds to be refunded, plus amounts necessary to provide money for debt service reserves (if any), credit enhancement (if any) or other costs incidental to the issuance of the Bonds. The Bonds shall be issued in the forms and upon the terms and conditions, at the rate or rates of interest and in the authorized denominations set forth in the Supplemental Indentures and acceptable to the Treasurer.

Section 2. The Bonds, as issued with such serial or term maturities and redemption features as the executing officers shall approve, shall bear a maximum interest rate not to exceed 3.00%. The interest shall be payable at such intervals as may be provided in the Supplemental Indentures. The final maturity of the Bonds shall not exceed the final maturity date of the latest defeased Refunded Bond. The Bonds shall be sold pursuant to the Bond Placement Agreements to one or more banks or financial institutions (each a “Purchaser”) chosen by the Treasurer upon advice of the College’s municipal advisor with Stifel Nicolaus & Company, Incorporated serving as the placement agent.

Section 3. The Treasurer shall make necessary findings required by statute, on behalf of this State Board, that: (i) the Bonds, as issued, shall produce a net savings to the College and (ii) the terms of the Bonds shall not extend beyond the term of the final maturity date of the latest corresponding defeased Refunded Bond for the respective series or sub-series of Bonds.

Section 4. The Supplemental Indentures are approved, in substantially the forms submitted to this State Board. The Chairman (the “Chairman”) or Vice Chairman of the College (the “Vice Chairman”) are, and each of them is, hereby authorized to execute and deliver, and the Secretary of the College (the “Secretary”) or the Assistant Secretary of the College (the “Assistant Secretary”) are, and each of them is, hereby authorized to attest the signature of and, if required, to affix, imprint, engrave or otherwise reproduce the corporate seal of the College on the Supplemental Indentures, with any changes in form or substance that the officer executing such documents shall approve, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 5. The Bond Placement Agreements are approved in substantially the forms submitted to this State Board. The Chairman, Vice Chairman or Treasurer, or any of them acting individually, is hereby authorized to execute and deliver the Bond Placement Agreements, with any changes in form or substance that the officer executing such documents shall approve, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 6. The Treasurer or the Assistant Treasurer of the College (the “Assistant Treasurer”) is hereby authorized, to prepare the bond forms, as approved by this State Board, required for use in the issuance of the Bonds, and to cause the same to be executed manually or by facsimile by the proper officers of the College as provided in the Supplemental Indentures. Upon execution of the Bonds, the Treasurer or the Assistant Treasurer shall deliver the Bonds to the Trustee for authentication and, upon authentication, the Treasurer or the Assistant Treasurer is

authorized and directed to deliver the Bonds to the Purchasers thereof upon payment of the purchase price.

Section 7. The Chairman, Vice Chairman, Treasurer, Assistant Treasurer, Secretary or Assistant Secretary are, and each of them is, hereby authorized and directed to perform any and all further acts, to execute and deliver the Bonds, the Supplemental Indentures, the Bond Placement Agreements, to execute and deliver any and all further agreements, documents, certificates or instruments (collectively, the “Financing Documents”), or to do any other acts necessary or convenient in order to complete the Refundings contemplated by this Resolution and the other matters referred to herein.

Section 8. The State Board hereby authorizes the execution of the Financing Documents in counterparts by the executing officers by Electronic Means (as defined below), all of which counterparts taken together shall constitute one and the same respective instrument. Moreover, the State Board acknowledges and agrees that the Financing Documents may be signed and/or transmitted by e-mail or as .pdf documents or using electronic signature technology (e.g., via DocuSign or similar electronic signature technology) (“Electronic Means”) and that such signed electronic record shall be valid and as effective to bind the party so signing as a paper copy bearing such party’s handwritten signature.

Section 9. The State Board hereby ratifies the selection of, and appoints: (i) Ice Miller LLP, Indianapolis, Indiana, as bond counsel for the Bonds, (ii) Stifel Nicolaus & Company, Incorporated, as placement agent for the Bonds and (iii) Blue Rose Capital Advisors, as municipal advisor for the College related to the Bonds.

Section 10. The Treasurer is hereby authorized to cancel or defer the effectuation of either or both of the Refundings as approved by these Resolutions, if the Treasurer concludes in his discretion upon advice of the College’s municipal advisor, that it would be in the best interest of the College to do so based on any combination of national or world events which disrupt the financial markets or substantially change market conditions.

*[Remainder of page left intentionally blank]*

**STATE BOARD OF TRUSTEES  
IVY TECH COMMUNITY COLLEGE  
OF INDIANA**

---

**Terry W. Anker, Chairman**

---

**Andrew Wilson, Secretary**

Dated: December 3, 2020

EXHIBIT A

All or a portion of any of the following series of Ivy Tech Community College Student Fee Bonds:

- The Trustees of Ivy Tech Community College of Indiana Ivy Tech Community College Student Fee Bonds, Series P
- The Trustees of Ivy Tech Community College of Indiana Ivy Tech Community College Student Fee Bonds, Series R-2



**IVY TECH**  
COMMUNITY COLLEGE

# ACADEMICS & STUDENT EXPERIENCE

December 3, 2020



**OUR COMMUNITIES. YOUR COLLEGE.**



# Academics & Student Experience

## AGENDA

1

### **Guaranteed Admission**

Russ Baker, Vice President for Academic Affairs

2

### **Higher Learning Commission Update**

Marcus Kolb, Assistant Vice President for College Accreditation, Learning Assessment, and Academic Quality





# Guaranteed Admission

**Russ Baker**

Vice President for Academic Affairs

# Guaranteed Admission

## How Guaranteed Admission Improves TSAP

- TSAP—A Great Program...BUT
  - Limited to specific program areas
  - Creates no specific incentive for student achievement while at Ivy Tech
  - Leaves considerable uncertainty for students concerning their admissibility to their school of choice
  - Legislatively mandated participation has created a uneven range of understanding levels among faculty and staff
- Guaranteed Admission
  - Available on any two-to-four year transfer pathway identified by the four-year partner for inclusion—not limited to TSAP program areas
  - Incentivizes students to academic excellence—2.5 or 3.0 cumulative GPA required for guaranteed to be effective
  - Provides certainty of a clear path from associate degree to bachelor's, as long as students meet the GPA requirement
  - Concept is simple—incoming students and advisors can see which programs are available for guaranteed admission at which institutions and have a clear plan for transfer before they begin at Ivy Tech
  - Four-year partners had flexibility to determine whether to participate and what programs to identify for inclusion. This autonomy led to agreements being developed with a spirit of collaboration instead of coercion.

# Guaranteed Admission Transfer Improved



**IVY TECH**  
COMMUNITY COLLEGE



**INDIANA UNIVERSITY NORTHWEST**

**INDIANA UNIVERSITY KOKOMO**

**PURDUE UNIVERSITY**

**Indiana State University**

**VINCENNES UNIVERSITY**  
www.viu.edu

**UNIVERSITY OF SOUTHERN INDIANA**

**INDIANA UNIVERSITY SOUTH BEND**

**PURDUE UNIVERSITY FORT WAYNE**

**BALL STATE UNIVERSITY**

**INDIANA UNIVERSITY EAST**

**IUPUI**

**IUPUC**

**INDIANA UNIVERSITY SOUTHEAST**

**PURDUE UNIVERSITY GLOBAL**

**WGU INDIANA**

**IVY TECH COMMUNITY COLLEGE**

The map of Indiana shows green circles with the Ivy Tech logo in the following locations: Lake County, Valparaiso, Michigan City, Laporte, St. Joseph, Elkhart, South Bend/Elkhart, Fort Wayne, Lake, Porter, Starke, Marshall, Warsaw, Kosciusko, Whitley, DeKalb, Noble, Dekalb, Jasper, Philaski, Fulton, Rochester, Allen, Newton, Jasper, White, Cass, Miami, Wabash, Huntington, Wells, Adams, Benton, Monticello, Logansport, Peru, Marion, Jay, Warren, Tippecanoe, Carroll, Hancock, Blackford, Delaware, Randolph, Fountain, Montgomery, Boone, Hamilton, Madison, Muncie, Franklin, Crawfordville, Frankfort, Noblesville, Anderson, Wayne, Hendricks, Noblesville, New Castle, Richmond, Vermillion, Park, Rockville, Putnam, Hendricks, Hancock, New Castle, Fayette, Union, Vigo, Greencastle, Mooresville, Johnson, Shelbyville, Connersville, Franklin, Clay, Owen, Morgan, Franklin, Decatur, Greencastle, Batesville, Sullivan, Terre Haute, Bloomington, Brown, Columbus, Greensburg, Ripley, Lawrence, Lawrence, North Vernon, Madison, Lawrence, Mid-American Science Park, Clark, Knox, Davess, Martin, Lawrence, Washington, Scott, Madison, Sullivan, Gibson, Princeton, Warrick, Spencer, Perry, Posey, Evansville, Tell City, Sellersburg.

# Guaranteed Admission

## Additional Relevant Information

- All state-supported institutions have identified guaranteed admission programs, including WGU and Purdue Global. Two currently are in progress—all others are complete.
- Number of programs included per University ranges from 3-25
- Some institutions have already expressed interest in adding programs
- In 2020-21, we are initiating conversations with ICI schools and anticipate several will participate

# Guaranteed Admission

## Guaranteed Admission Agreements by School and Program

- [GAA by School and Program](#)

# Questions & Feedback

# Higher Learning Commission Update

**Marcus Kolb**

Assistant Vice President for College Accreditation, Learning Assessment, and Academic Quality

# Higher Learning Commission Update

## Findings from the 2019 visit, and our work to address them.

- Improve assessment of student learning, including:
  - Systems for data collection
  - Development of program-level learning outcomes across all credentials
  - Use assessment data for improvement
  - Generate a comprehensive report on assessment, to supplement the mid-cycle arguments
- We have:
  - Drafted a comprehensive assessment plan, including timelines
  - Built general education assessment model
  - Set data reporting schedules and professional development targets
  - Posted Director of Assessment position



# Higher Learning Commission Update

## Findings from the 2019 visit, and our work to address them.

- Dual credit credentialing needs to meet 2023 standards
  - Designing and testing new models for dual credit and high school faculty
  - Martin University partnership
- Quadrant “effectiveness” should be measured
  - Quadrant adjustment process has been mapped and implementation has begun
- Improve response rates on student evaluation of instruction
  - Simplex convened to innovate solutions

# Higher Learning Commission Update

## Findings from the 2019 visit, and our work to address them.

- Holistic placement (Knowledge Assessment) data should guide placement work
  - First report comparing Accuplacer approach with KA has been generated
- Board compositions should better reflect student and state demographics
  - Working with campus boards and advisory boards first, including better data on board composition
- Communication channels should be sharpened
  - COVID-19 has proven a good test of our communication skills and provides good evidence of how well our communication with stakeholders can work

# Higher Learning Commission Update

**Believe it or not, it's time to get ready for our mid-cycle review.**

- For institutions on the 10-year, Open Pathway, there is a mandatory four-year interim review where we will:
  - Host a one-month, virtual visit in late 2022 or early 2023
  - Submit revised arguments
    - Arguments to include a specific report on assessment work
- A systems-level team has been identified to steer the preparation process
  - Revised arguments will directly address the changes and interventions we have implemented since the last visit – we need to signal we heard the critiques and are responding to them

# Questions?

## AUDIT COMMITTEE

The report will be given at the State Board of Trustees Meeting on December 3, 2020.



**IVY TECH**  
COMMUNITY COLLEGE

State Board of Trustees

# Finance & Budget Committee Report

December 3, 2020



**OUR COMMUNITIES. YOUR COLLEGE.**



# Finance & Budget Committee Report

**Matt Hawkins**

Treasurer/CFO, & SVP for Business Affairs

# State Board of Trustees

## AGENDA

**1** FY 2020 Financial Report and Audit

**2** Accounts Receivable Write-Offs

**3** CHE Budget Recommendation

**4** Bond Refunding- Series X

**5** FY 2021 Budget Update

**6** Nishida Services Contract



# ANNUAL FINANCIAL REPORT & AUDIT

# SBOA FY 2020 Audit Opinion

- The State Board of Accounts issued an unmodified opinion for the 2020 fiscal year financial statements.

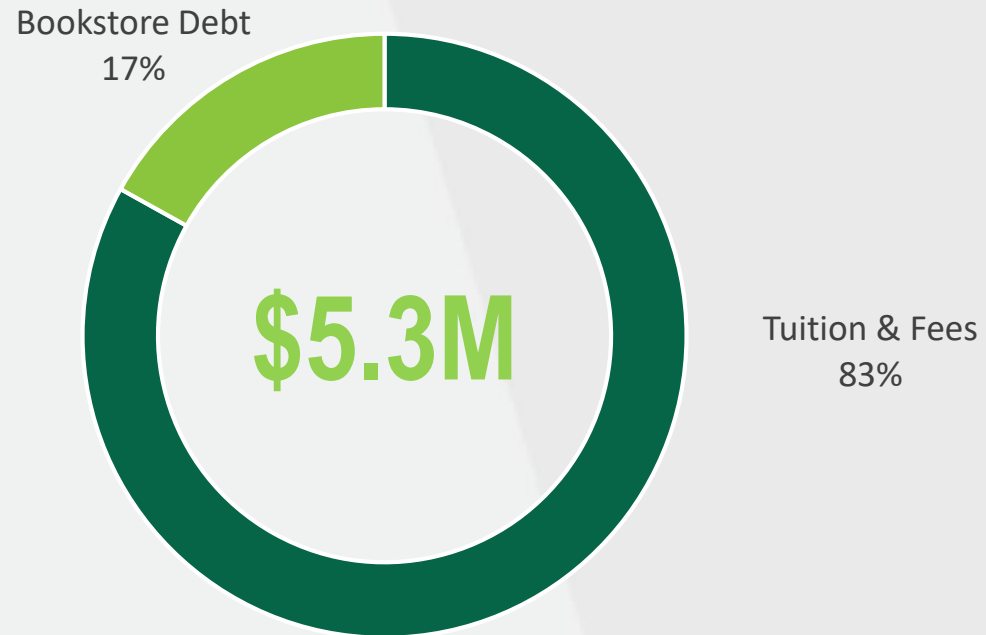
# ACCOUNTS RECEIVABLE WRITE-OFFS

# ACCOUNTS RECEIVABLE WRITE-OFFS

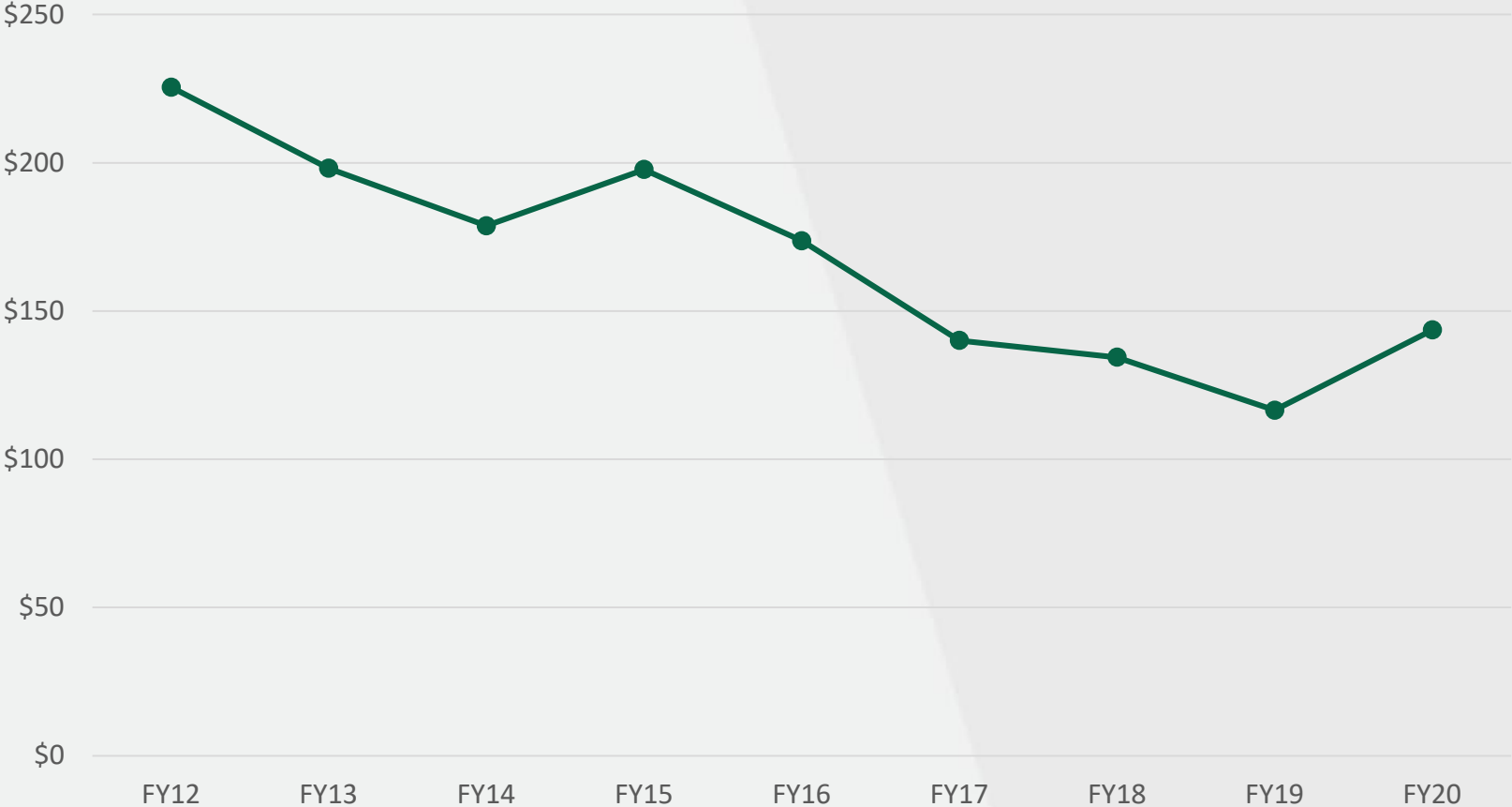
## Why it matters

- Accounts receivable must be evaluated periodically to determine probability of collection
- The recommended practice is to write off student accounts that will not be collected within one year

# FY 2020 Write-Offs by Source



# Write-Offs Per FTE



# PERFORMANCE FUNDING METRICS

FY 2019-21 Budget Period vs. FY 2021-23 Budget Period

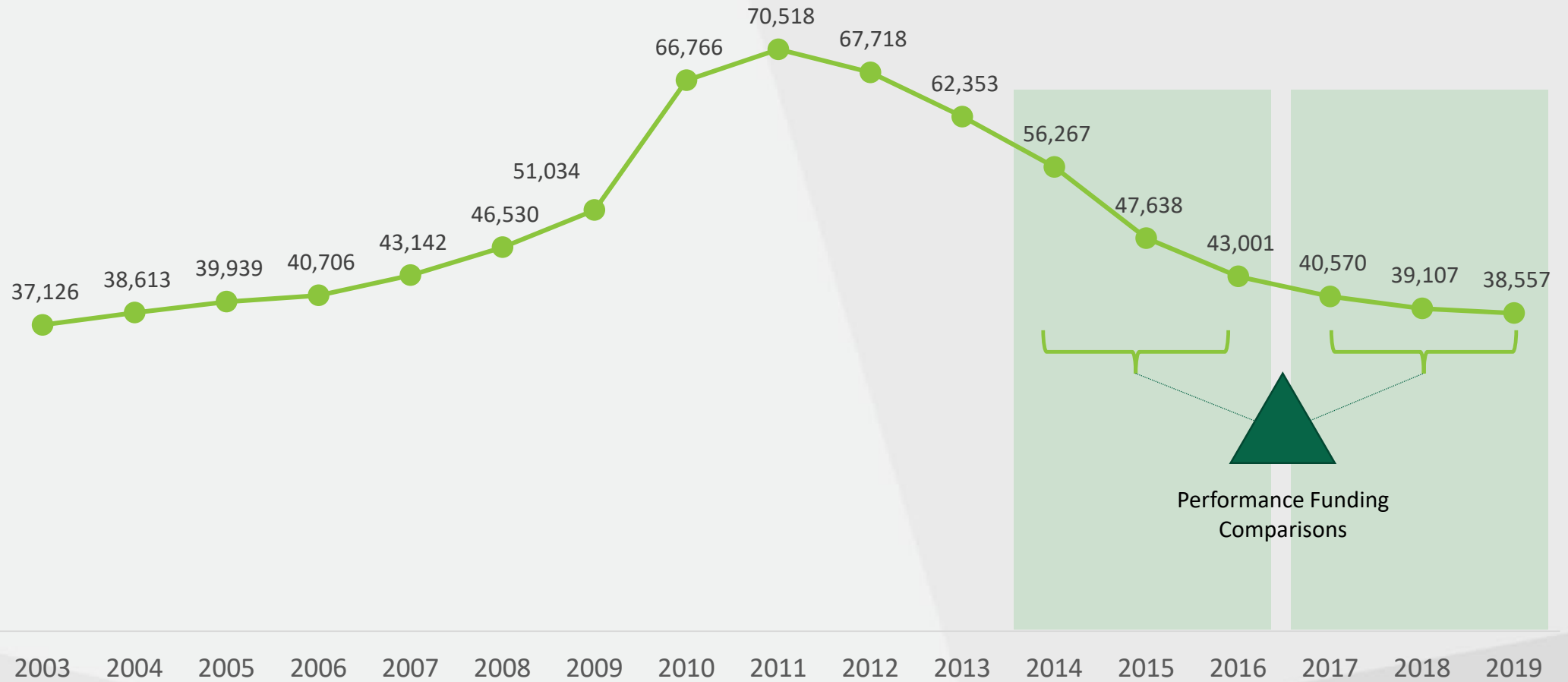
# How Performance Funding Works

- 1** Units are awarded based on improvement and enrollment
- 2** Improvement is measured over a six year timeframe
- 3** Per-unit dollar values are assigned to each metric

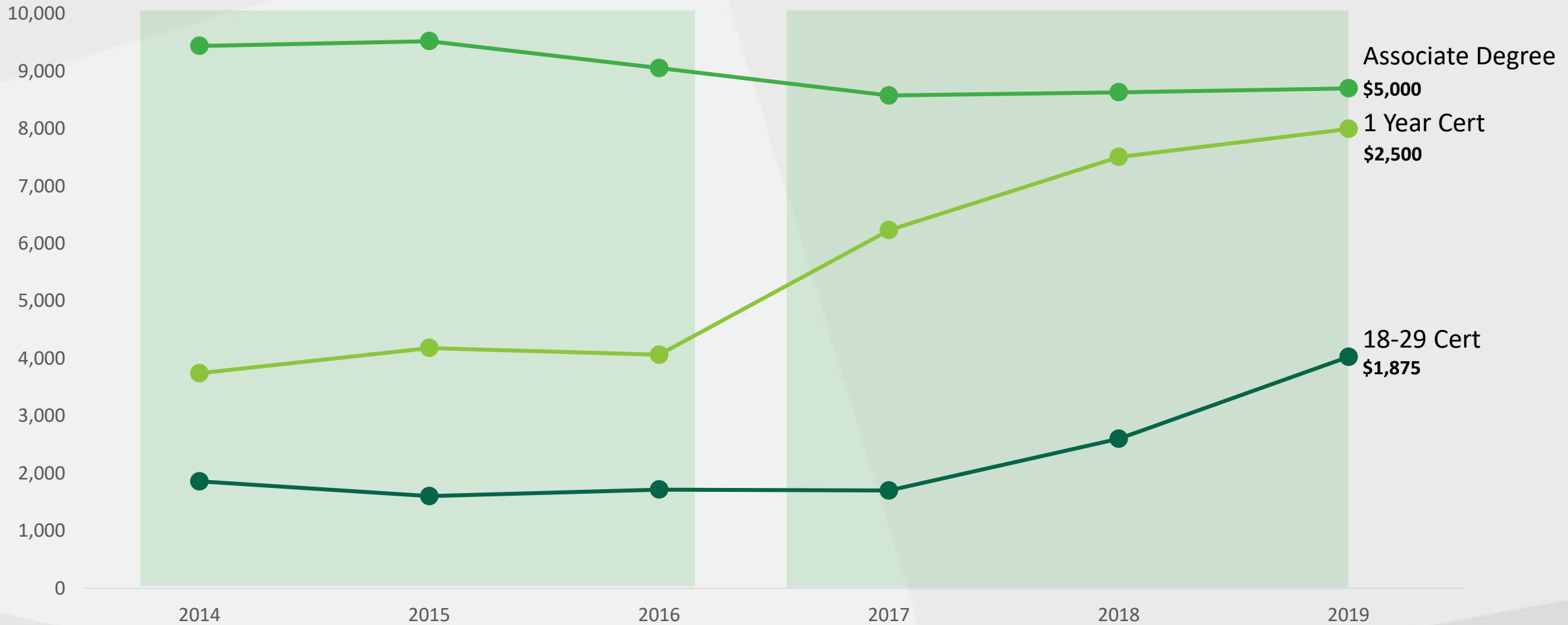


# Indiana Resident FTE

Excluding High School Students



# Overall Degree Completion



Associate Degree

\$5,000

1 Year Cert

\$2,500

18-29 Cert

\$1,875

2014

2015

2016

2017

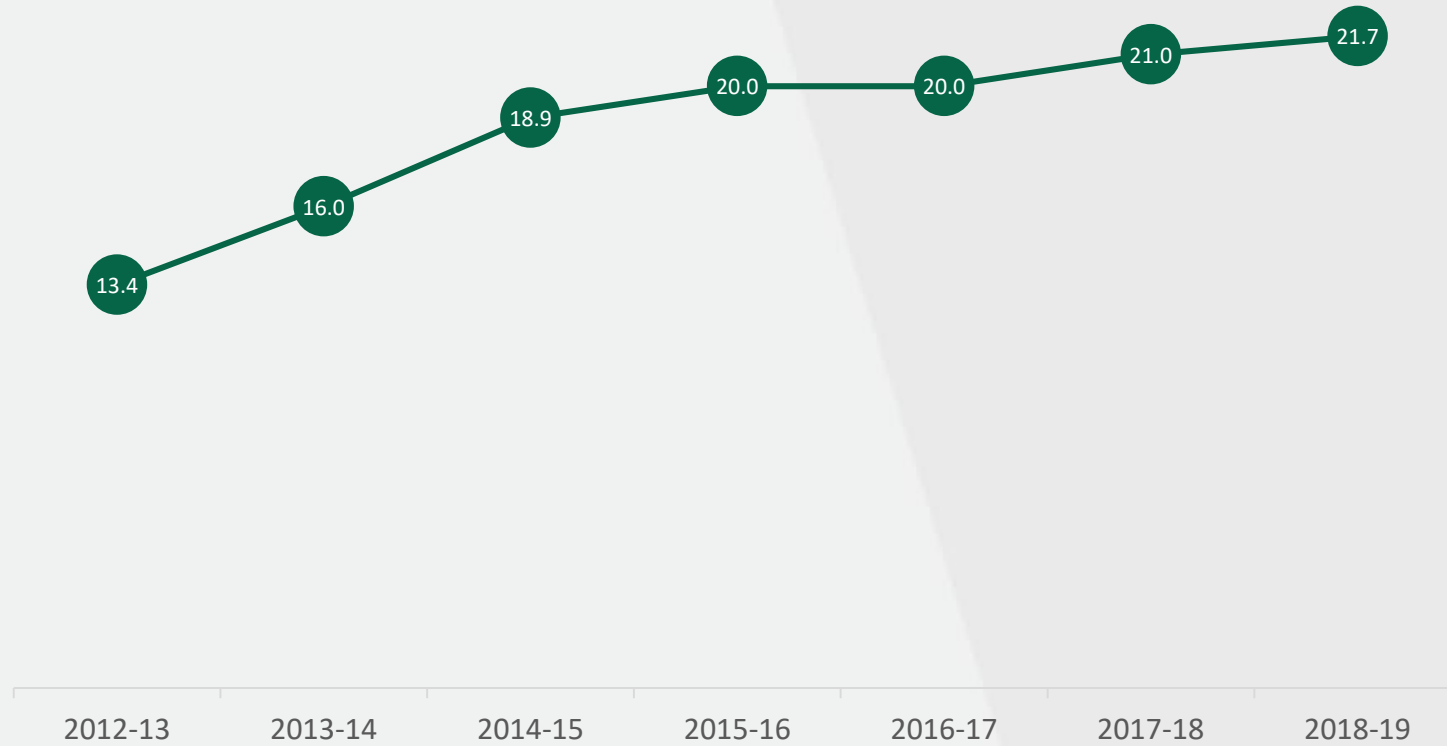
2018

2019

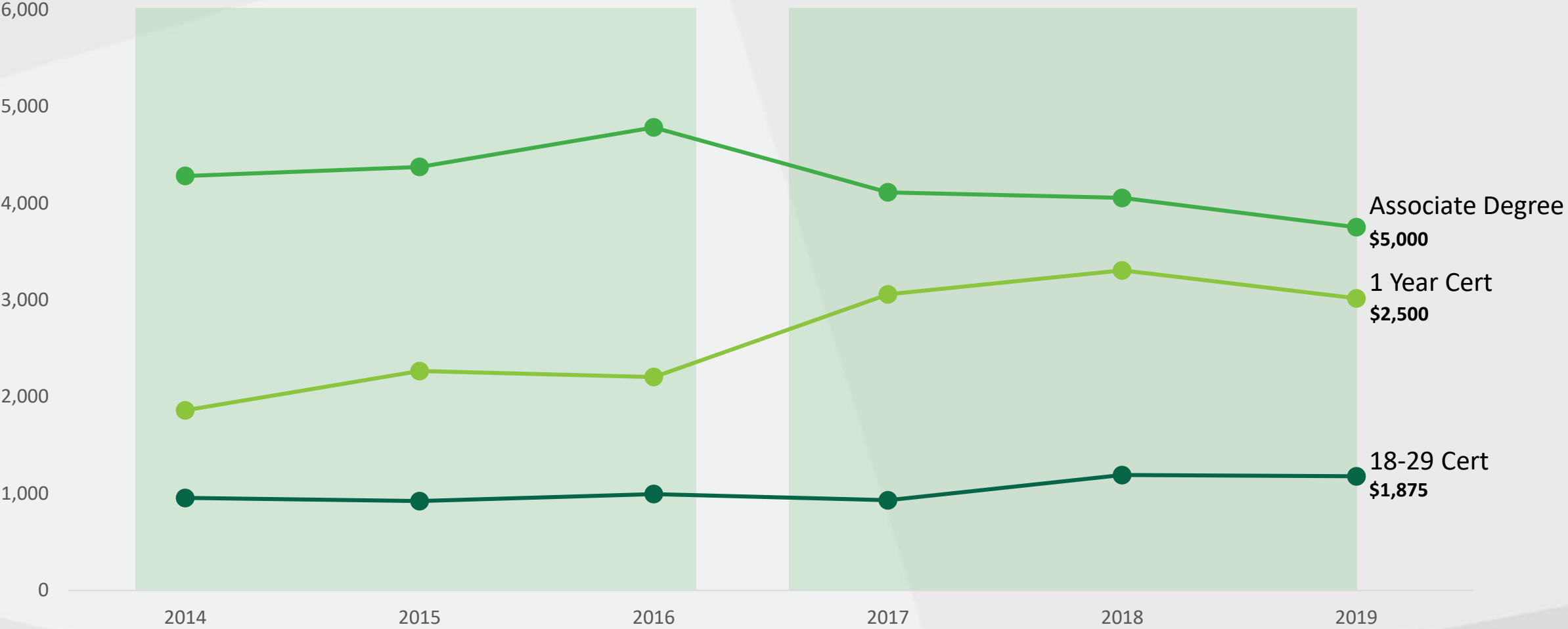
Performance Funding Comparisons

# Overall Degree Completion

Associate Degrees Per 100 FTE



# At-Risk Degree Completion



Associate Degree  
\$5,000

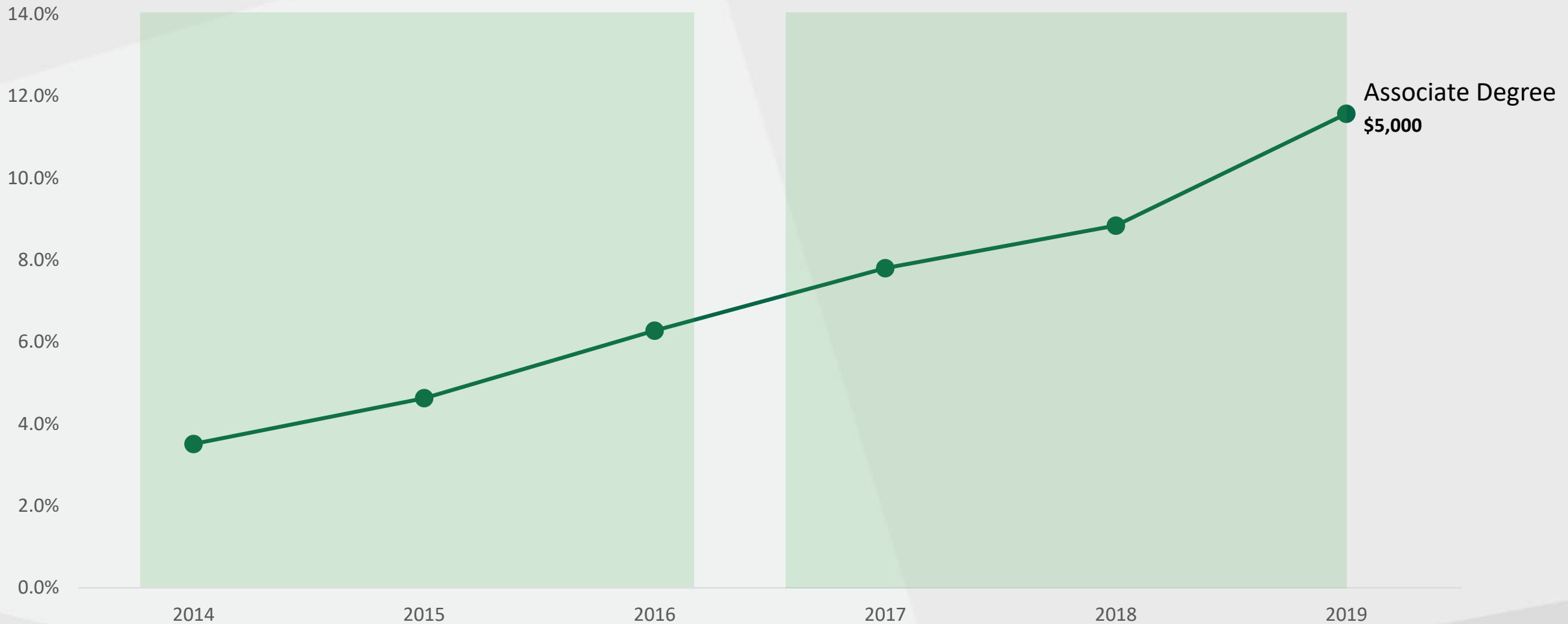
1 Year Cert  
\$2,500

18-29 Cert  
\$1,875



Performance Funding Comparisons

# At Risk On-Time Completion Rate



2014

2015

2016

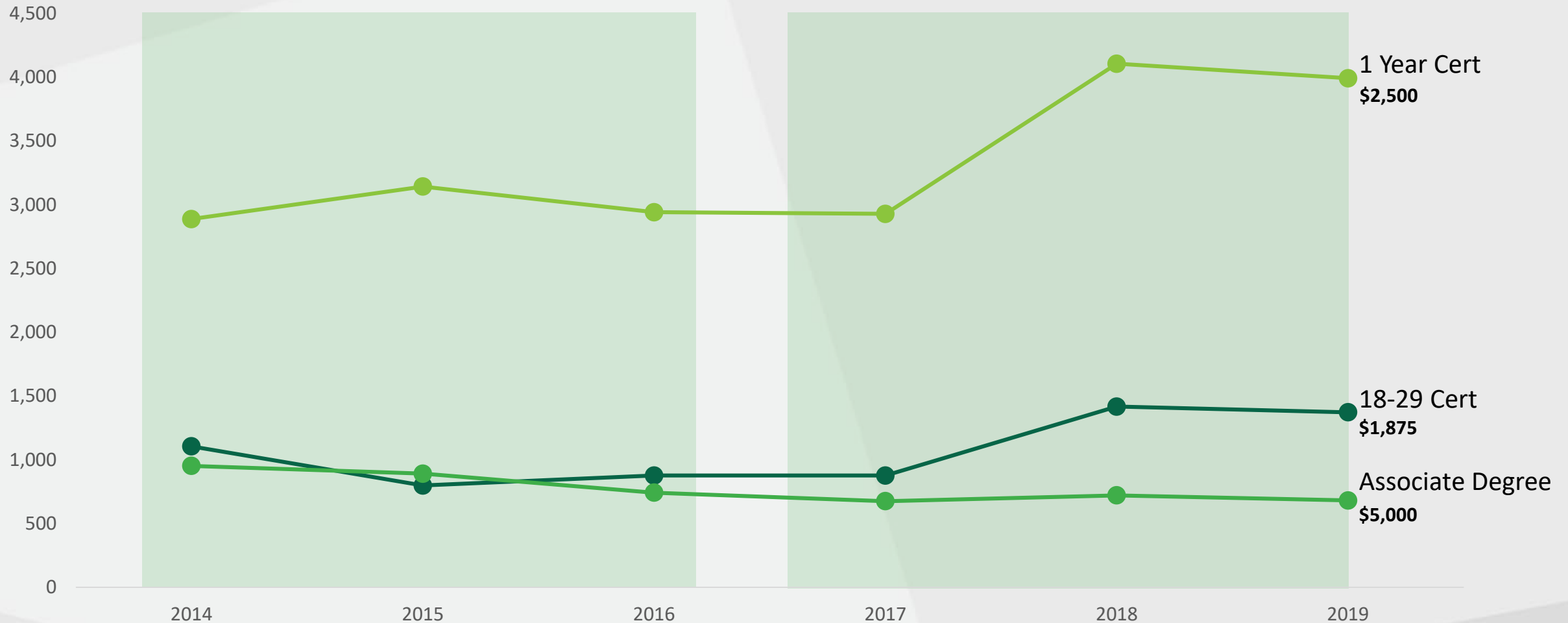
2017

2018

2019

Performance Funding Comparisons

# STEM Degree Completion



**1 Year Cert**  
**\$2,500**

**18-29 Cert**  
**\$1,875**

**Associate Degree**  
**\$5,000**

2014

2015

2016

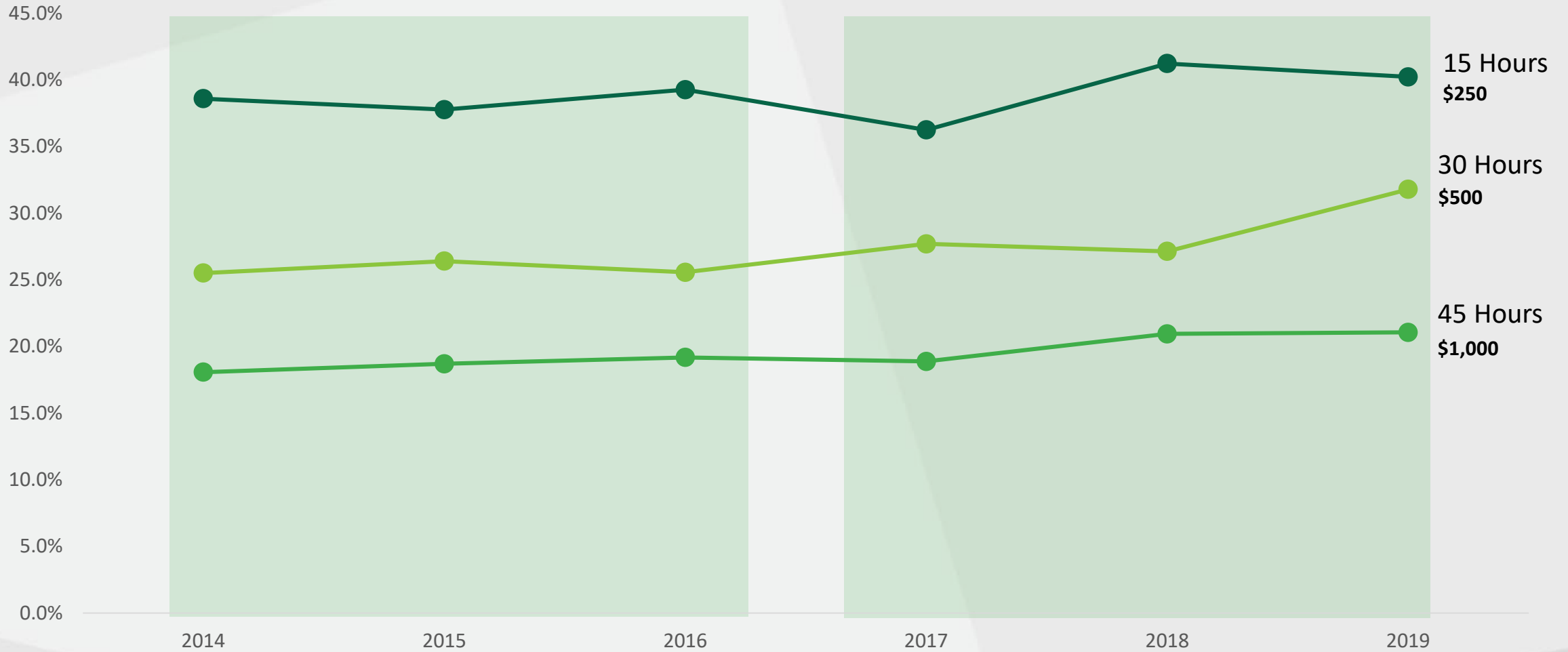
2017

2018

2019

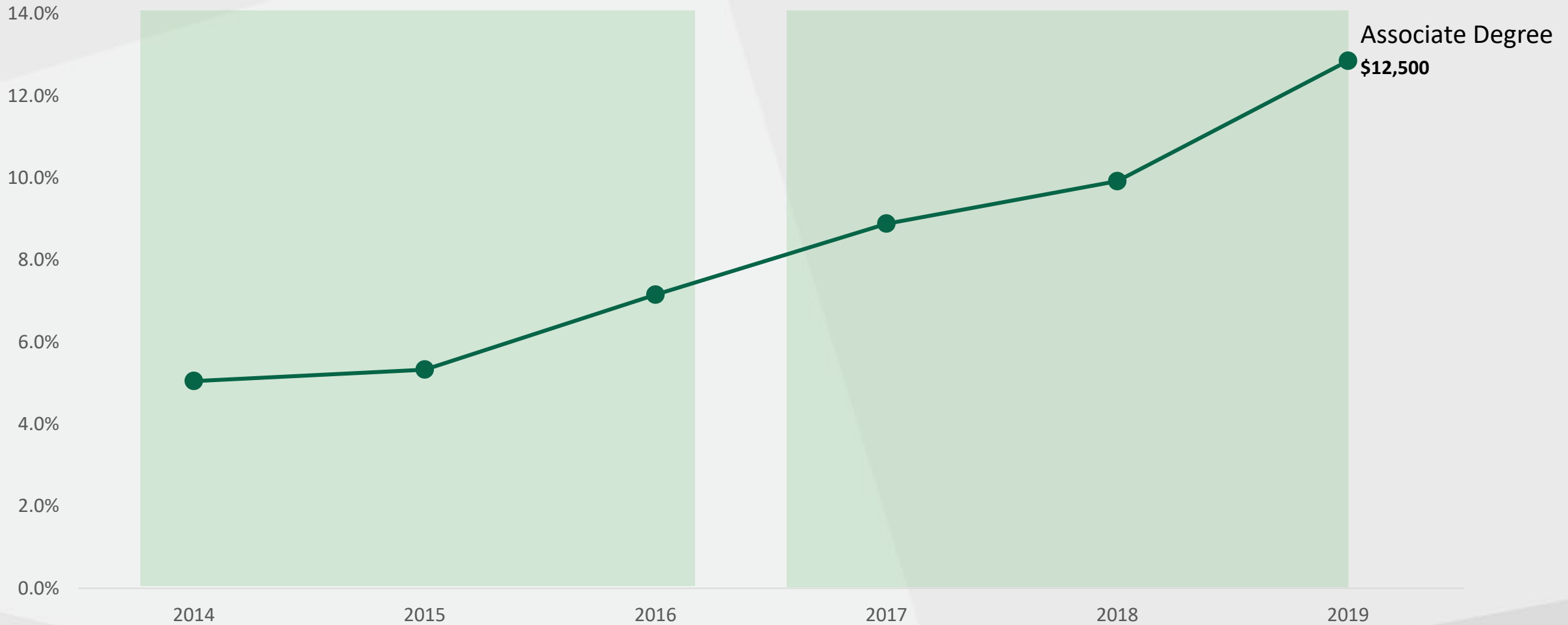
Performance Funding Comparisons

# Persistence Metric



Performance Funding Comparisons

# On-Time Graduation Rate



Performance Funding Comparisons



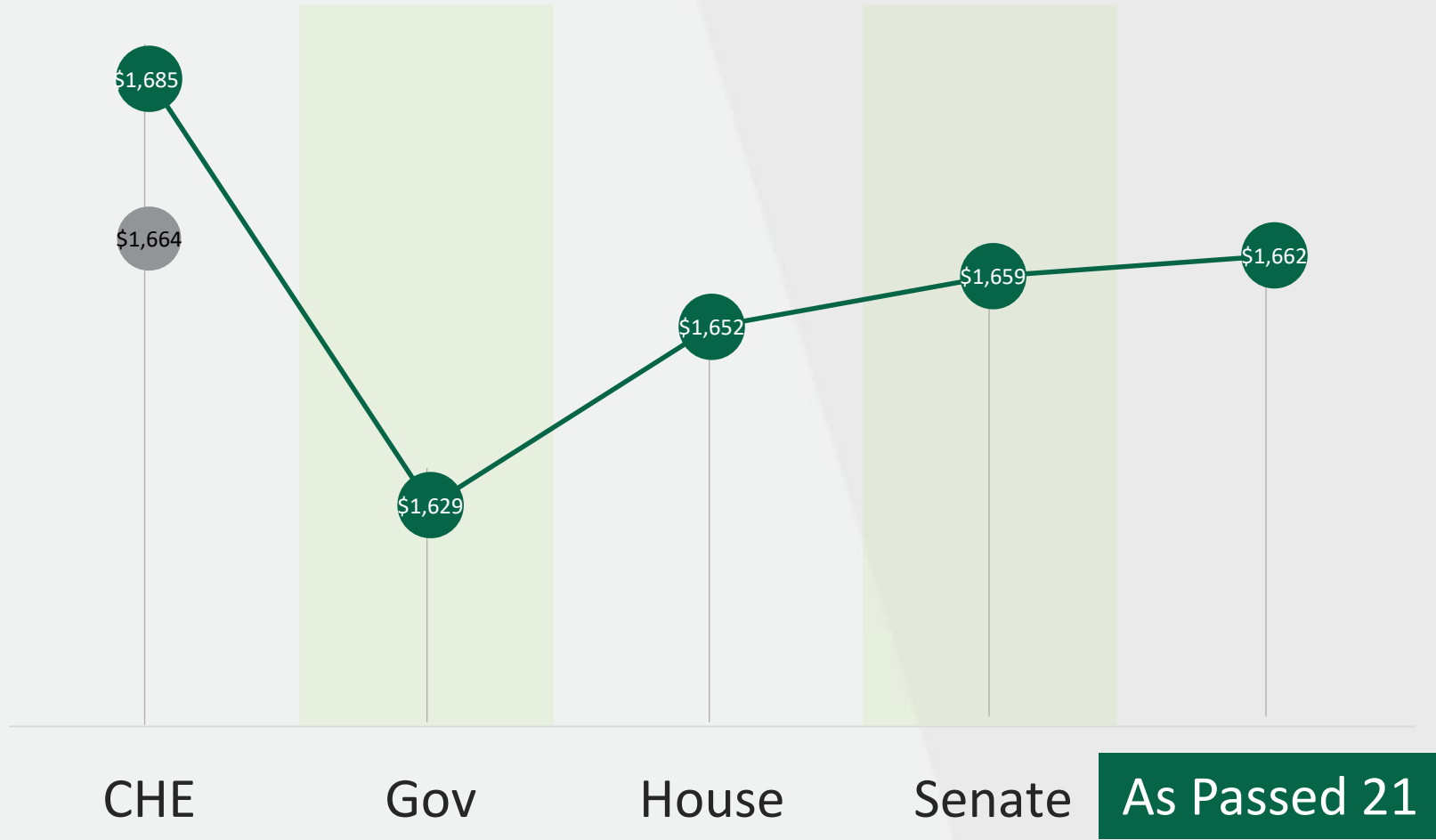
# State Budget Development

# Higher Education Budget Development

in millions

FY 2021

FY 2023

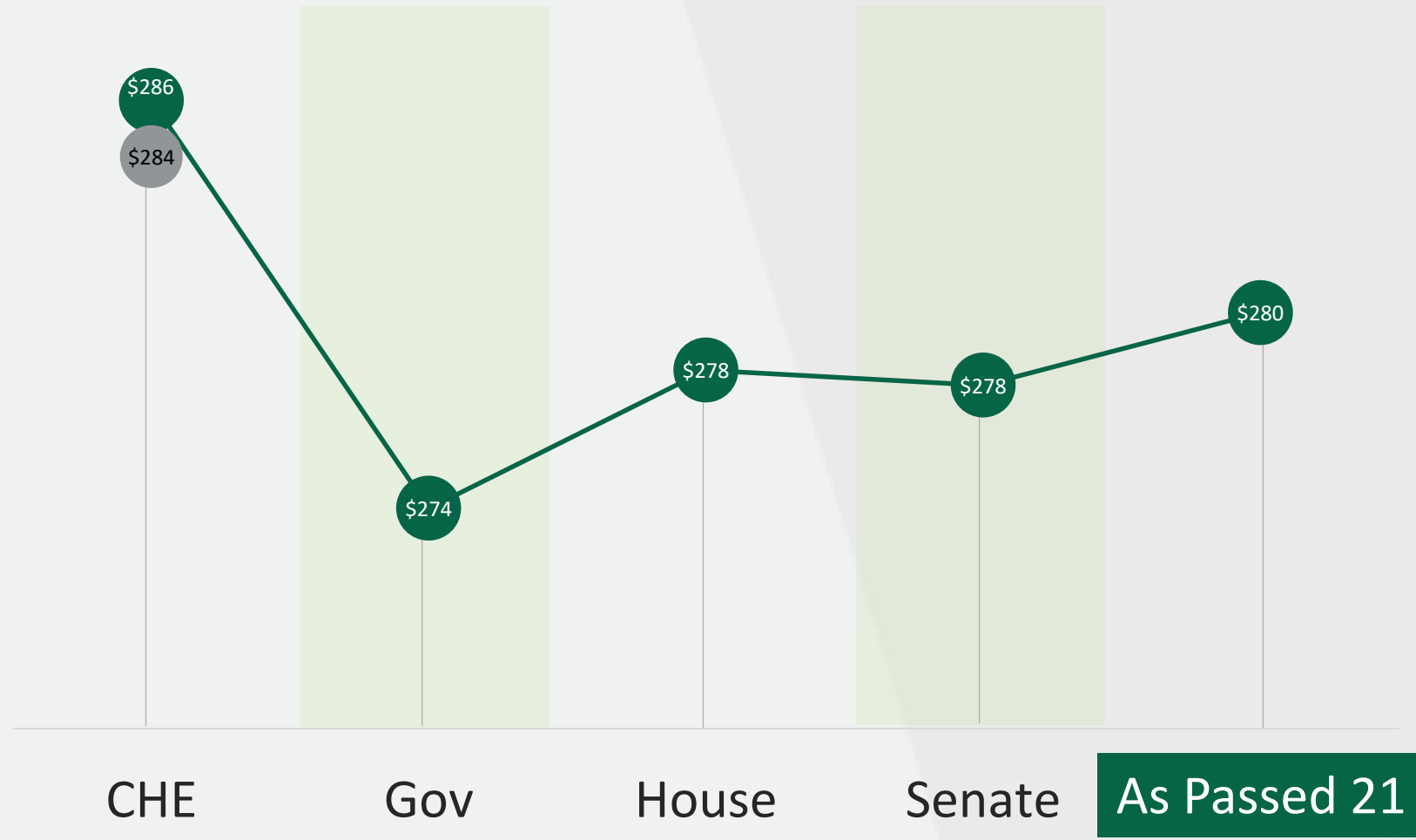


# Ivy Tech Budget Development

in millions

FY 2021

FY 2023



# Bond Refunding

# Opportunity For Savings

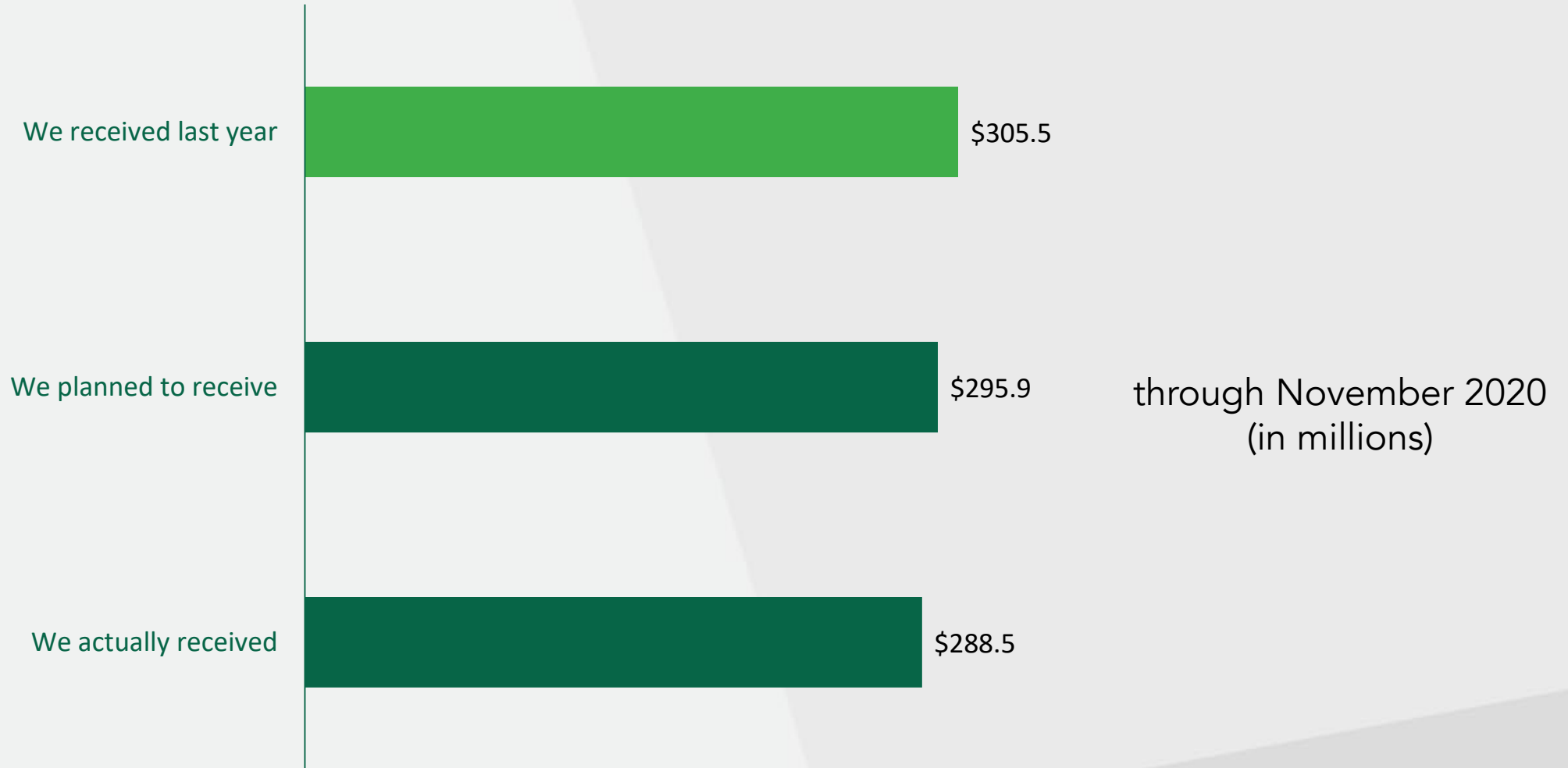
- Bonds for Anderson, Bloomington, and Indianapolis projects
  - Series R-2 with outstanding principal of \$11,780,000
  - Original rate of 3.48%
  - Callable 1-1-2021
- Bonds for Indianapolis and Muncie projects
  - Series P with outstanding principal of \$11,375,000
  - Original rate of 3.10%
  - Callable 7-1-2021

# Refinancing

- Private placement structure
  - Cost of issuance is lower for smaller refunding amounts
  - Stifel serving as Placement Agent
  - Received rates from six banks
- Series X-1 refinancing Series R-2
  - Anticipated rate of 1.80% with a December 2020 closing
  - Expected savings of \$2,500,000
- Series X-2 refinancing Series P
  - Anticipated rate of 1.44% with a June 2021 closing
  - Expected savings of \$1,500,000

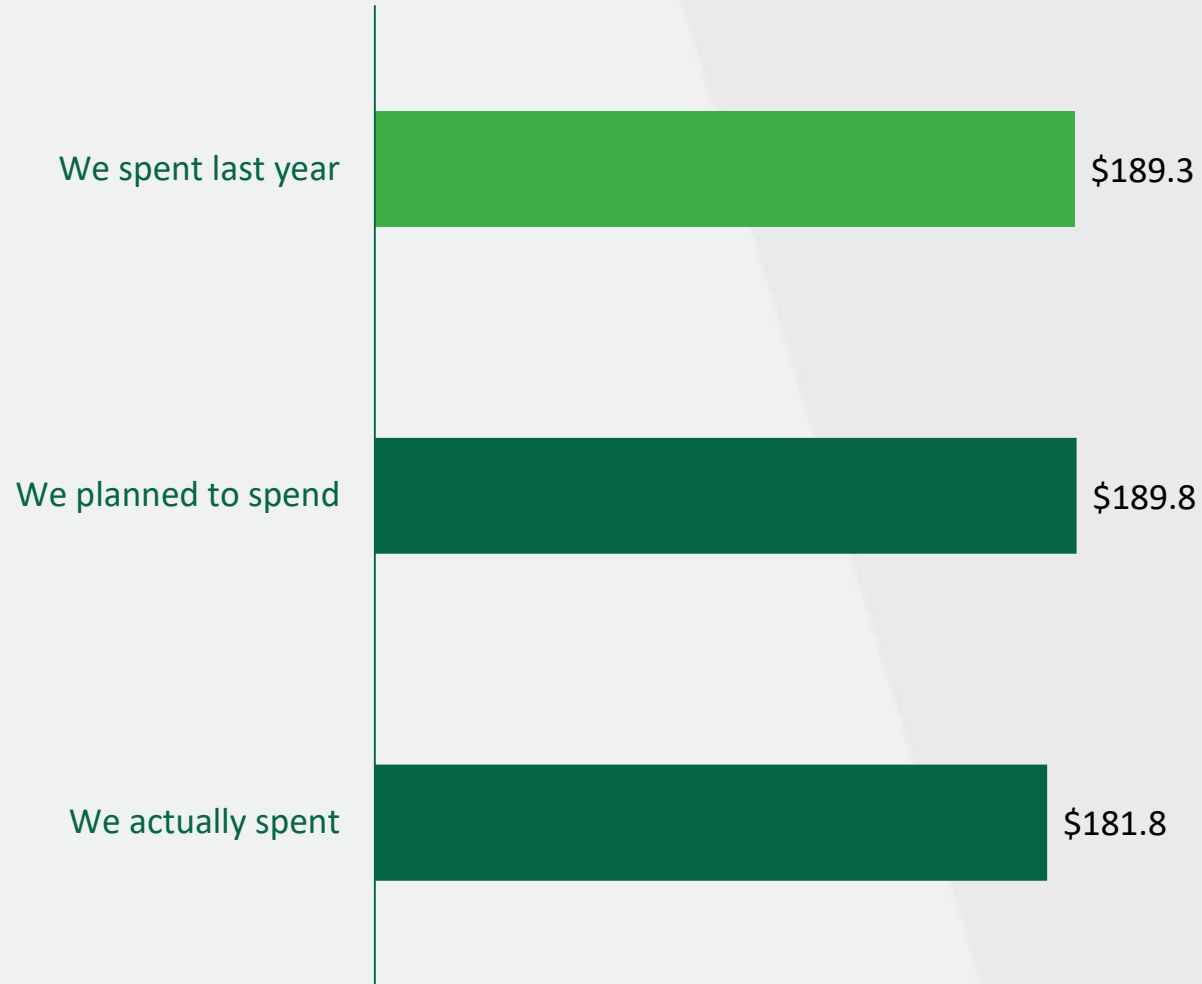
# FY 2021 BUDGET UPDATE

# FY 2021 Operating Revenue





# FY 2021 Operating Expenses



through November 2020  
(in millions)

# Approvals

# Nishida Services

- **PURPOSE:** Custodial services for Fort Wayne and Warsaw
- **AMOUNT:** \$988,308
- **TIMEFRAME:** 2 Years



**IVY TECH**  
COMMUNITY COLLEGE

PRESENTATION INTRO

# BUILDING, GROUNDS, AND CAPITAL COMMITTEE

December 3, 2020



**OUR COMMUNITIES. YOUR COLLEGE.**



# Building, Grounds and Capital

## AGENDA

1

### **Valparaiso Campus; Michigan City Building**

Amanda Wilson, Vice President for Capital Planning and Facilities, Chancellor Aco Sikoski

2

### **Informational Item: SBOT Approved Contracts and Minority, Women, Veteran and Disability – Owned (XBE) Spend**

Amanda Wilson, Vice President for Capital Planning and Facilities



# Building, Grounds, and Capital

**AMANDA WILSON**

VICE PRESIDENT FOR CAPITAL PLANNING AND FACILITIES

# Building, Grounds, and Capital

## Valparaiso Campus; Michigan City Building

- Address: 3714 Franklin Street, Michigan City
- Building 65,949 GSF, Site 5.61 acres
- Purchased in 2011 for \$1,078,560 after leasing for 11 years
- The building does not meet our needs and is need of significant investment



# Building, Grounds, and Capital

## Informational Item; SBOT Approved Contract and Minority, Women, Veteran, and Disability-Owned (XBE) Spend

### Contract Approvals:

- |                                              |            |
|----------------------------------------------|------------|
| • Indianapolis OIT HVAC Replacements (JOC)   | 77.26% XBE |
| • Indianapolis ASAP Build Out                | 28% XBE    |
| • Indianapolis A&E Services for Auto Project | Pending    |
| • Indianapolis CMc Services for Auto Project | Pending    |
| • Elkhart A&E Services for Flex Lab Project  | Pending    |
| • Elkhart CMc Services for Flex Lab Project  | Pending    |
| • Columbus A&E Services for Capital Project  | Pending    |
| • Columbus CMc Services for Capital Project  | Pending    |



# HUMAN RESOURCES & OPERATIONS

No report will be given at the State Board of Trustees Meeting on December 3, 2020.

## MARKETING & PUBLIC RELATIONS

No report will be given at the State Board of Trustees Meeting on December 3, 2020.



IVY TECH  
COMMUNITY COLLEGE

# WORKFORCE ALIGNMENT

December 3, 2020



OUR COMMUNITIES. YOUR COLLEGE.



# Workforce Alignment

## AGENDA

1

### **Rapid Recovery**

Dr. Stacy Townsley, Assistant Vice President for Workforce and Careers  
Chris Lowery, Senior Vice President for Workforce and Careers

2

### **Partnering and Adjusting for the Indiana Economy**

Dr. Aaron Baute, Vice President of Business, Logistics, and Supply Chain Management

3

### **Health Sciences and Nursing Online Application Project**

Mary Anne Sloan, Vice President of Healthcare and Statewide Nursing  
Dr. Nichole Stitt, Assistant Vice President of Curriculum

# Rapid Recovery Update

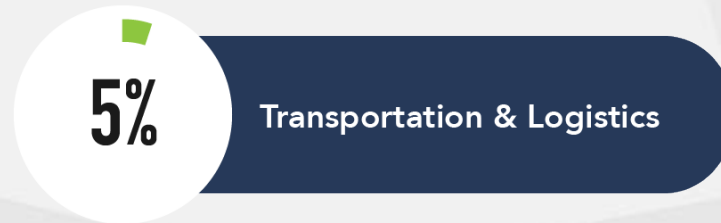
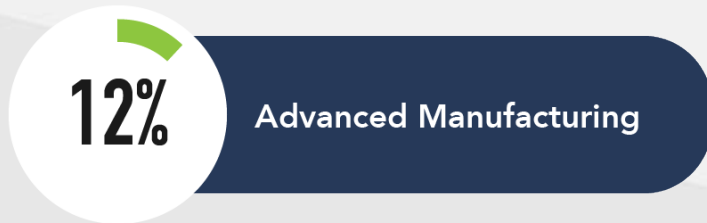
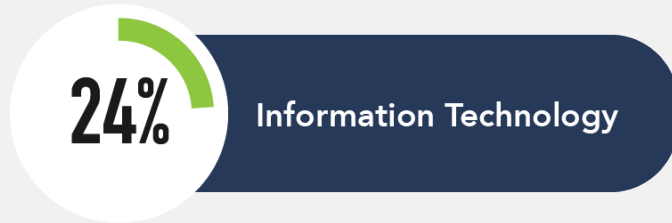
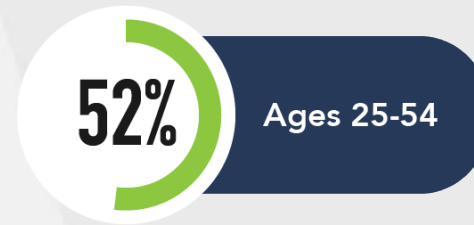
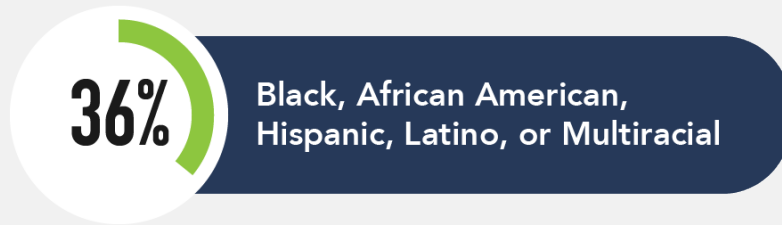
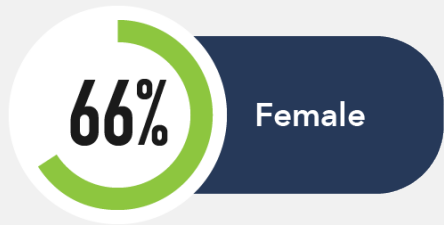
**DR. STACY TOWNSLEY and CHRIS LOWERY**

ASSISTANT VICE PRESIDENT FOR WORKFORCE AND CAREERS and  
SENIOR VICE PRESIDENT FOR WORKFORCE AND CAREERS

# Taking Hoosiers to the Next Level

Over  
**2,700**  
enrollments

Nearly  
**10,000**  
applications



# “Skills Academy” Model Development

- Goal: to closely align non-credit and credit offerings through skills mapping, employer partnerships, and student supports
  - Boosts stackable credential pathways
  - Informed by 10K initiative this past spring/summer
- Skills Academy concept is shaping development of micro-credentialing pathways for IT, Adv. Manufacturing, and Supply Chain/Logistics with Education Design Lab (EDL) support
  - Ivy Tech 1 of 6 institutions nationwide selected to participate in EDL’s Community College Growth Engine Fund
  - Rollout late spring/early summer 2021

# PLA Expansion Underway



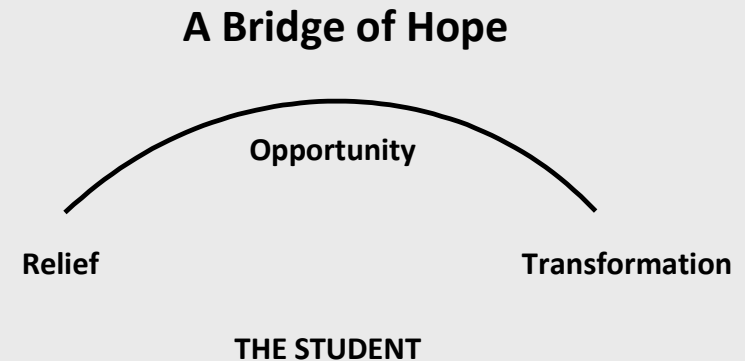
- Ivy Tech awarded CARES Act funding from Governor's Workforce Cabinet to further expand and standardize Prior Learning Assessment (PLA) opportunities for adult learners
- Working with Council for Adult and Experiential Learning (CAEL) to expand by sector, starting with School of Business
- Our goal is to **dramatically scale the use of PLA for adult learners at Ivy Tech as a way to honor and apply their experience toward a credential and help them complete faster**



# Bridges of Hope

## Community- and Faith-Based Organizations Strategy

- Exploring deeper engagement opportunities with community- and faith-based organizations (CBOs/FBOs) and employers
- Focus on adults
  - Relief
  - Opportunity
  - Transformation



- Begin with *Taking Hoosiers to the Next Level (THNL)* students
  - Co-case management model between Ivy Tech, CBO/FBO, and employers
  - Create cohorts of adult student by neighborhood
  - Informally piloting in Indianapolis, Madison, Muncie

# Partnering and Adjusting for the Indiana Economy

**DR. AARON BAUTE**

VICE PRESIDENT OF BUSINESS, LOGISTICS, AND SUPPLY CHAIN  
MANAGEMENT

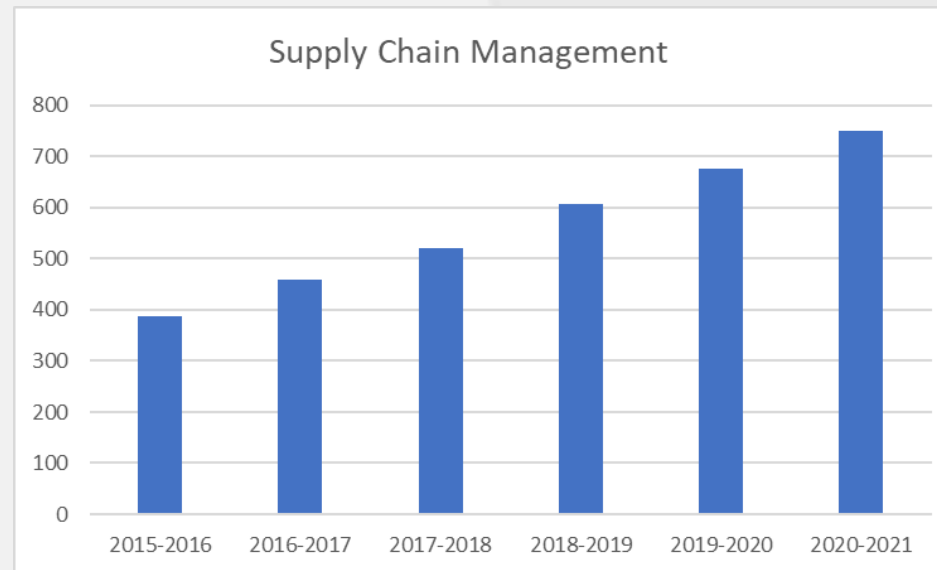
# Partnering and Adjusting for the Indiana Economy

- Insurance Industry Partnership
  - Over 30 industry members
  - Reduced credits from 21 to 9
  - Courses align to the industry training standards AINS 21, 22, and 23
  - Certifications in the industry were cross walked for academic credit
  - Enrollment increased from 3 students to over 120 in one semester
- Library Technical Assist Program Closed Statewide
  - Library Technical Assistant Program was identified as a statewide candidate for closure
  - Cost was a factor
  - Scored lowest on the program closure tool for almost every single campus
  - Resources used for this program can be deployed to support other programs

# Partnering and Adjusting for the Indiana Economy

- Supply Chain Management:

- CDL Plus CT approved by Department of Education and is being started in Spring in partnership with the Indiana Motor Truck Association, Conexus, and Venture Logistics
- Supply Chain Management program has benefited greatly from the partnership with the Department of Workforce Development
- Enrollment has almost doubled in program over past five years



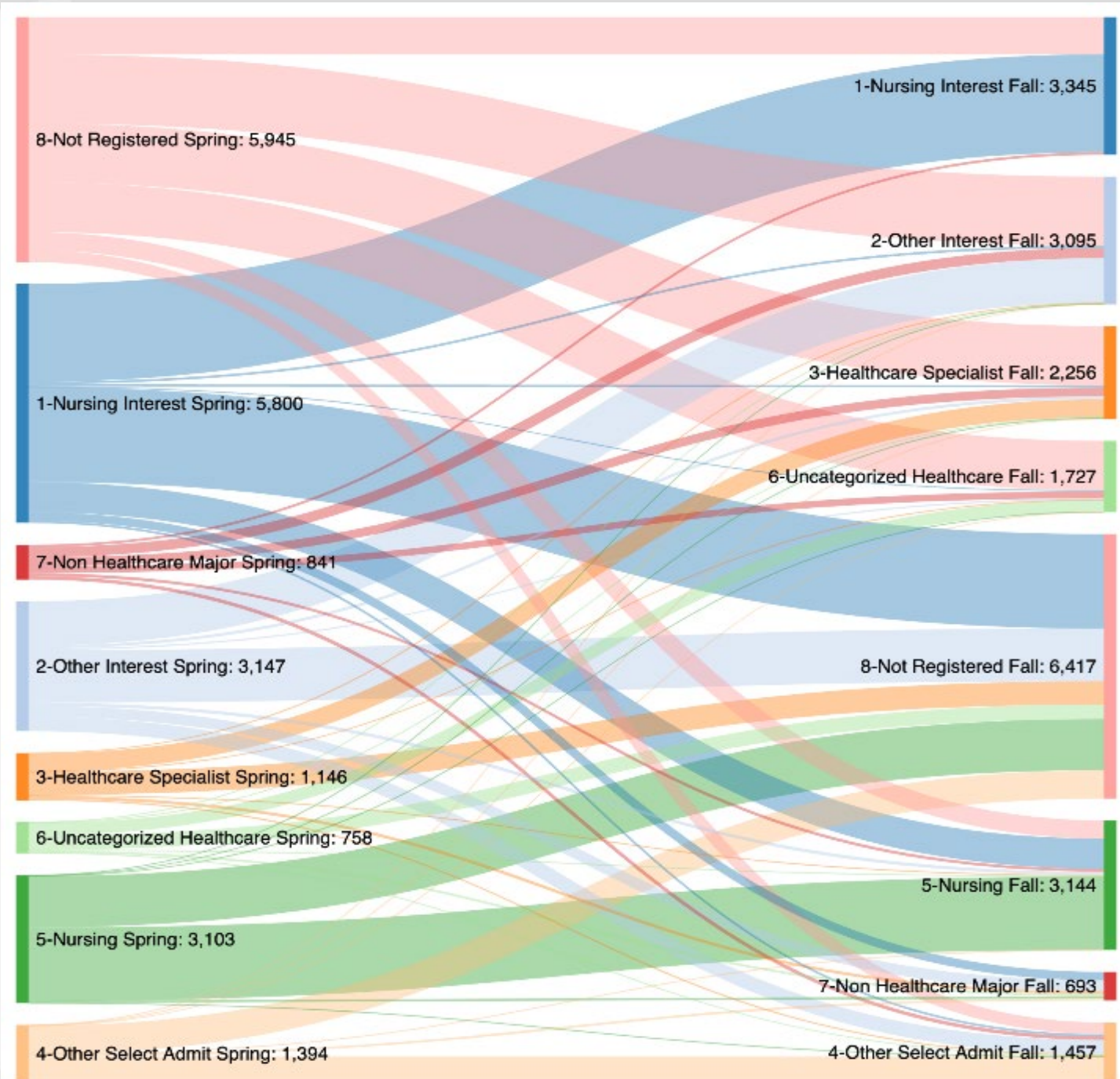
# Health Sciences and Nursing Online Application Project

**MARY ANNE SLOAN & DR. NICHOLE STITT**

VICE PRESIDENT OF HEALTHCARE & STATEWIDE NURSING and  
ASSISTANT VICE PRESIDENT OF CURRICULUM

# Prospective Nursing & Health Sciences Students – Where Do They Go?

- 22,134 students enrolled in spring 2019 in health related program of study.
- 6,400 (28 %) students enrolled in spring of 2019 in Health Sciences or nursing interest are no longer at the College in Fall 2020.
- 25% of students enrolled in fall 2018 did not register in spring 2019



# Current State – Health Sciences

- 12\* Health Sciences Select Admission Programs at 18 campuses
- All Select Admission programs utilize PAPER applications
- Each campus, each program is independent of each other
- Each program has their own pre-reqs, weighting of “scores” and application deadlines
- All processes in the application process are manual
- Students can only apply for one campus/program at one time
- No way to efficiently track students that are not accepted

# Current State – Nursing

- 18 campuses
- “Home Grown” online application developed 6 years ago
- 4 applicant “rounds” over one month
- Pre-reqs, weighting of “scores” and application deadlines different than health sciences programs
- Students can select as many campus sites as desired to apply
- Students not selected may be referred to other programs at their “home” campus but not a formalized state-wide process
- Nursing application process and deadlines are first then Health Sciences follows



# Future State Highlights

- One on-line application for Nursing and all Health Sciences Limited Enrollment/Select Admission programs
- One application deadline for all programs
- Applicants will receive text & e-mail reminders to complete applications
- Applicants will be able to select more than one program and three locations within each program to apply
- Applicants will have the choice, if selected by more than one program, which program they wish to attend
- Applications will be viewable statewide
- Messaging will be sent to advisors related to those students who do not get into their requested programs so immediate intervention can occur

# Program and Statewide Alignment

- Application Open and Close Dates - March 15 - May 15
- Prerequisites
- Weighting of Entrance Exam
- Certification Points
- Multiple Attempt Policy

# Timeline and Progress to Date

February 13, 2020  
Convened Statewide  
Lead Chairs for  
visioning.

February 25, 2020  
Initial meeting with Appirio

March, 2020  
Began Documenting Business Requirements  
Began Process Mapping Future State



October 7, 2020  
Began Discussion with Marketing, Regarding Updating  
Web Pages Informing Students of New Processes

September 21, 2020  
Began User Stories  
(85% Complete)

September 18, 2020  
"R2" Nursing/Health Sciences  
Kickoff with Appirio

November 5, 2020  
Texts sent to students regarding the online  
app. Process  
Informational Landing Page went Live

February, 2021  
User Acceptance Testing (UAT)

March 15, 2021  
"Go Live"  
Application  
Window Opens

Ongoing – Monthly Meetings with Statewide Chair Leads

Ongoing – Multiple meetings with curriculum committees to discuss alignment of various criteria

**TREASURER'S REPORT  
IVY TECH COMMUNITY COLLEGE  
SPONSORED PROGRAM FUNDS  
September 1, 2020 THROUGH October 31, 2020**

Grant Number	Campus	Title or Description	Source	Amount	Original Effective Date	Expiration Date
<b><u>Competitive</u></b>						
R02659	Lafayette	141 SUB NSF/ATE Sim Wind Turbine <i>(increase)</i>	Purdue University	\$ 14,806.00	7/1/2016	6/30/2021
R03139	Systems Office	901 SUB CIBER USDOE IU 2018-22 <i>(increase)</i>	Indiana University	\$ 6,000.00	10/1/2018	9/30/2021
RCCSFS	Valparaiso	112 SUB NSF CyberCorps SFS PNU <i>(increase)</i>	Purdue University	\$ 93,230.00	1/1/2018	12/31/2022
R03509	Lake County	111 USDOE TRiO SSS 2020-2025 Lake County	US Department of Education	\$ 261,888.00	9/1/2020	8/31/2025
R03516	Indianapolis	181 USDOE TRiO SSS 2020-25 Central Indiana	US Department of Education	\$ 275,105.00	9/1/2020	8/31/2025
R03507	Richmond	191 USDOE TRiO Student Support Services 2020-2025 RIC	US Department of Education	\$ 261,888.00	9/1/2020	8/31/2025
R03521	Bloomington	241 DWD IN HSE Test Fee Remit CARES	Indiana Department of Workforce Development	\$ 4,750.00	7/21/2020	3/31/2021
R03524	Fort Wayne	131 USDOE TRiO SSS 2020-25 Fort Wayne	US Department of Education	\$ 275,105.00	9/1/2020	8/31/2025
R03529	Indianapolis	181 ICC Election Engagement Fellow 2020 IDN	Indiana Campus Compact	\$ 1,500.00	8/3/2020	11/13/2020
R03530	Indianapolis	181 COE First-Gen Celebration 2020	Council for Opportunity in Education	\$ 500.00	8/15/2020	11/30/2020
R03519	South Bend	121 Horizon Ed Alliance Career Counselor	Horizon Education Alliance	\$ 20,000.00	9/1/2020	6/30/2021
R03453	Bloomington	241 Verizon COVID-19 BGWC	Verizon	\$ 50,000.00	8/7/2020	12/31/2022
R03494	Evansville	221 DWD Adult Education Grant 2020	Indiana Department of Workforce Development	\$ 100,000.00	7/1/2020	6/30/2021
R03541	Bloomington	241 DWD Adult Education Grant	Indiana Department of Workforce Development	\$ 76,585.00	7/1/2020	6/30/2021
RTAL17	Lake County	111 Talent Search at Northwest 2017-2022 <i>(Yr4 increase)</i>	US Department of Education	\$ 323,420.00	9/1/2017	8/31/2022
R03549	Fort Wayne	131 JAG College Success 2020-2021	Indiana Department of Workforce Development	\$ 81,000.00	7/1/2020	6/30/2021
R03548	Fort Wayne	131 COE Education Emergency Grant	Council for Opportunity in Education	\$ 8,000.00	10/2/2020	12/31/2020
R03547	Lake County	111 TS COE Emer Grant Aid 2020	Council for Opportunity in Education	\$ 8,000.00	10/2/2020	12/31/2020
R03546	Sellersburg	231 ISL LSTA Cares Act	Indiana State Library	\$ 1,400.00	5/6/2020	4/1/2021
R03595	Lake County	111 SSS COE Emergency Aid Grant	Council for Opportunity in Education	\$ 8,000.00	10/2/2020	12/31/2020
R03550	Indianapolis	181 COE TRiO Emergency Grant Aid	Council for Opportunity in Education	\$ 8,000.00	10/2/2020	12/31/2020
R03542	Fort Wayne	131 FWCS GREAR UP 21-24	Fort Wayne Community Schools	\$ 288,979.00	8/10/2020	9/30/2024
RLCTF2	Systems Office	901 LEI Charting the Future Phase 2	Lilly Foundation, Inc	\$ 5,000,000.00	9/1/2020	12/31/2023
R03553	South Bend	121 LIFT Digital Skills	University of Notre Dame	\$ 50,000.00	9/1/2020	12/30/2020
R02945	Fort Wayne	131 SNAP Emp & Train IFSSA 17FW <i>(Yr4 increase)</i>	Indiana Family and Social Services Administration	\$ 118,424.00	10/1/2017	9/30/2021
R02856	Muncie	161 DOEd Upward Bound Program <i>(Yr4 increase)</i>	US Department of Education	\$ 255,543.00	9/1/2017	8/31/2022
R03554	Systems Office	901 CHE Prior Learning Pathways '20	Indiana Commission for Higher Education	\$ 117,850.00	8/7/2020	12/30/2020
R03556	Systems Office	901 SUB DOE IU UISFL 2020	Indiana University	\$ 29,984.00	9/1/2020	8/31/2021
R03555	Evansville	221 DWD CARES Act HSE Test Fees Remittance	Indiana Department of Workforce Development	\$ 1,425.00	3/1/2020	12/30/2020
R03545	Terre Haute	171 US DOT CDL Training	US Department of Transportation	\$ 85,071.00	8/1/2020	9/30/2021
				Competitive Total:	<u>\$ 7,826,453.00</u>	
<b><u>Non Competitive</u></b>						
RSET21	Systems Office	901 DWD Special Employment Training Apprenticeship FY21	Indiana Department of Workforce Development	\$ 4,250,000.00	7/1/2020	6/30/2021
				Non-Competitive Total:	<u>\$ 4,250,000.00</u>	
				Total Board Report:	<u><b>\$12,076,453.00</b></u>	

**IVY TECH COMMUNITY COLLEGE  
SPONSORED PROGRAM FUNDS  
July 1, 2020 through October 31, 2020**

**Grants &  
Contracts**

Total this Report	\$	12,079,453
2020-2021 YTD-Total to Date	\$	25,734,410
2019-2020 Fiscal Year-End Total	\$	61,493,223
2018-2019 Fiscal Year-End Total	\$	22,580,366
2017-2018 Fiscal Year-End Total	\$	18,122,815
2016-2017 Fiscal Year-End Total	\$	25,626,665
2015-2016 Fiscal Year-End Total	\$	18,906,875
2014-2015 Fiscal Year-End Total	\$	20,718,246
2013-2014 Fiscal Year-End Total	\$	27,105,576
2012-2013 Fiscal Year-End Total	\$	23,049,587
2011-2012 Fiscal Year-End Total	\$	26,290,960
2010-2011 Fiscal Year-End Total	\$	24,631,272

DISBURSEMENTS OF \$100,000.00 AND OVER  
FOR THE MONTH OF SEPTEMBER 2020

<u>Authorization for Disbursement</u>	<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Transaction Date</u>	<u>Reference Number</u>
I. Article VIII Contracts and Other Documents Approval and authorization of the Board.	County and State Taxes	624,648.07	PNC Bank	9/2/2020 J0248474
	FICA/MQFE/Federal Taxes	2,110,134.08	PNC Bank	9/4/2020 J0248592
	Retirement	1,058,340.36	Transamerica	9/8/2020 J0248618
	Rx Payment	254,135.22	CVS	9/9/2020 J0248662
	Reimbursement for Health Ins. Claims	552,626.81	Anthem	9/9/2020 J0248647
	Reimbursement for Health Ins. Claims	607,359.33	Anthem	9/11/2020 J0248775
	FICA/MQFE/Federal Taxes	478,612.98	PNC Bank	9/11/2020 J0248755
	Health Savings Account	207,016.08	Chard Snyder	9/14/2020 J0248826
	Rx Payment	222,895.47	CVS	9/16/2020 J0248885
	FICA/MQFE/Federal Taxes	2,131,773.16	PNC Bank	9/21/2020 J0249054
	Retirement	1,069,020.23	Transamerica	9/21/2020 J0249066
	Reimbursement for Health Ins. Claims	319,929.68	Anthem	9/21/2020 J0249062
	Rx Payment	229,808.15	CVS	9/23/2020 J0249178
	Health Savings Account	207,258.87	Chard Snyder	9/29/2020 J0249364
	Reimbursement for Health Ins. Claims	724,584.37	Anthem	9/30/2020 J0249407
	Rx Payment	240,635.72	CVS	9/30/2020 J0249529
	Reimbursement for Health Ins. Claims	595,668.16	Anthem	9/30/2020 J0249528

DISBURSEMENTS OF \$100,000.00 AND OVER  
FOR THE MONTH OF SEPTEMBER 2020  
PAGE 2

<u>Authorization for Disbursement</u>		<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Transaction Date</u>	<u>Reference Number</u>
II. Article IV. Officers of the Board. Section 5. Treasurer.	Money Market	2,843,000.00	Lake City Bank	9/7/2020	J0248625
Article VIII. Execution of Contracts and other Documents. Section A.	Money Market	364,000.00	Lake City Bank	9/9/2020	J0248712
Approval and authorization of the Board.	Money Market	19,189,000.00	Lake City Bank	9/15/2020	J0248921
	Tier 2 & Tier 3	39,999,999.00	US Bank	9/18/2020	J0249074
	Money Market	12,432,000.00	Lake City Bank	9/22/2020	J0249174
	Money Market	422,000.00	Lake City Bank	9/23/2020	J0249218
	Money Market	196,000.00	Lake City Bank	9/29/2020	J0249399
III. Reported to the Board of Trustees under \$500,000	Utilities	174,712.71	BPTS	9/1/2020	J0248420
	Purchasing Card	103,149.42	JP Morgan	9/1/2020	J0248335
	Professional Services and Fees	163,800.00	ramotoScott Architecture LL	9/1/2020	!0235852
	Licensed Software	399,510.31	Oracle America Inc	9/4/2020	!0236036
	Personal Protective Equipment	315,974.25	ement Cooperatives Group	9/8/2020	!0236055
	Utilities	226,697.22	BPTS	9/9/2020	J0248649
	Utilities	121,319.98	BPTS	9/9/2020	J0248648
	Professional Services and Fees	125,000.00	Statwax LLC	9/9/2020	!0236220
	Utilities	100,194.93	BPTS	9/11/2020	J0248767

DISBURSEMENTS OF \$100,000.00 AND OVER  
FOR THE MONTH OF SEPTEMBER 2020  
PAGE 3

<u>Authorization for Disbursement</u>		<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Transaction Date</u>	<u>Reference Number</u>
III. Reported to the Board of Trustees under \$500,000 (Cont.)	Testing Services	197,049.92	Certiport Inc	9/11/2020	!0236311
	Professional Services and Fees	125,000.00	Statwax LLC	9/11/2020	!0236349
	Licensed Software	192,075.00	Salesforce.org	9/11/2020	!0236345
	Utilities	139,843.50	BPTS	9/14/2020	J0248807
	Professional Services and Fees	110,799.00	ChungSo Cleaning	9/15/2020	!0236516
	Utilities	102,662.23	BPTS	9/21/2020	J0249069
	Professional Services and Fees	321,500.00	Statwax LLC	9/21/2020	!0236941
	Testing Services	101,225.00	essment Technologies Insti	9/21/2020	!0236830
	Elkhart Advanced Manufacturing Flex Lab	109,743.96	ORE Construction Indiana L	9/21/2020	!0236847
	Marion Campus Chiller Replacement	168,500.52	Quality Plumbing & Heating	9/23/2020	!0237085
	Professional Services and Fees	129,682.50	Smart IT Staffing Inc	9/25/2020	!0237298
	Building Lease and Utilities	107,153.63	Indiana University	9/28/2020	!0237398
	Sellersburg Parking Lot Paving	121,753.00	Libs Paving Company Inc	9/28/2020	!0237411
	Utilities	149,324.33	BPTS	9/29/2020	J0249366
Professional Services and Fees	391,666.67	Blackboard Collaborate Inc	9/30/2020	!0237544	
IV. Approved by the Board of Trustees over \$500,000.	Professional Services and Fees	619,496.25	Appirio Inc.	9/1/2020	!0235817
	Professional Services and Fees	853,000.00	Statwax LLC	9/17/2020	!0236717



DISBURSEMENTS OF \$100,000.00 AND OVER  
 FOR THE MONTH OF SEPTEMBER 2020  
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<u>Authorization for Disbursement</u>		<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Transaction Date</u>	<u>Reference Number</u>
IV. Approved by the Board of Trustees over \$500,000	Professional Services and Fees	607,750.00	Statwax LLC	9/25/2020	!0237304
	Indianapolis Automotive Project	719,259.94	Pepper Construction	9/28/2020	!0237436

DISBURSEMENTS OF \$100,000.00 AND OVER  
FOR THE MONTH OF OCTOBER 2020

<u>Authorization for Disbursement</u>	<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Transaction Date</u>	<u>Reference Number</u>
I. Article VIII Contracts and Other Documents Approval and authorization of the Board.	FICA/MQFE/Federal Taxes	2,141,991.82	PNC Bank	10/5/2020 J0249591
	County and State Taxes	894,366.96	PNC Bank	10/5/2020 J0249623
	Life & LTD	136,681.69	The Standard	10/5/2020 J0249607
	Reimbursement for Health Ins. Claims	420,653.30	Anthem	10/12/2020 J0249853
	Rx Payment	207,431.81	CVS	10/12/2020 J0249854
	Health Savings Account	207,684.18	Chard Snyder	10/13/2020 J0249887
	Reimbursement for Health Ins. Claims	633,331.38	Anthem	10/19/2020 J0250070
	Rx Payment	233,211.50	CVS	10/19/2020 J0250072
	FICA/MQFE/Federal Taxes	2,166,597.54	PNC Bank	10/19/2020 J0250052
	Retirement	1,069,581.76	Transamerica	10/19/2020 J0250057
	Retirement	1,078,732.64	Transamerica	10/19/2020 J0250079
	Rx Payment	211,911.16	CVS	10/26/2020 J0250324
	Reimbursement for Health Ins. Claims	855,438.07	Anthem	10/27/2020 J0250395
	Health Savings Account	207,859.41	Chard Snyder	10/27/2020 J0250394
	Reimbursement for Health Ins. Claims	463,748.38	Anthem	10/30/2020 J0250569
	Rx Payment	260,621.31	CVS	10/30/2020 J0250671

DISBURSEMENTS OF \$100,000.00 AND OVER  
FOR THE MONTH OF OCTOBER 2020  
PAGE 2

<u>Authorization for Disbursement</u>		<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Transaction Date</u>	<u>Reference Number</u>
II. Article IV. Officers of the Board. Section 5. Treasurer.	Money Market	14,714,000.00	Lake City Bank	10/9/2020	J0249819
Article VIII. Execution of Contracts and other Documents. Section A.	Money Market	1,505,000.00	Lake City Bank	10/15/2020	J0250020
Approval and authorization of the Board.	Money Market	2,360,000.00	Lake City Bank	10/16/2020	J0250061
	Money Market	103,000.00	Lake City Bank	10/19/2020	J0250145
III. Reported to the Board of Trustees under \$500,000	Apprenticeship Contract Expense	134,979.30	South Bend & Vicinity Electrical JATC	10/1/2020	2381460
	Professional Services and Fees	130,000.00	Blackboard Inc	10/5/2020	!0237745
	Testing Services	177,147.00	Assessment Technologies Institute	10/5/2020	!0237737
	Utilities	307,955.04	BPTS	10/5/2020	J0249626
	Licensed Software	208,254.03	Oracle America Inc	10/7/2020	!0237972
	Professional Services and Fees	212,803.77	IwamotoScott Architecture LLP	10/9/2020	!0238111
	Utilities	195,220.16	BPTS	10/12/2020	J0249859
	Unemployment	206,891.56	Indiana Department of Workforce Development	10/13/2020	2383290
	Return of Direct Loans funds	1,000,000.00	Department of Education	10/14/2020	J0249990
	Professional Services and Fees	116,042.97	Ice Miller	10/15/2020	!0238433
	Elkhart Advanced Manufacturing Flex Lab	156,673.58	CORE Construction Indiana LLC	10/15/2020	!0238421

DISBURSEMENTS OF \$100,000.00 AND OVER

FOR THE MONTH OF OCTOBER 2020  
PAGE 3

<u>Authorization for Disbursement</u>	<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Transaction Date</u>	<u>Reference Number</u>
III. Reported to the Board of Trustees under \$500,000 (Cont.)				
Licensed Software	360,000.00	Hobsons Inc	10/21/2020	!0238784
Professional Services and Fees	140,328.66	CSO Architects Inc	10/26/2020	!0239011
Professional Services and Fees	151,875.00	Smart IT Staffing Inc	10/26/2020	!0239120
Personal Protective Equipment	173,193.58	Printer Zink Inc	10/26/2020	!0239100
Terre Haute Parking Lot Project	218,295.00	S T Construction Inc	10/26/2020	!0239115
Software Maintenance and Support	230,722.10	RoundTower Technologies Inc	10/26/2020	!0239110
Professional Services and Fees	255,813.00	Inside Track Inc	10/26/2020	!0239053
Utilities	161,622.06	BPTS	10/27/2020	J0250411
Anderson Parking Lot Project	223,160.00	E & B Paving Inc	10/27/2020	!0239179
Escrow for Kokomo Building Project	410,044.95	US Bank National Association	10/27/2020	!0239235
Licensed Software	110,000.00	Civitas Learning Inc	10/30/2020	!0239361
Professional Services and Fees	391,666.67	Blackboard Collaborate Inc	10/30/2020	!0239356
Professional Services and Fees	628,772.00	Appirio Inc	10/7/2020	!0237930
IV. Approved by the Board of Trustees over \$500,000.				
Indianapolis Automotive Project	1,084,263.68	Pepper Construction Company	10/12/2020	!0238219
Digital Course Materials	1,250,000.00	Barnes & Noble Education Inc	10/13/2020	!0238280
Financial Aid Reimbursement	3,396,885.42	Barnes & Noble Education Inc	10/14/2020	J0249967

DISBURSEMENTS OF \$100,000.00 AND OVER

FOR THE MONTH OF OCTOBER 2020  
PAGE 4

<u>Authorization for Disbursement</u>		<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Transaction Date</u>	<u>Reference Number</u>
IV. Approved by the Board of Trustees over \$500,000 (Cont.)	Kokomo Building Project	747,838.80	F.A. Wilhelm Construction Co., Inc	10/21/2020	!0238779
	Kokomo Building Project	668,719.85	Hagerman Inc	10/27/2020	!0239186
	Public Safety Academy Lease	500,000.00	City of Fort Wayne	10/27/2020	!0239173



**IVY TECH**  
COMMUNITY COLLEGE

PRESENTATION TO THE

# State Board of Trustees President's Report

December 3, 2020



**OUR COMMUNITIES. YOUR COLLEGE.**





# Ivy Tech/Martin University Partnership



**IVY TECH**  
COMMUNITY COLLEGE

# Why should we partner?

## Support Martin and its role in community

- Martin is the only institution of its kind (PBI) in Indiana and serves as a hub of the Martindale-Brightwood community

## Increase Ivy Tech competencies in serving students of color

- As Ivy Tech looks to reach more students of color, and serve them more effectively, Martin can teach us about how to serve these students

## Contribute to Indiana higher ed ecosystem

- Ivy Tech and Martin can strengthen the other's standing in the Indiana higher education community and provide new opportunities for both to expand their unique responsibilities

## Support Ivy Tech students of color by providing new destination with enhanced partnership

- Many Ivy Tech students would be excellent candidates for study at Martin

## Both Martin and Ivy Tech are investing new ways to combine work and study for students

- Martin is building Martin WORKS as Ivy Tech expands Career Coaching and Employer Connections (CCEC)



# Key principles

- ▶ Outcomes should bring value to both institutions
- ▶ Short term interventions for student enrollment and success are ideal
- ▶ Interventions and programs are to be collaboratively designed, using faculty and staff from both institutions
- ▶ External stakeholders, including ICHE, funders, governor, and the legislature have expressed interest in seeing a partnership prosper

# Partnerships

## Guaranteed admission programs - Spring 2021 start

- ▶ First-of-its-kind guaranteed admissions agreement between an ICI school and Ivy Tech in the state of Indiana

## Accelerated Education bachelor's degree - Fall 2021 start

- ▶ Goal to increase teachers of color in Indianapolis, in particular
- ▶ Combine Indianapolis campus' ASAP in education program with accelerated Martin bachelor's degree for three-year teaching credential
- ▶ Next steps:
  - ▶ Faculty collaboration for program development
  - ▶ Marketing
  - ▶ Identifying and recruiting prospective students

## Expand existing transfer degrees to guaranteed admission - Spring 2021 start

- ▶ Accounting, Business Administration
- ▶ Criminal Justice
- ▶ Early Childhood Education
- ▶ Teach Preparation

# Partnerships

## Cyberentrepreneurship bachelor's degree - fall 2021 start

- ▶ Ivy Tech's ASAP version of cybersecurity credential coupled with Martin's entrepreneurship training
  - ▶ First of its kind credential in Indiana
  - ▶ Acknowledged as highly desirable set of skills by industry
- ▶ Ivy Tech and Martin faculty collaborating on program design and delivery
  - ▶ Use both campuses
  - ▶ Build Martin's infrastructure to deliver cybersecurity training
  - ▶ Accelerated model with potential "work and learn" approach
- ▶ Next steps:
  - ▶ Ongoing meetings of stakeholder from both institutions, to include industry experts
  - ▶ Solve issues of tuition, location, student supports
  - ▶ Market program to relevant audiences; find financial support for faculty and technology

# Partnerships

## Dual credit teacher credentialing - first cohort fall 2021

- ▶ Can we use Martin's capacity to deliver graduate education to address credentialing needs of our dual credit faculty?
  - ▶ Ivy Tech has nearly 1000 Indianapolis area dual credit high school faculty that require credentialing, by HLC standards, between now and 2023
- ▶ Next steps:
  - ▶ Use curriculum inventory to identify what Martin offers that we need
  - ▶ Offer our credentialed instructors to Martin to teach additional, key courses
  - ▶ Focus groups with local HS faculty to determine ideal program structure; district-level K-12 administrator fact-finding
  - ▶ Market to high school dual credit instructors and find financial support

# Partnerships

## Center for Racial Equity and Inclusion - Spring 2021 start

- ▶ Tentative launch January 18, 2021
- ▶ Doneisha Posey, Ivy Tech's Vice President for Diversity, Equity, and Belonging, named to advisory board
- ▶ Anticipate center for central Indiana education and business needs in areas of diversity and equity
  - ▶ Ivy Tech faculty/staff will participate in professional development

## Workshops, lectures, seminars, and other development activities focused on topics related to diversity, equity, and inclusion

- ▶ Collaboration between Martin and Ivy Tech's Office of Diversity, Equity and Belonging as it relates to higher education, data-driven decisions, and academic support

# Announcement

**Friday, December 4, 1pm - Martin University Gathertorium**

**Featured speakers:**      **Commissioner Teresa Lubbers, ICHE**  
                                         **Commissioner Fred Payne, DWD**  
                                         **Indianapolis City-Council President Vop Osili**  
                                         **Independent Colleges of Indiana President David Wantz**

**Purpose: Signing of joint resolution to formalize partnership, while publicizing work to key workforce, educational, political, and funding partners in the region**



**Questions or ideas?**



**IVY TECH**  
COMMUNITY COLLEGE



**Jo Carlin**  
**Vice President**  
**Recruitment and Enrollment Management**





**Mia Johnson**  
**Chancellor**  
**Anderson Campus**





# COVID-19 Operational Update



# COVID Updates

- We continue to see increased reporting of COVID-19 cases to the College, in parallel to rise throughout Indiana
- Our approach has been targeted and data driven
- We have seen a limited number of programs “pausing” or moving to virtual
  - All non-lab based instruction that was not already virtual, was moved virtual as of November 30
- Limited in-person student services remain available at each campus
- Various campuses have already begun partnering with local health departments and health care systems for vaccine distribution
  - This is in addition to continued hosting of COVID-19 testing sites



# Student Relief Efforts – Glick/Woods Match

**Raised more than \$1.2M from 1,275 donors!**

**\$905,936 spent or encumbered to-date**

- More than 1,000 students assisted

## **Areas of assistance:**

- Tuition, Books, Fees
- Living Expenses
  - Housing, Utilities, Auto and Insurance
- Food and Gas Cards
- POD7 Laptops – South Bend/Elkhart
- Expanded Broadband Access - Madison



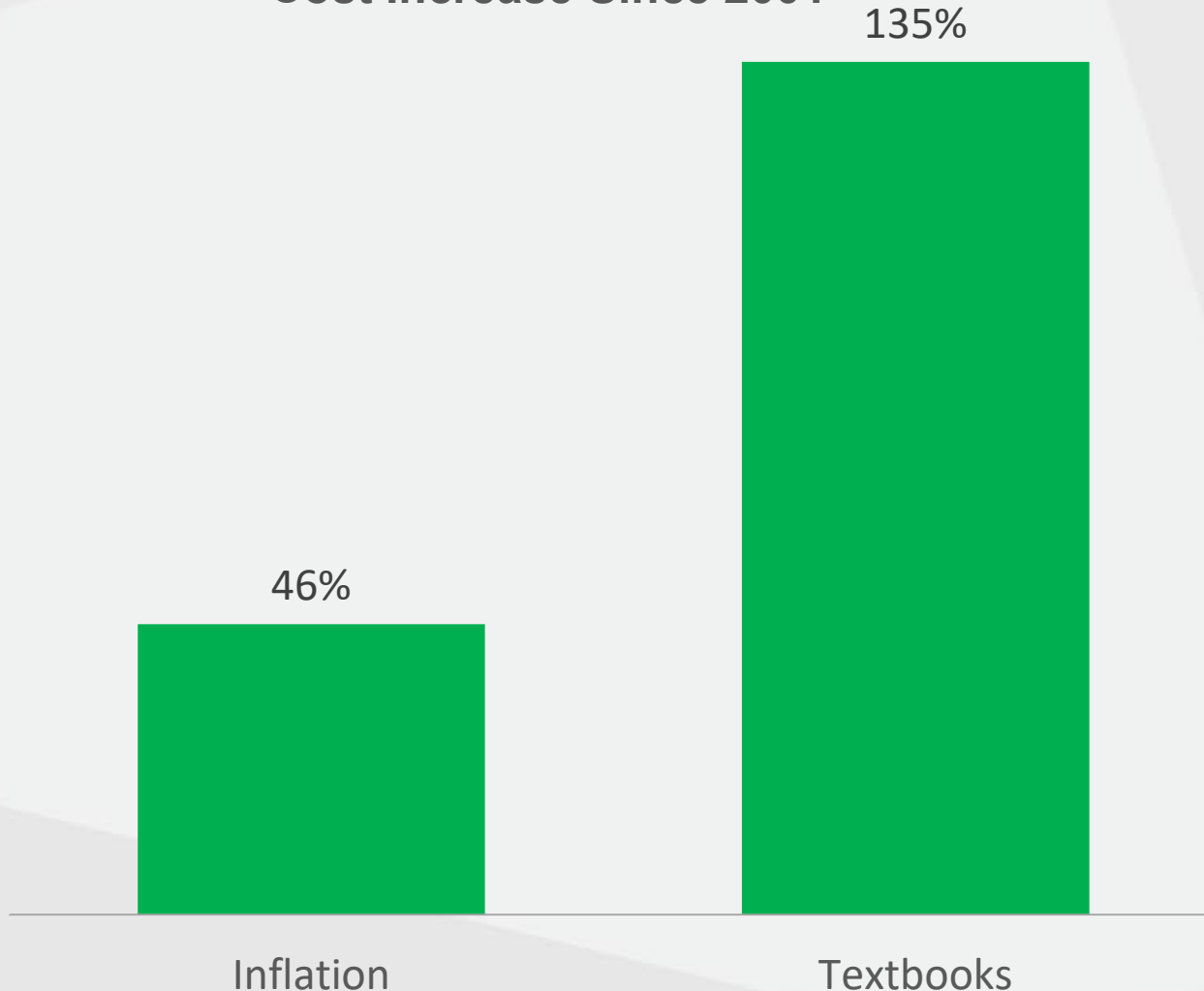
# CARES Act - Student Grants

- Cover any costs associated with significant changes to the delivery of instruction due to coronavirus
- \$16.5 million direct to more than **33,800 students**
  - 90% via a formula based on unmet need and the remainder via an application process
  - **23% distributed to minority students** (who make up 15% of the student body)



# CARES Act - Institution

















## Textbook Costs Outpacing Inflation Cost Increase Since 2001



- \$16.5 million received
- **Student focused**
  - **Cengage** \$5M (up to \$10M if extended)
  - Web cams
  - Hot spots
  - Computers
  - Faculty pay to transition to online
  - PPE

# College Update

# Ivy Tech Strategic Plan – Metrics That Matter

	<b>GOAL 1: STUDENT SUCCESS</b>	Fall to Fall Retention Fall to Spring Retention	
	<b>GOAL 2: RECRUITMENT &amp; ENROLLMENT</b>	Total Revenue-Generating Headcount Total Revenue-Generating Headcount Recruits	
	<b>GOAL 3: COMPLETIONS</b>	Annual Credentials	
	<b>GOAL 4: WORKFORCE</b>	Median Wages Programs Matched to Demand	
	<b>GOAL 5: EMPLOYEE</b>	Employee Engagement	
	<b>GOAL 6: FINANCIAL</b>	Stewardship Funds Raised	
	<b>GOAL 7: COMMUNITY</b>	Community Engagement	
	<b>GOAL 8: DIVERSITY, EQUITY, &amp; BELONGING</b>	Equity Gaps Belonging Score Affirmative Action Plans	



# Metrics



Student Success	2019-20 Targets	2019-20 Actual	2020-21 Targets	2020-21 To Date
Fall to Spring Retention	72%	70%	72%	45%
Fall to Fall Retention	52%	46%	52%	-



Recruitment and Enrollment	2019-20 Targets	2019-20 Actual	2020-21 Targets	2020-21 To Date
Revenue Generating Headcount	103,486	92,633	103,487	76,385
Revenue Generating Recruits	51,610	45,844	51,611	34,772

**As of March 2020, prior to online/virtual delivery of education**

- Fall-Spring Retention - 71%
- Revenue Generating Headcount - 94,129 (0.6% short of 2018-19)
- Revenue Generating Recruits - 46,918 (0.6% short of 2018-19)

# Revenue Generating Headcount

Campus	Summer 2020	Fall 2020	Spring 2021	Total 20-21	Goal	% to Goal
Anderson	701	1,003	112	1,816	2,444	74%
Bloomington	3,408	2,735	325	6,468	9,723	67%
Columbus	966	1,504	111	2,581	3,518	73%
Evansville	1,127	2,209	300	3,636	4,929	74%
Fort Wayne	2,728	4,472	531	7,731	10,263	75%
Indianapolis/Lawrence	7,750	10,132	1,133	19,015	24,652	77%
Kokomo	966	1,386	126	2,478	3,494	71%
Lafayette	2,140	2,539	241	4,920	7,566	65%
Lake County (Gary/E Chic/Crown)	1,389	2,400	260	4,049	5,199	78%
Lawrenceburg	727	981	71	1,779	2,106	84%
Madison	450	769	77	1,296	1,159	112%
Marion (Grant County)	400	654	75	1,129	1,172	96%
Muncie	1,089	1,447	234	2,770	3,979	70%
Richmond	632	1,007	80	1,719	2,523	68%
Sellersburg	1,126	1,912	256	3,294	3,956	83%
South Bend/Elkhart	1,547	2,492	267	4,306	6,250	69%
Terre Haute	1,381	1,838	203	3,422	4,401	78%
Valparaiso	1,451	2,268	257	3,976	6,153	65%
<b>TOTAL</b>	<b>29,978</b>	<b>41,748</b>	<b>4,659</b>	<b>76,385</b>	<b>103,487</b>	<b>74%</b>

# How Does Ivy Tech Compare to National Trends?

**The National Student Clearinghouse reported community college enrollment:**

- Overall down 9.5%
- Freshman down 19%
- Minority students down 30%

**Community Colleges primarily online prior to the pandemic are up 6.1%**

# Spring 2021 Enrollment Update

- Express Enrollment Week: December 1-4
- Express Enrollment Week: January 5-8
- Academic advisors and faculty conducting individual outreach to current students
- Increasing advising capacity with “drop in” advising appointments for students



# Taking Hoosiers to the Next Level

## The “Why”

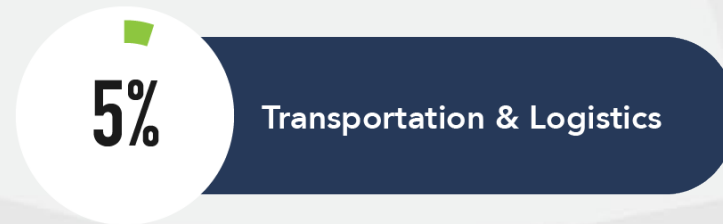
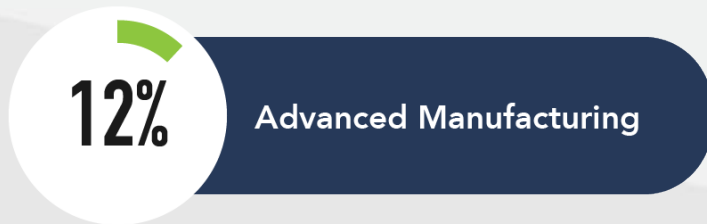
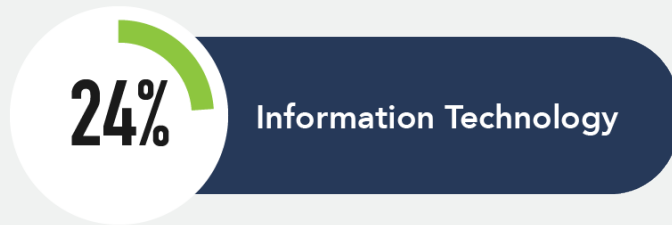
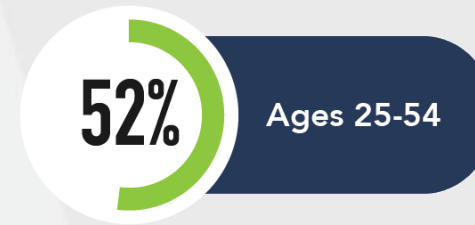
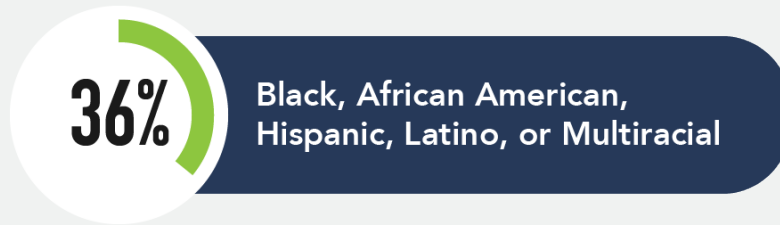
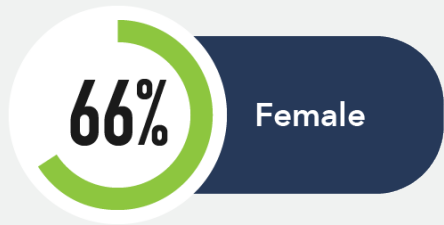
- Central to our mission as Indiana’s community college to skill up Hoosiers, especially during times of unemployment
- Goal is to increase enrollment
  - Enrollment was 13% down in the first 8-weeks
- We reduced the gap by nearly 2% with 8-week offerings outside of Next Level, but that was still a more than \$10M shortfall in funding for campuses
- If we enrolled the Hoosiers who have expressed interest, we had the opportunity to eliminate most of that gap and set ourselves up for a strong spring semester



# Taking Hoosiers to the Next Level

Over  
**2,700**  
enrollments

Nearly  
**10,000**  
applications



# After Action Report

**Each campus was tasked with providing a campus specific after-action report**

**Surveys were sent to frontline employees on what worked, what didn't, and why  
Over 400 responses**

## **What Worked**

- Dedicated and involved team members
- Virtual communication and group briefings
- Sharing documents while having the same owner throughout the process

## **Areas for Improvement**

- Pace of the project
- Access to student resources
- Lack of communication
- Lack of training
- Student first planning



# Is This The End Of College As We Know It?

## Key Takeaways

- Faster, cheaper, specialized credentials closely aligned with the labor market
- Millennials are the most educated generation in the nation's history, but also the most debt ridden
  - Will they see value in sending their children to four-year establishment?
- 1 in 4 HS students who begin at a four-year will finish
- Enrollment in short-term credentials classes during the pandemic increased by 70%, to nearly 8 million, over the same period last year, while freshman college enrollment dropped by 16%
- Apprenticeships are expanding beyond trades into white-collar industry
- Google offering 100,000 scholarships for a six-month online certificate they will treat as equivalent of a four-year degree

## Looking Forward

These trends will be brought to our strategy development sessions for Goals 1, 2 and 4 in January

- Increased emphasis on stackable credentials
- Tailored messaging to highlight current offerings
- Targeting adults who were forced out of the job market due to the pandemic
- Incorporating community partners in recruitment strategies



# Metrics



Completion	2019-20 Targets	2019-20 Actual	2020-21 Targets	2020-21 To Date
Total Credentials Earned	25,000	37,509	25,000	3,750
Students Completing (100%)	10%	19%	10%	13%
Students Completing (150%)	19%	28%	19%	22%
Students Completing (300%)	23%	20%	23%	24%

# Campus Program Review

- Align with statewide industry sector strategies
  - **School of Information Technology**
  - **School of Business**
  - **School of Advanced Manufacturing, Engineering and Applied Science**
  - **School of Health Sciences**
- Inter-campus cooperation for lower enrollment programs
  - **Anderson and Muncie** – *Criminal Justice* and *Human Services* in Muncie to allow Anderson to focus on *Advanced Manufacturing* programs
  - **Lawrenceburg and Madison** – Lawrenceburg suspending *Paralegal* and *Networking*; Madison is suspending *Human Services* and *Criminal Justice*.
  - **South Bend and Valparaiso** – *CDL* offered out of Laporte to serve both campuses; *Surgical Technology* will primarily be delivered out of Valparaiso
  - **Columbus** – *Supply Chain* host campus for greater southeast part of the state

**GROWING**

**Quadrant 1**

**CAPPED**

**Quadrant 2**

**SHRINKING**

**Quadrant 3**

**EQUILIBRIUM**

**Quadrant 4**

# Metrics



Workforce	2019-20 Targets	2019-20 Actual	2020-21 Targets	2020-21 Actual
High-Demand/Low-Supply Completions (Growing)	50%	61%	50%	-
High-Demand/Limited-Enrollment Completions (Capped)	13%	15%	13%	-
Low-Demand/High-Supply Completions (Shrinking)	7%	16%	7%	-
Demand/Supply Equilibrium Completions (Equilibrium)	30%	8%	30%	-
Median Wages at Year One (Percent Above State Median)	45%	TBD	-	-



Employee	2019-20 Target	2019-20 Actual	2020-21 Targets	2020-21 Actual as of 10/20
Employee Engagement	73	74	73	74

# Metrics



Financial	2019-20 Targets	2019-20 Actual	2020-21 Targets	2020-21 To Date
Reserves: Days on Hand	180 Days	275 Days	180 Days	-
Reserves: Percent Annual Growth	3%	16.7%	0%	-
Total Dollars Raised (Foundation and Grants)**	\$46.5M	\$61.5M	\$46.5M	\$38.5M



Community	2019-20 Target	2019-20 Actual	2020-21 Targets	2020-21 Actual
Overall Community Engagement Score	8.0	8.18	8.0	-

\*\* Includes gifts in kind, revocable estate gifts, etc.

# Metrics



<b>Diversity, Equity and Belonging Student Goals</b>	<b>2018-19 Baseline</b>	<b>2020-21* Target</b>
<b>Reduce Equity Gap in Conversion (white students to students of color)</b>	<b>8.0%</b>	<b>-1.0% (7.0%)</b>
<b>Reduce Equity Gap in Fall to Fall Retention (white students to students of color)</b>	<b>6.5%</b>	<b>-0.3% (6.2%)</b>
<b>Reduce Equity Gap in 100% Completion Rate (white students to students of color)</b>	<b>6.4%</b>	<b>-1.0% (5.4%)</b>
<b>Reduce Equity Gap in 200% Completion Rate (white students to students of color)</b>	<b>7.1%</b>	<b>-0.6% (6.5%)</b>
<b>Diversity, Equity and Belonging Employee Goals</b>	<b>2019-20 Actual</b>	<b>2020-21 Target</b>
<b>Belonging Score</b>	<b>0.1</b>	<b>&gt; 0.0</b>
<b>Diversity, Equity and Belonging Plan Goals</b>	<b>2018-19</b>	<b>2020-21 Target</b>
<b>Campus &amp; Systems Office Diversity Plans</b>	<b>N/A</b>	<b>19 Approved Oct 15 2020</b>

# Capital Project Prioritization

## Timeline: State Budget Adoption

**December – State Budget Committee receives a budget forecast for the upcoming biennium**

January – Budget presentation to House Ways and Means

March – Budget presentation to Senate Appropriations

April – Legislators receive a second budget forecast for the upcoming biennium

- April 29 – Budget passed\*

July 1 – Passed budget takes effect

Project	Ranking
Lake County - EC Infrastructure	1
Fort Wayne Campus Restructure	2
Indianapolis - Infrastructure	3
Terre Haute Campus Repurpose	4
Sellersburg Pfau Hall Renovation	5

*\*This assumes a “normal” year; the budget does not have to be passed until June 30. There has been talk that the legislature will go into a special session to pass the budget.*



IVY TECH  
COMMUNITY COLLEGE

THANK YOU!



OUR COMMUNITIES. YOUR COLLEGE.



**APPOINTMENT OF CAMPUS BOARD TRUSTEES**

**RESOLUTION NUMBER 2020-48**

**WHEREAS**, the Kokomo Board has recommended individuals to serve on the Kokomo Campus Board.

**WHEREAS**, this Campus Board requests the State Trustees appoint those persons and that the recommended candidates meet all the attributes and expectations delineated in Resolution Number 2008-53.

**NOW THEREFORE BE IT RESOLVED**, that the individuals listed on the attached Exhibit A are hereby appointed as campus trustees for Ivy Tech Community College of Indiana –Kokomo effective immediately.

**STATE BOARD OF TRUSTEES  
IVY TECH COMMUNITY COLLEGE  
OF INDIANA**

---

**Terry W. Anker, Chairman**

---

**Andrew Wilson, Secretary**

**Dated: December 3, 2020**



Exhibit A  
Resolution 2020-48

**KOKOMO**

<u>Name</u>	<u>Constituency</u>	<u>Expiration of Term</u>
Karen McLean	At Large	6/30/2021
Rev. Dr. William Smith, Jr.	At Large	6/30/2022

## **RESOLUTION ON PERFORMANCE AND COMPENSATION METRICS**

### **RESOLUTION NUMBER 2020-49**

**WHEREAS**, pursuant to the President's employment agreement with the Board an incentive bonus may be awarded the President based on the President's attainment of personal and College performance goals as established by the Board, and

**WHEREAS**, the Board of Trustees of Ivy Tech Community College has established performance metrics reflecting the College's priorities to improve student success, and

**WHEREAS**, the performance metrics are linked to the College's Strategic Plan, Our Communities. Your College. Pathways for Student Success and a Stronger Indiana, and

**WHEREAS**, the Board has evaluated the President's performance based in part on the achievement of the performance metrics.

**NOW THEREFORE BE IT RESOLVED**, the Board authorizes an incentive bonus in the amount \$81,170.00 for fiscal year 2019-2020 be paid to President Sue Ellspermann.

**STATE TRUSTEES  
IVY TECH COMMUNITY COLLEGE**

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**Terry Anker, Chair**

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**Andrew Wilson, Secretary**

**December 3, 2020**